County Connection

INTER OFFICE MEMO

To: Administration and Finance Committee Date: April 8, 2020

From: Erick Cheung, Chief Finance Officer Reviewed by: Rick Ramacier, GM

SUBJECT: REVISED - Fiscal Year 2021 Draft Budget and Ten Year Forecast

SUMMARY:

There have been significant changes over the last month as the Bay Area and the Country adjust to the impacts of the Corona Virus (COVID-19). The Bay Area has taken several steps to minimize the spread of COVID-19: a) On March 13th, the school districts in the County began informing the public that schools would be closed for a minimum of three weeks. b) The Bay Area initiated a shelter-in-place order beginning on March 17th for three weeks. The Governor shortly thereafter issued a similar order statewide to try to slow the spread of COVID19. On March 31st, the 8 Bay Area counties has extended the shelter-in-place order until May 3rd.

The shelter-in-place order is necessary for the health and safety of the population but will obviously have a negative financial impact. As we are only in the initial weeks of adapting to this new reality, there is minimal financial information or data available. On March 27th, the Federal Government approved a $2 trillion stimulus package to help individuals, families, business, state and local agencies. This includes $25 billion for mass transit nationwide to be allocated based on current federal appropriation formulas to expedite funds reaching the local level.

Staff is submitting the County Connection's Fiscal Year (FY) 2021 Draft Budget and Forecast with minor changes since March. We understand that this will need to be updated over the course of the next several months as new information becomes available. The FY 2021 Draft Budget and Forecast is for the purpose to submit a Transportation Development Act (TDA) claim to Metropolitan Transportation Commission (MTC) so we can receive our TDA funds timely.

The updated version for FY 2021 Budget proposes $44,483,433 in operational and capital expenses. County Connection's main revenue source is TDA 4.0 funds from MTC; the budget proposes using $22,269,389, which is $2,853,809 less than MTC estimates we will receive next fiscal year of $19,415,580 (estimate from February 2020). *TDA reserves are estimated to end lower* in FY 2021 with a balance of $15,284,000. The following items below are the changes from the March version and the net impact is a decrease in expenses in FY 2021 and FY 2020 of $46,488 and $36,924, respectively.

FY 2020

Expense:

1. Decrease in Other Post-Employment Benefits (OPEB) expense based on recently completed actuarial valuation for $46,488

FY2021

Expense:

1. Decrease in OPEB expense based on recently completed actuarial valuation for $36,924.
2. Increase in Clipper fees for Clipper Phase II which will begin to allow for a mobile application. This also includes preliminary estimates of providers fees for an increase of $15,000.

FORECAST

Staff has prepared a very preliminary forecasts for discussion with the Administration and Finance Committee. This revised forecast assumes no changes to the proposed budget and maintains a 16% TDA reserve through FY 2026. The 16% TDA reserve is the bare minimum to maintain enough cash flow for operations. If no additional continuing revenue is identified, we would need to plan for expense reductions to take effect in FY 2022 to maintain 16% in that fiscal year. The following are the assumptions in the revised forecast:

a. County Connection will see total revenue in FY 2020 drop by 9%. This is a preliminary estimate based on reduction of TDA, State Transit Assistance (STA), Measure J sales tax revenue, fares revenues, and other income. This reduction is phased out over a 4 year period.
b. Assumes CalPERS will have a negative return of 20% by the end of FY 2020, then increase 25% the following fiscal year, and maintains their assumption of 7% thereafter. This reduction in FY 2020 is estimated to cost additional Unfunded Actuarial Liability payments beginning in FY 2023.
c. The Federal Government approved $25 billion for transit assistance. Using a very simplistic approach by using just the Federal Transit Administration (FTA) 5307 allocation for FY 2020, this would be approximately $3.7 million. The actual allocation amount will need work and cooperation by MTC and the regional transit partners.
d. To maintain a 16% reserve:
    1. To maintain a 16% reserve through FY 2026 we would need additional revenues and/or expense reduction of $4.7 million (See Attachment C).
    2. To maintain a 16% reserve through FY 2029 we would need additional revenues and/or expense reduction of $6.1 million.

RECOMMENDATION:

Staff requests that the Committee provide comments and forward the draft to the Board of Directors for approval of the resolution to file a claim with MTC. The FY 2021 Budget is to submit a claim to MTC for County Connections and so that we receive our TDA funds timely.

Attachments:

A. FY 2021 Budget and Ten Year Forecast

B. Resolution No. 2020-018 – Authorized Filing Applications and Supporting Documents with the Metropolitan Transportation Commission for Allocation of Transportation Development Act, State Transit Assistance, and Regional Measure 2 Funds for Fiscal Year 2021

