

**Summary Minutes
Operations & Scheduling Committee
Supervisor Andersen's Office
3338 Mt. Diablo Blvd, Lafayette, CA
Friday, September 6, 2019, 8:15 a.m.**

Directors: Dave Hudson, Robert Storer, Keith Haydon

Staff: Rick Ramacier, Bill Churchill, Scott Mitchell, Ruby Horta, Rashida Kamara

Public: None

Call to Order: Meeting called to order at 8:15 a.m. by Director Storer.

1. Approval of Agenda Items: Agenda was approved.

2. Public Comment and/or Communication:

None.

3. Approval of O&S Summary Minutes for August 2, 2019: Minutes were approved.

4. Fiscal Year 2019 Fixed Route Performance Report

Ms. Horta reviewed the fixed route performance report, which compares FY 2018 to FY 2019. Of note, was the significant reduction in missed trips. Although ridership continued to decline during this time period, the trend is expected to change in the next fiscal year due to the services changes in March 2019, as well as the free Monument Corridor service, which started July 2019. Since the fare changes in March 2019, Clipper adoption continues to increase. Director Storer asked how ridership is tracked and Ms. Horta indicated County Connection uses various methods including: automatic passengers counters on the vehicles, operator entries on the mobile data terminals and random video checks.

5. Fiscal Year 2019 Paratransit Performance Report

Ms. Kamara provided a summary on the paratransit data comparing FY 2018 to FY 2019. Under the former paratransit contract with First Transit, ridership decreased and costs increased due to various factors which are being addressed under the new contract with Transdev. Ms. Kamara went into detail explaining the differences between a companion and attendant as well as demand vs. subscription, in the paratransit field.

6. Choice in Aging Project Update

Ms. Kamara updated the committee on the status of the pilot project, Silver Ride, in partnership with Choice in Aging. The participants have experienced improved

overall service at a lower cost. Additional information will be provided as the project continues to grow.

7. 2016 Electric Bus Battery Replacement

Mr. Mitchell informed the Committee that the 1600 series, battery-electric buses have been experiencing issues with the battery management system. After several weeks of negotiations, staff and Gillig compromised on a shared cost approach to replace the battery systems in the 1600 series buses. It is expected to take about one month, per vehicle and once retrofitted, each will have a 3 year warranty. After this work, all eight battery-electric vehicles will have the same management system.

8. Committee Comments

None.

9. Future Agenda Items

None.

10. Next Scheduled Meeting – October 4, 2019 at 8:15am, at 3338 Mt. Diablo Blvd.

11. Adjournment – The meeting was adjourned at 9:40 a.m.

Minutes prepared and submitted by: Ruby Horta, Director of Planning & Marketing