

To: Operations & Scheduling

Date: 12/23/2019

From: Bill Churchill – Assistant General Manager of Administration

Reviewed by:

SUBJECT: Update on Citizens' Advisory Committee (CAC)

Background:

The current County Connection Citizens' Advisory Committee (CAC) was formed in 2011 when the original Citizens' Advisory Committee and the Accessible Services Committee (ASC) were combined into one committee. This committee has struggled to be effective in part due to a number of vacant positions making it difficult to attain a quorum for scheduled meetings.

Last spring the O&S Committee requested staff to contact the clerks for each jurisdiction representing vacant CAC positions to encourage more appointments to the committee. In May of 2019 there were only four committee members but over the last six months an additional four members have been added as well as an additional alternate providing a total of nine committee members today. The additional members should have a significant impact on improving the effectiveness of the committee. Staff will continue to reach out to the remaining four jurisdictions without a representative.

At the December 2019 Board of Directors meeting staff was directed to work with the O&S committee to continue to find ways to get the CAC engaged and effective. The Board further requested staff to provide the full board as well as each member jurisdiction with a CAC attendance reports. Additionally, the Board suggested staff consider different meeting times/days that may be more conducive to attendance and requested the committee present their thoughts and ideas to the Board.

Financial Implications:

None.

Recommendation:

Staff is bringing this item to the committee to for a robust discussion on continued efforts to help make the CAC more effective and valuable for the Board and Authority.

Attachments:

2019 CAC Membership/Attendance Report

CAC MEMBERSHIP ROSTER/ATTENDANCE REPORT 2019

Member Name	Jurisdiction	Jan-19	Mar-19	May-19	Jul-19	Sep-19	Nov-19	Original Appointment	Term Expires
Vacant	Clayton								
David Loyd	Concord	P						Jan-17	Jan-19
Rich Eber	Concord					A	P	Sep-19	Sep-21
Marjorie McWee	Contra Costa County				P	A	P	Jun-19	Jun-21
James Donnelly	Danville	P		P	P	A	P	Jun-17	Jun-21
Vacant	Lafayette								
Vacant	Martinez								
Vacant	Moraga								
Mark Lewis	Orinda	A		A	A	A		Jan-18	Jan-20
David Piper - moved 3/19	Pleasant Hill	P						Jun-17	Jun-19
Jason Sommers - alternate	Pleasant Hill					P		Jun-19	Jun-21
Matthew Horne	Pleasant Hill				P	A		Jun-19	Jun-21
Wayne Mortensen	San Ramon							Dec-19	Dec-21
Jeremy Weinstein	Walnut Creek			A	A	A		Mar-18	Mar-20

P = Present

A = Absent

Vacant

Term Expires 2020