C. FY 2021 Revised Forecast

ATTACHMENT A

County Connection

Operating and Capital Budget

Fiscal Year 2021

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

Concord, California

APRIL 2020

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

Fiscal Year 2021
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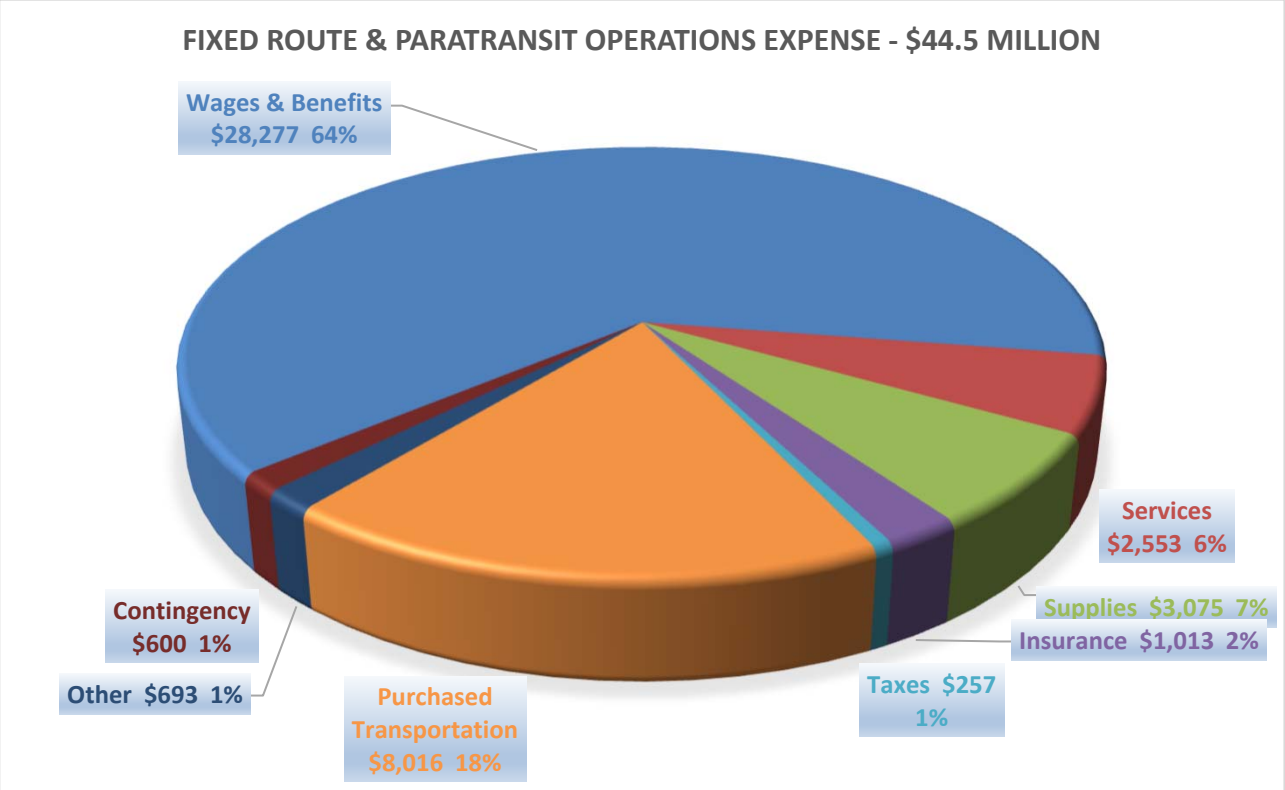
County Connection

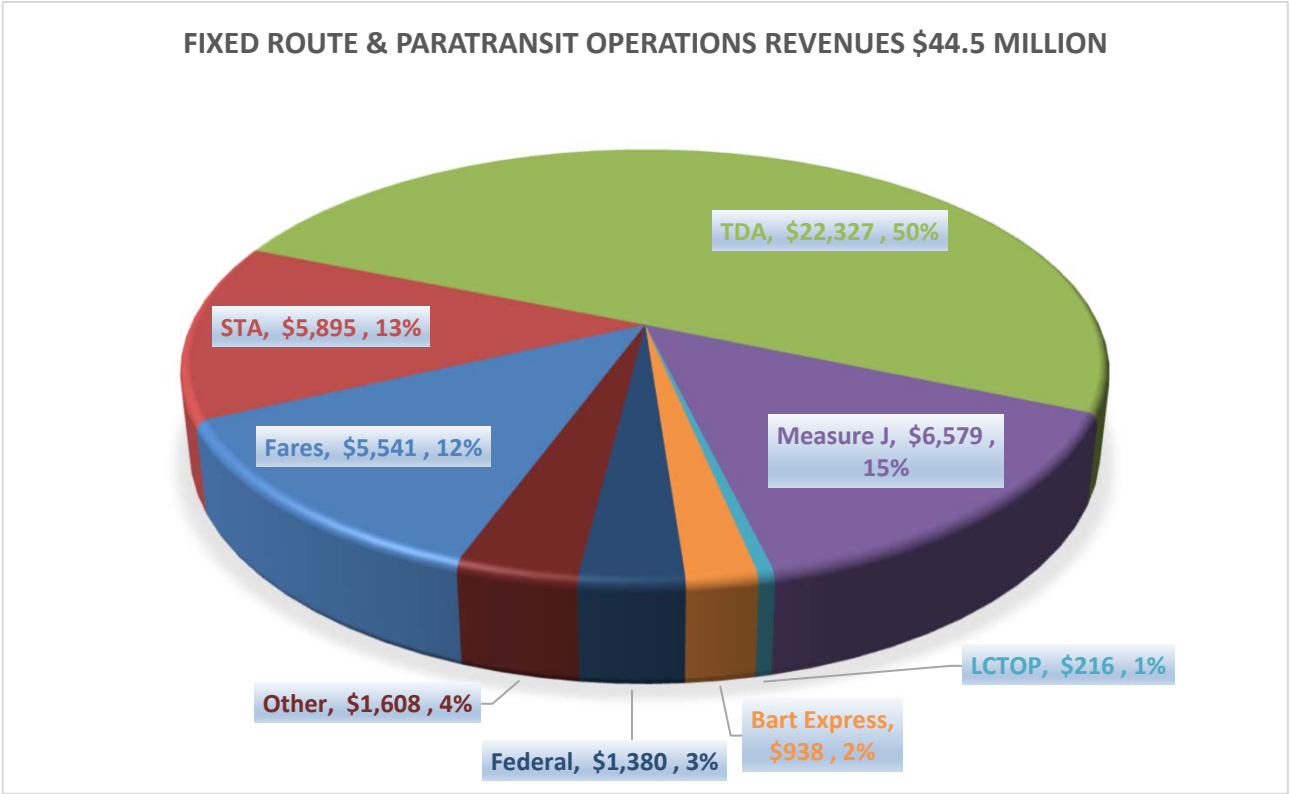
CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2021 BUDGET SUMMARY

