

# County Connection

## INTER OFFICE MEMO

**TO:** Administration & Finance Committee

**DATE:** January 2, 2019

**FROM:** Rick Ramacier  
General Manager

**SUBJECT:** CCCTA Investment Policy – Quarterly Reporting Requirement

Attached please find CCCTA's Quarterly Investment Policy Reporting Statement for the quarter ending September 30, 2018.

This certifies that the portfolio complies with the CCCTA Investment Policy and that CCCTA has the ability to meet the pool's expenditure requirements (cash flow) for the next six (6) months.

**CCCTA**  
**BANK CASH AND INVESTMENT ACCOUNTS**  
(ROUNDED OFF TO NEAREST \$)

FINANCIAL INST	ACCT #	TYPE	PURPOSE	PER BANK	PER BANK	PER BANK	PER GL*
				MAR 2018	JUN 2018	SEP 2018	SEP 2018
<b>FIXED ROUTE</b>							
UNION BANK	274-00-26650	<b>CHECKING</b>	AP GENERAL	\$ 560,811	\$ 2,243,592	\$ 527,195	\$ 543,272
UNION BANK	274-00-26693	<b>CHECKING</b>	PAYROLL	\$ 59,363	\$ 77,157	\$ 54,557	\$ 40,460
UNION BANK	274-00-26723	<b>CHECKING</b>	CAPITAL PURCHASES	\$ 254,837	\$ 248,665	\$ 254,681	\$ 250,000
UNION BANK	274-00-26715	<b>CHECKING</b>	WORKERS' COMP - CORVEL	\$ 122,473	\$ 103,721	\$ 85,405	\$ 48,512
UNION BANK	274-00-26685	<b>CHECKING</b>	PASS SALES	\$ 25,052	\$ 9,444	\$ 11,744	\$ 11,744
PAYPAL	27SAXUUFL9732	<b>CHECKING</b>	PAYPAL-PASS SALES	\$ 680	\$ 399	\$ 870	\$ 870
			<b>TOTAL</b>	<b>\$ 1,023,216</b>	<b>\$ 2,682,978</b>	<b>\$ 934,452</b>	<b>\$ 894,858</b>
<b>PARATRANSIT</b>							
UNION BANK	274-00-26669	<b>CHECKING</b>	AP GENERAL	\$ 687,414	\$ 246,831	\$ 290,713	\$ 293,572
			<b>TOTAL</b>	<b>\$ 687,414</b>	<b>\$ 246,831</b>	<b>\$ 290,713</b>	<b>\$ 293,572</b>
<b>LAIF FUND</b>							
LAIF ACCOUNT	4007001	<b>INT-INVEST</b>	OPERATING FUNDS	\$ 7,763,798	\$ 3,809,256	\$ 9,593,541	\$ 9,593,541
LAIF ACCOUNT		<b>INT-INVEST</b>	2014-15 Rolling Stock	\$ 370,136	\$ 371,313	\$ 140,277	\$ 140,277
LAIF ACCOUNT		<b>INT-INVEST</b>	Lifeline Bus Stop Access	\$ 84,960	\$ 82,197	\$ 82,513	\$ 82,513
LAIF ACCOUNT		<b>INT-INVEST</b>	Facility Rehab	\$ 2,944,121	\$ 2,930,448	\$ 2,931,458	\$ 2,931,458
LAIF ACCOUNT		<b>INT-INVEST</b>	LCTOP - Martinez Shuttle III	\$ 96,404	\$ 25,360	\$ -	\$ -
LAIF ACCOUNT		<b>INT-INVEST</b>	LCTOP - Martinez Amtrak to BART	\$ -	\$ -	\$ 323,251	\$ 323,251
LAIF ACCOUNT		<b>INT-INVEST</b>	LCTOP - Electric Trolley I	\$ 166,147	\$ 149,736	\$ -	\$ -
LAIF ACCOUNT		<b>INT-INVEST</b>	LCTOP - Electric Trolley II	\$ -	\$ -	\$ 347,410	\$ 347,410
LAIF ACCOUNT		<b>INT-INVEST</b>	Pass-Through CA	\$ -	\$ -	\$ 1,027,959	\$ 1,027,959
LAIF ACCOUNT		<b>INT-INVEST</b>	Safe Harbor Lease Reserve	\$ 1,470,210	\$ 1,475,680	\$ 1,482,670	\$ 1,482,670
LAIF ACCOUNT		<b>FMV ADJ.</b>	Fair Market Value Adjustment for Year-End	\$ -	\$ -	\$ -	\$ -
			<b>TOTAL</b>	<b>\$ 12,895,776</b>	<b>\$ 8,843,990</b>	<b>\$ 15,929,079</b>	<b>\$ 15,929,079</b>
<b>CCCTA EMPLOYEE</b>							
UNION BANK	274-00-26677	<b>CHECKING</b>	EMPLOYEE FITNESS FUND	\$ 10,439	\$ 9,878	\$ 10,421	\$ 10,421
UNION BANK	274-00-26502	<b>CHECKING</b>	EMPLOYEE FUNCTION	\$ 508	\$ 508	\$ 508	\$ 508
			<b>TOTAL</b>	<b>\$ 10,947</b>	<b>\$ 10,386</b>	<b>\$ 10,929</b>	<b>\$ 10,929</b>
12/11/2018	<b>GRAND TOTAL</b>			<b>\$ 14,617,353</b>	<b>\$ 11,784,185</b>	<b>\$ 17,165,173</b>	<b>\$ 17,128,438</b>

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\* GL balances reduced by outstanding checks and increased by deposits in transit, if any.

This is to certify that the portfolio above complies with the CCCTA Investment Policy and that CCCTA has the ability to meet its expenditures (cash flow) for the next six months.



Rick Ramacier  
General Manager