		ESTIMATED FY 2020	ADOPTED BUDGET FY 2020	% VARIANCE	PROPOSED BUDGET FY 2021	PROPOSED OVER/(UNDER) ESTIMATED
Operations						
	Fixed Route	$ 33,207,907	$ 35,055,581	-5.3%	$ 36,368,410	9.5%
	Paratransit	$ 7,346,549	$ 7,526,506	-2.4%	$ 8,115,023	10.5%
	Subtotal	$ 40,554,456	$ 42,582,087	-4.8%	$ 44,483,433	9.7%
Capital						
	Fixed Route	$ 689,000	$ 689,000	0.0%	$ 747,000	8.4%
	Paratransit	$ -	$ -	N/A	$ -	N/A
	Subtotal	$ 689,000	$ 689,000	0.0%	$ 747,000	8.4%
	Grand Total	$ 41,243,456	$ 43,271,087	-4.7%	$ 45,230,433	9.7%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2021 BUDGET SUMMARY OPERATING EXPENSE & REVENUE CHART
($ IN THOUSANDS)





County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2021 BUDGET- OPERATING EXPENDITURES

Category	ACTUAL FY 2019	ESTIMATED FY 2020	ADOPTED FY 2020	FY 2020 Estimate vs Budget Amount +/(-)	FY 2020 Estimate vs Budget % +/(-)	PROPOSED FY 2021	FY2021 vs 2020 Estimate Amount +/(-)	FY2021 vs 2020 Estimate % +/(-)
Fixed Route								
Wages	**$ 14,764,957**	**$ 15,242,851**	**$ 15,313,717**	$ (70,866)	-0.5%	**$ 16,012,159**	$ 769,308	5.0%
Fringe benefits-paid time off	**2,427,478**	**2,439,690**	**2,423,159**	16,531	0.7%	**2,502,316**	62,626	2.6%
Fringe benefits-other	**7,985,603**	**8,576,966**	**8,990,700**	(413,733)	-4.6%	**9,456,241**	879,275	10.3%
Total Wages and benefits	**25,178,038**	**26,259,507**	**26,727,576**	(468,069)	-1.8%	**27,970,716**	1,711,209	6.5%
Services	**1,876,421**	**2,070,753**	**2,339,640**	(268,887)	-11.5%	**2,524,730**	453,977	21.9%
Materials and supplies	**2,770,248**	**2,797,538**	**2,908,341**	(110,803)	-3.8%	**3,069,745**	272,207	9.7%
Utilities	**344,682**	**336,557**	**358,150**	(21,593)	-6.0%	**352,600**	16,043	4.8%
Casualty and liability	**763,534**	**935,000**	**980,849**	(45,849)	-4.7%	**997,940**	62,940	6.7%
Taxes	**217,950**	**242,694**	**251,515**	(8,821)	-3.5%	**257,015**	14,321	5.9%
Leases and rentals	**53,508**	**56,130**	**53,500**	2,630	4.9%	**57,000**	870	1.5%
Miscellaneous	**189,045**	**221,880**	**236,500**	(14,620)	-6.2%	**233,690**	11,810	5.3%
Purchased transportation	**265,834**	**287,848**	**299,510**	(11,662)	-3.9%	**304,974**	17,126	5.9%
Total Other Expenses	**6,481,222**	**6,948,400**	**7,428,005**	(479,605)	-6.5%	**7,797,694**	849,294	12.2%
Subtotal	**31,659,260**	**33,207,907**	**34,155,581**	(947,674)	-2.8%	**35,768,410**	2,560,503	7.7%
Contingency			**900,000**	(900,000)	-100.0%	**600,000**	600,000	N/A
Subtotal	**31,659,260**	**33,207,907**	**35,055,581**	(1,847,674)	-5.3%	**36,368,410**	3,160,503	9.5%
Paratransit								
Wages	**167,101**	**180,000**	**182,218**	(2,218)	-1.2%	**192,171**	12,171	6.8%
Fringe benefits	**96,616**	**104,485**	**91,827**	12,658	13.8%	**113,792**	9,307	8.9%
Total Wages and benefits	**263,717**	**284,485**	**274,045**	10,440	3.8%	**305,963**	21,478	7.5%
Services	**57,038**	**13,643**	**42,600**	(28,957)	-68.0%	**28,000**	14,357	105.2%
Materials and supplies	**7,641**	**5,930**	**2,000**	3,930	196.5%	**5,000**	(930)	-15.7%
Utilities	**21,960**	**31,687**	**47,500**	(15,813)	-33.3%	**41,000**	9,313	29.4%
Liability	**-**	**-**	**-**	-	N/A	**15,060**	15,060	N/A
Taxes	**-**	**-**	**300**	(300)	-100.0%	**0**	-	N/A
Miscellaneous	**-**	**1,000**	**3,500**	(2,500)	-71.4%	**9,000**	8,000	800.0%
Purchased transportation	**5,945,805**	**7,009,804**	**7,156,561**	(146,757)	-2.1%	**7,711,000**	701,196	10.0%
Total Other Expenses	**6,032,444**	**7,062,064**	**7,252,461**	(190,397)	-2.6%	**7,809,060**	746,996	10.6%
Subtotal	**6,296,161**	**7,346,549**	**7,526,506**	(179,957)	-2.4%	**8,115,023**	768,473	10.5%
Total Operating Expenses	**37,955,421**	**40,554,456**	**42,582,087**	**$ (2,027,632)**	-4.8%	**44,483,433**	**$ 3,928,977**	**9.7%**
GASBs 68 Pension & 75 OPEB	**266,456**	**-**	**-**	-	N/A	**-**	-	N/A
Total Expenses	**$ 38,221,877**	**$ 40,554,456**	**$ 42,582,087**	**$ (2,027,632)**	-4.8%	**$ 44,483,433**	**$ 3,928,977**	**9.7%**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2021 BUDGET- OPERATING REVENUES

Category	ACTUAL FY 2019	ESTIMATE FY 2020	ADOPTED FY 2020	FY 2020 Estimate vs Budget Amount +/(-)	FY 2020 Estimate vs Budget % +/(-)	PROPOSED FY 2021	FY2021 vs 2020 Estimate Amount +/(-)	FY2021 vs 2020 Estimate % +/(-)
Fixed Route								
Fare revenue	**$ 2,851,108**	**$ 3,189,106.00**	**$ 3,065,628.00**	$ 123,478	4.0%	**$ 3,296,050**	$ 106,944	3.4%
Special service revenue	**1,833,494**	**2,020,388**	**1,548,038**	472,350	30.5%	**1,719,628**	(300,760)	-14.9%
	4,684,602	**5,209,494**	**4,613,666**	595,828	12.9%	**5,015,678**	(193,816)	-3.9%
Advertising revenue	**592,496**	**560,002**	**592,500**	(32,498)	-5.5%	**550,000**	(10,002)	-1.8%
Non-Operating rev	**336,632**	**290,088**	**278,553**	11,535	4.1%	**293,710**	3,622	1.2%
Low Carbon Transit Ops Prog	**368,106**	**382,182**	**375,378**	6,804	1.8%	**215,710**	(166,472)	-43.6%
Other State Grants	**-**	**118,205**	**118,205**	-	0.0%	**125,000**	6,795	5.7%
STA Population and Revenue	**5,957,063**	**5,160,136**	**5,688,148**	(528,012)	-9.3%	**4,944,721**	(215,415)	-4.2%
TDA 4.0	**13,832,405**	**15,138,386**	**17,091,812**	(1,953,426)	-11.4%	**18,891,360**	3,752,974	24.8%
Measure J	**4,596,565**	**4,960,085**	**4,960,085**	-	0.0%	**4,826,198**	(133,887)	-2.70%
BART Express Funds	**826,124**	**861,895**	**861,895**	-	0.0%	**938,028**	76,133	8.8%
Dougherty Valley Dev Fees	**-**	**152,095**	**100,000**	52,095	52.1%	**200,000**	47,905	31.5%
Other Local Grants	**19,920**	**-**	**-**	-	100.0%	**-**	-	N/A
RM 2/Other- Express	**145,339**	**145,339**	**145,339**	-	0.0%	**145,339**	-	0.0%
Lifeline	**300,000**	**230,000**	**230,000**	-	0.0%	**222,666**	(7,334)	-3.2%
Subtotal	**31,659,252**	**33,207,907**	**35,055,581**	(1,847,675)	-5.3%	**36,368,410**	3,160,503	9.5%
Paratransit								
Fare revenue	**532,081**	**525,000**	**550,000**	(25,000)	-4.5%	**525,000**	-	0.0%
Non-Operating revenue	**(29,807)**	**-**	**-**	-	N/A	**-**	-	N/A
FTA Section 5307	**1,697,768**	**1,380,000**	**1,380,000**	-	0.0%	**1,380,000**	-	0.0%
FTA Preventive Maintenance	**5,635**	**-**	**-**	-	N/A	**-**	-	N/A
TDA 4.5	**869,577**	**1,009,387**	**1,056,604**	(47,217)	-4.5%	**804,507**	(204,880)	-20.3%
TDA 4.0	**313,764**	**1,572,655**	**1,697,252**	(124,597)	N/A	**2,631,029**	1,058,374	67.3%
Measure J	**1,939,024**	**1,814,243**	**1,814,243**	-	0.0%	**1,752,787**	(61,456)	-3.39%
STA Paratransit & Rev based	**799,740**	**848,487**	**848,487**	-	0.0%	**825,000**	(23,487)	-2.8%
BART ADA Service/Other	**168,382**	**196,777**	**179,920**	16,857	9.4%	**196,700**	(77)	0.0%
Subtotal	**6,296,164**	**7,346,549**	**7,526,506**	(179,957)	-2.4%	**8,115,023**	768,474	10.5%
Total	**$ 37,955,416**	**$ 40,554,456**	**$ 42,582,087**	**$ (2,027,632)**	-4.9%	**$ 44,483,433**	**$ 3,928,977**	9.7%

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2021 Revenue Source Utilization

	Anticipated Revenue	Anticipated Utilization	Difference
Fixed Route			
Fare revenue	$ 3,296,050	$ 3,296,050	$ -
Special service revenue	1,719,628	1,719,628	-
Advertising revenue	550,000	550,000	-
Non-Operating revenue	293,710	293,710	-
Low Carbon Transit Operations Program (LCTOP)	215,710	215,710	-
Other State Grants	125,000	125,000	-
STA Population and Revenue Based	4,944,721	4,944,721	-
TDA 4.0	16,037,551	18,891,360	(2,853,809)
Measure J	4,826,198	4,826,198	-
BART Express Funds	938,028	938,028	-
Dougherty Valley Development Fees	200,000	200,000	-
RM2- Express	145,339	145,339	-
Lifeline	222,666	222,666	-
Total Fixed Route Operating Revenue	**$ 33,514,601**	**$ 36,368,410**	**$ (2,853,809)**
Paratransit			
Fare revenue	$ 525,000	$ 525,000	$ -
Non-operating revenue	-	-	-
FTA Section 5307	1,380,000	1,380,000	-
FTA Preventive Maintenance	-	-	-
TDA 4.5	804,507	804,507	-
TDA 4.0	2,631,029	2,631,029	-
Measure J	1,752,787	1,752,787	-
STA Paratransit	825,000	825,000	-
BART ADA Service/Other	196,700	196,700	-
Total Paratransit Operating Revenue	**$ 8,115,023**	**$ 8,115,023**	**$ -**
Capital Program			
TDA 4.0	$ 747,000	$ 747,000	$ -
Increase (Decrease) to TDA reserve			**$ (2,853,809)**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

STAFFING

	Position Type	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 ACTUAL	FY 2021 PROPOSED	
Transportation	Transportation administration	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0	4.0	
	Training	2.0	2.0	2.0	2.0	2.0	1.0	1.0	2.0	2.0	2.0	
	Transit Supervisor/Dispatcher	10.0	11.0	12.0	12.0	12.0	11.0	11.0	12.0	12.0	12.0	
		16.0	17.0	18.0	18.0	18.0	16.0	16.0	18.0	17.0	18.0	
	Full-time runs	127.0	128.0	128.0	122.0	122.0	119.0	116.0	124.0	116.0	124.0	(d)
	Part-time runs	12.0	12.0	12.0	12.0	12.0	6.0	4.0	12.0	4.0	12.0	
	Full-time stand-by (Protection)	36.0	36.0	36.0	36.0	36.0	33.0	36.0	36.0	34.0	36.0	
		175.0	176.0	176.0	170.0	170.0	158.0	156.0	172.0	154.0	172.0	
	Total Transportation	**191.0**	**193.0**	**194.0**	**188.0**	**188.0**	**174.0**	**172.0**	**190.0**	**171.0**	**190.0**	
Maintenance	Maintenance administration	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	
	Facilities	5.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	
		10.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0	
	Mechanic, Level VI			4.0	4.0	4.0	4.0	3.0	4.0	2.0	4.0	
	Mechanic, Level V	5.0	5.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	
	Mechanic, Level IV	4.0	3.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	
	Mechanic, Level III	7.0	5.0	5.0	6.0	6.0	6.0	6.0	5.0	5.0	5.0	
	Mechanic, Level II	2.0	3.0	-	-	-	-	-	-	-	-	
	Mechanic, Level I	1.0	3.0	-	-	-	-	2	2	2	2	
	Bus service workers	10.0	10.0	9.0	9.0	9.0	8.0	9.0	10.0	9.0	10.0	
		29.0	29.0	26.0	27.0	27.0	26.0	28.0	29.0	26.0	29.0	
	Total Maintenance	**39.0**	**40.0**	**37.0**	**38.0**	**38.0**	**37.0**	**39.0**	**40.0**	**37.0**	**40.0**	
General Administration	General Administration	3.0	3.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	
	Stores & Procurement	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
	Stores workers	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	
	Finance	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	
	Human Resources	2.0	2.0	2.0	2.0	2.0	2.0	3.0	3.0	3.0	3.0	
	Marketing	2.0	2.0	2.0	2.0	2.0	1.0	1.0	1.0	1.0	1.0	(c)
	Customer service	6.0	6.0	8.0	8.0	8.0	8.0	6.0	8.0	6.0	8.0	(a)
	IT	2.0	2.0	2.0	2.0	2.0	3.0	4.0	4.0	4.0	4.0	
	Planning/Scheduling	6.0	6.0	5.0	5.0	5.0	5.0	6.0	8.0	4.0	6.0	(b), (c)
	Subtotal in full time equivalents	29.0	29.0	31.0	31.0	31.0	31.0	32.0	36.0	30.0	34.0	
Fixed Route Operations	**Total**	**259.0**	**262.0**	**262.0**	**257.0**	**257.0**	**242.0**	**243.0**	**266.0**	**238.0**	**264.0**	
	Paratransit	2.0	2.0	2.0	2.0	2.0	3.0	3.0	3.0	3.0	3.0	
Total Operations		**261.0**	**264.0**	**264.0**	**259.0**	**259.0**	**245.0**	**246.0**	**269.0**	**241.0**	**267.0**	

(a) Customer Service has 2 vacant positions that are not budgeted nor currently needed.
(b) Combined Database NTD & Asstistant Schedule position into a Planner position, removed vacant Admin Assistant that was not filled nor budgeted.
(c) Marketing reclassed the position from a Manager of Marketing & Customer Service to a Senior Planner/Community Liaison position.
(d) Service reduction adopted by Board in December 2018 results in 6 fewer full time operators.

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY2021 CAPITAL PROGRAM-BUDGET YEAR

($ in thousands)

	Funding Source						
Capital Category	Federal 5307	State Prop 1B - PTMISEA Rolling Stock	State Prop 1B - PTMISEA Facility Rehab	State LCTOP	State Bridge Tolls	MTC TDA	Total
Non Revenue Fleet	-	-	-	-	-	367	367
Revenue Fleet	-	-	-	-	-	-	-
Facility Maintenance and Modernization	-	-	-	-	-	100	100
Street Amenities	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	180	180
Maintenance Equipment & Tools	-	-	-	-	-	50	50
Office Furniture and Equipment	-	-	-	-	-	50	50
Total	$ -	$ -	$ -	$ -	$ -	$ 747	$ 747

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR CAPITAL PROGRAM
$ In Thousands

Capital Program (a):	FY2020	FY2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Non Revenue Fleet	$ 369	$ 367	$ -	$ 99	$ 126	$ 109	$ -	$ 70	$ 70	$ 100	$ 1,288
Revenue Fleet	-	-	1,189	24,688	-	-	-	16,857	15,673	-	64,323
Facility Maintenance & Modernization	100	100	100	100	2,400	-	-	225	100	250	3,225
Street Amenities	-	-	50	-	-	-	70	50	-	50	370
Information Technology	85	180	300	80	90	85	100	150	100	350	1,365
Maintenance Equipment & Tools	65	50	50	50	250	50	50	-	50	150	715
Office Furniture and Equipment	70	50	80	80	100	100	80	25	50	50	635
Total Capital Program	**$ 689**	**$ 747**	**$ 1,769**	**$ 25,097**	**$ 2,966**	**$ 344**	**$ 300**	**$ 17,377**	**$ 16,043**	**$ 950**	**$ 71,921**
Capital Program by Service:											
Fixed-Route	$ 689	$ 747	$ 580	$ 25,097	$ 2,966	$ 344	$ 300	$ 17,377	$ 16,043	$ 950	$ 65,192
Paratransit	-	-	1,189	-	-	-	-	-	-	-	6,729
Total Capital Program by Service	**$ 689**	**$ 747**	**$ 1,769**	**$ 25,097**	**$ 2,966**	**$ 344**	**$ 300**	**$ 17,377**	**$ 16,043**	**$ 950**	**$ 71,921**

Capital Funding by Source	FY2020	FY2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Federal 5307	$ -	$ -	$ 989	$ 19,969	$ -	$ -	$ -	$ 13,636	$ 12,677	$ -	$ 51,706
State Prop 1B PTMISEA - Rolling Stock	-	-	-	-	-	-	-	-	-	-	1,005
State - LCTOP	-	-	300	300	300	300	300	300	300	300	2,475
MTC TPI Funds - Stop Access & IT	-	-	-	-	-	-	-	-	-	-	200
Bridge Toll Revenue	-	-	80	1,000	29	-	-	850	-	-	2,059
Transportation Development Act	689	747	400	828	1,637	44	-	2,591	3,066	650	10,476
To Be Determined	-	-	-	3,000	1,000	-	-	-	-	-	4,000
Total Capital Funding by Source	**$ 689**	**$ 747**	**$ 1,769**	**$ 25,097**	**$ 2,966**	**$ 344**	**$ 300**	**$ 17,377**	**$ 16,043**	**$ 950**	**$ 71,921**

Revenue Fleet Replacements	FY2020	FY2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2028	Total
# Fixed Route Vehicles	-	-	-	40	-	-	-	40	-	-	80
# Paratransit Vehicles	-	-	21	-	-	-	-	-	-	-	63
Total Revenue Fleet Replacement	**-**	**-**	**21**	**40**	**-**	**-**	**-**	**40**	**-**	**-**	**143**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

TEN YEAR FINANCIAL FORECAST *$ In Thousands*

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	Revenue Hours	***228,293***	***228,907***	***226,840***	***226,840***	***226,840***	***226,840***	***226,840***	***226,840***	***226,840***	***226,840***	***226,840***	***226,840***
1	Passenger Fares	2,718	2,851	3,189	3,296	3,296	3,296	3,296	3,296	3,296	3,296	3,296	3,296
2	Special Fares	1,636	1,833	2,020	1,720	1,754	1,718	1,681	1,715	1,749	1,784	1,820	1,856
3	Advertising	590	592	560	550	600	650	688	707	721	736	750	765
4	Non-Operating Revenue	387	338	290	294	297	300	303	306	309	312	315	318
5	Low Carbon Transit Operations Program	287	368	382	216	218	220	222	224	227	229	231	234
6	*Other State Grants - SB1 State of Good Repair*	-	-	118	125	125	125	125	125	125	125	125	125
7	STA Population & Revenue Based Guarantee	1,613	4,916	3,690	3,627	3,699	3,773	3,848	3,925	4,004	4,084	4,166	4,249
8	*STA Population & Revenue Based - Non Gua*	-	1,041	1,470	1,318	1,345	1,372	1,399	1,427	1,456	1,485	1,514	1,545
9	TDA 4.0	16,756	13,832	15,140	18,890	19,408	20,629	21,538	22,461	23,410	24,350	25,322	26,326
10	Measure J	4,408	4,597	4,960	4,826	4,983	5,165	5,398	5,643	5,900	6,169	6,452	6,749
11	BART Express Funds	807	826	862	938	900	918	936	955	974	994	1,014	1,034
12	Dougherty Valley Dev Fees	-	-	152	200	200	-	-	-	-	-	-	-
13	Other Local Grants	24	20	-	-	-	-	-	-	-	-	-	-
14	RM2/Other - Express	145	145	145	145	145	145	145	145	145	145	145	145
15	Lifeline	504	300	230	223	-	-	-	-	-	-	-	-
16	**Total Fixed Route Operating Revenue**	**29,969**	**31,659**	**33,208**	**36,368**	**36,970**	**38,311**	**39,579**	**40,929**	**42,316**	**43,709**	**45,150**	**46,642**
17	**Operating Expenses w/o contingency and GASB 68 & 75**	**29,922**	**31,448**	**32,858**	**35,230**	**36,208**	**37,383**	**38,599**	**39,857**	**41,158**	**42,505**	**43,898**	**45,340**
18	***CalPERS Unfunded Accrued Liability Expense***	**47**	**211**	**350**	**538**	**762**	**928**	**980**	**1,072**	**1,158**	**1,204**	**1,252**	**1,302**
	% increase in expenses	**2.7%**	**5.6%**	**4.9%**	**7.7%**	**3.4%**	**3.6%**	**3.3%**	**3.4%**	**3.4%**	**3.3%**	**3.3%**	**3.3%**
19	**GASB 68 Pension & GASB 75 OPEB adjus**	1,583	266	-	-	-	-	-	-	-	-	-	-
20	**Operating expense contingency**	-	-	-	600	-	-	-	-	-	-	-	-
21	**Total Fixed Route Operating Expenses**	**31,552**	**31,925**	**33,208**	**36,368**	**36,970**	**38,311**	**39,579**	**40,929**	**42,316**	**43,709**	**45,150**	**46,642**
	Revenue Hours	***74,394***	***74,394***	***74,394***	***74,394***	***74,394***	***74,394***	***74,394***	***74,394***	***74,394***	***74,394***	***74,394***	***74,394***
22	Passenger Fares	504	532	525	525	525	525	525	525	525	525	525	525
23	Non-Operating revenue	-	(30)	-	-	-	-	-	-	-	-	-	-
24	FTA Section 5307	1,261	1,698	1,380	1,380	1,385	1,385	1,390	1,390	1,395	1,400	1,400	1,405
25	FTA Preventative Maintenance	19	6	-	-	-	-	-	-	-	-	-	-
26	TDA 4.5	800	869	1,008	804	890	914	940	965	992	1,019	1,047	1,076
27	TDA 4.0	199	314	1,573	2,631	2,716	2,851	2,984	3,125	3,262	3,402	3,549	3,696
28	Measure J	1,831	1,939	1,814	1,753	1,810	1,891	1,976	2,066	2,160	2,259	2,363	2,472
29	STA Paratransit & Revenue Based	767	800	848	825	833	842	850	858	867	876	885	893
30	Bart ADA service	136	168	197	197	199	201	203	205	207	209	211	213
31	**Total Paratransit Operating Revenue**	**5,517**	**6,296**	**7,345**	**8,115**	**8,358**	**8,609**	**8,868**	**9,134**	**9,408**	**9,690**	**9,980**	**10,280**
32	**Total Paratransit Operating Expenses**	**5,517**	**6,296**	**7,347**	**8,115**	**8,358**	**8,609**	**8,868**	**9,134**	**9,408**	**9,690**	**9,980**	**10,280**
	% increase in expenses	**5.7%**	**14.1%**	**16.7%**	**10.5%**	**3.0%**	**3.0%**	**3.0%**	**3.0%**	**3.0%**	**3.0%**	**3.0%**	**3.0%**
33	**Total CCCTA Operating Budget**	**$ 37,069**	**$ 38,221**	**$ 40,555**	**$ 44,483**	**$ 45,328**	**$ 46,920**	**$ 48,447**	**$ 50,063**	**$ 51,724**	**$ 53,399**	**$ 55,130**	**$ 56,922**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

TEN YEAR FORECAST *In $ Thousands*

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
34	**Capital Revenue**												
35	Federal 5307	-	4,435	-	-	989	19,969	-	-	-	13,636	12,677	-
36	State Prop 1B PTMISEA - Rolling Stock	-	1,005	-	-	-	-	-	-	-	-	-	-
37	State Prop 1B PTMISEA - Facility Rehab	-	-	-	-	-	-	-	-	-	-	-	-
38	State - LCTOP	-	375	-	-	300	300	300	300	300	300	300	300
39	Lifeline - 1B Population based Bonds	-	-	-	-	-	-	-	-	-	-	-	-
40	MTC TPI Funds - Stop Access & IT	280	200	-	-	-	-	-	-	-	-	-	-
41	Bridge Toll Revenue	-	100	-	-	80	1,000	29	-	-	850	-	-
42	Transportation Development Act	651	474	689	747	400	828	1,637	44	-	2,591	3,066	650
43	**To Be Determined**	-	-	-	-	-	3,000	1,000	-	-	-	-	-
44	**Total Capital Revenue**	**$ 931**	**$ 6,589**	**$ 689**	**$ 747**	**$ 1,769**	**$ 25,097**	**$ 2,966**	**$ 344**	**$ 300**	**$ 17,377**	**$ 16,043**	**$ 950**
45	**Capital Projects**	**$ 931**	**$ 6,589**	**$ 689**	**$ 747**	**$ 1,769**	**$ 25,097**	**$ 2,966**	**$ 344**	**$ 300**	**$ 17,377**	**$ 16,043**	**$ 950**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

TDA RESERVE *$ In Thousands*

		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
46	Beginning Balance	$ 11,783	$ 12,305	$ 16,728	$ 18,136	$ 15,284	$ 12,710	$ 8,900	$ 3,803	$ (186)	$ (4,622)	$ (12,117)	$ (20,578)
47	Estimated TDA 4.0 Allocation	$ 17,899	$ 19,043	$ 18,810	$ 19,416	$ 19,950	$ 20,498	$ 21,062	$ 21,641	$ 22,236	$ 22,848	$ 23,476	$ 24,122
		3.88%	**6.39%**	**-1.22%**	**3.22%**	**2.75%**	**2.75%**	**2.75%**	**2.75%**	**2.75%**	**2.75%**	**2.75%**	**2.75%**
	TDA 4.0 Needed for Operations and Capital:												
48	Used for Fixed route operations	(16,756)	(13,832)	(15,140)	(18,890)	(19,408)	(20,629)	(21,538)	(22,461)	(23,410)	(24,350)	(25,322)	(26,326)
49	Used for Paratransit operations	(199)	(314)	(1,573)	(2,631)	(2,716)	(2,851)	(2,984)	(3,125)	(3,262)	(3,402)	(3,549)	(3,696)
50	TDA Used for Operations	**(16,955)**	**(14,146)**	**(16,713)**	**(21,521)**	**(22,124)**	**(23,480)**	**(24,522)**	**(25,586)**	**(26,672)**	**(27,752)**	**(28,871)**	**(30,022)**
51	Used for Capital Program	**(651)**	**(474)**	**(689)**	**(747)**	**(400)**	**(828)**	**(1,637)**	**(44)**	**-**	**(2,591)**	**(3,066)**	**(650)**
52	**Ending TDA Reserve**	**$ 12,076**	**$ 16,728**	**$ 18,136**	**$ 15,284**	**$ 12,710**	**$ 8,900**	**$ 3,803**	**$ (186)**	**$ (4,622)**	**$ (12,117)**	**$ (20,578)**	**$ (27,128)**
53	Number Of Months of Operating Expenses in Reserve	3.9	5.3	5.4	4.1	3.4	2.3	0.9	(0.0)	(1.1)	(2.7)	(4.5)	(5.7)
54	Percentage of operating budget	32.6%	43.8%	44.7%	34.4%	28.0%	19.0%	7.8%	-0.4%	-8.9%	-22.7%	-37.3%	-47.7%

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Wages, Operators	8,630,602	8,775,326	8,580,000	195,326	9,118,500	343,174	
Wages, Operator/trainer	141,372	175,000	175,000	-	181,500	6,500	
Wages, Trans Admin	1,016,871	1,103,000	1,122,426	(19,426)	1,159,934	56,934	
Wages, Scheduling	72,973	76,100	71,672	4,428	75,556	(544)	
Wages, Maint Admin	484,913	504,540	535,061	(30,521)	535,727	31,187	
Wages, Building Maint.	308,511	330,860	361,091	(30,231)	372,381	41,521	
Wages, Customer Service	322,328	351,500	351,502	(2)	365,856	14,356	
Wages, Promotion	59,698	61,308	59,170	2,138	60,928	(380)	
Wages, EE Services	253,000	260,000	249,022	10,978	257,321	(2,679)	
Wages, Finance	423,773	447,900	437,212	10,688	451,086	3,186	
Wages, Safety & Trng	80,209	101,238	82,704	18,534	149,539	48,301	
Wages, General Admin	596,190	586,120	579,135	6,985	589,438	3,318	
Performance based Comp Pool	-	-	40,000	(40,000)	40,000	40,000	
Wages, Board	18,400	22,000	26,400	(4,400)	26,400	4,400	
Wages, Planning	821,641	850,000	910,149	(60,149)	903,963	53,963	
Wages, Service Workers	404,835	416,184	489,234	(73,050)	477,961	61,777	
Wages, Serv Wrkr Bonus	350	2,525	1,250	1,275	1,750	(775)	
Wages, Mechanics	1,117,091	1,168,000	1,231,439	(63,439)	1,233,069	65,069	
Wages, Mechanic Bonus	12,200	11,250	11,250	-	11,250	-	
Total Wages	**14,764,957**	**15,242,851**	**15,313,717**	**(70,866)**	**16,012,159**	**769,308**	**5%**
Sick, Operators	401,995	337,500	340,000	(2,500)	350,000	12,500	
Sick, Trans Admin	67,427	45,989	32,769	13,220	33,893	(12,096)	
Sick, Scheduling	4,107	2,350	2,138	212	2,254	(96)	
Sick, Maintenance Admin	14,806	10,000	15,938	(5,938)	15,957	5,957	
Sick, Building Maintenance.	13,030	10,036	10,448	(412)	10,716	680	
Sick, Customer Svc	5,292	9,814	9,839	(25)	10,228	414	
Sick, Promotion	2,013	4,465	1,765	2,700	1,818	(2,647)	
Sick, EE Services	2,506	5,474	7,389	(1,915)	7,636	2,162	
Sick, Finance	12,496	13,947	12,894	1,053	13,306	(641)	
Sick, Safety & Training	2,188	16,942	2,467	14,475	4,460	(12,482)	
Sick, General Admin	17,021	25,205	17,069	8,136	17,373	(7,832)	
Sick, Planning	17,272	16,051	26,833	(10,782)	26,680	10,629	
Sick, Service Workers	34,341	17,569	6,766	10,803	37,511	19,942	
Sick, Mechanics	28,160	40,575	23,606	16,969	35,190	(5,385)	
Total Sick Pay	**622,654**	**555,917**	**509,921**	**45,996**	**567,022**	**11,105**	**2%**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Holiday, Operators	340,076	419,000	426,000	(7,000)	437,000	18,000	
Holiday, Trans Admin	60,791	56,455	59,858	(3,403)	61,916	5,461	
Holiday, Scheduling	4,423	3,688	3,906	(218)	4,117	429	
Holiday, Maintenance Admin	30,380	31,795	29,115	2,680	29,152	(2,643)	
Holiday, Building Maintenance.	16,605	20,000	19,086	914	19,578	(422)	
Holiday, Customer Svc	18,284	17,975	17,976	(1)	18,685	710	
Holiday, Promotion	4,173	3,224	3,224	-	3,320	96	
Holiday, EE Services	12,789	13,498	13,498	-	13,948	450	
Holiday, Finance	26,062	23,098	23,553	(455)	24,308	1,210	
Holiday, Safety & Training	4,375	6,000	4,507	1,493	8,149	2,149	
Holiday, General Admin	24,387	30,050	31,182	(1,132)	31,736	1,686	
Holiday, Planning	52,177	41,000	49,020	(8,020)	48,738	7,738	
Holiday, Service Workers	20,209	23,085	24,047	(962)	24,761	1,676	
Holiday, Mechanics	55,420	64,160	64,164	(4)	65,048	888	
Total Holiday Pay	**670,151**	**753,028**	**769,136**	**(16,108)**	**790,456**	**37,428**	**5%**
Vacation, Operators	518,228	545,000	545,900	(900)	561,500	16,500	
Vacation, Trans Admin	106,545	110,000	90,492	19,508	94,201	(15,799)	
Vacation, Scheduling	6,314	6,510	6,510	-	6,862	352	
Vacation, Maintenance Admin	50,142	54,510	47,767	6,743	47,804	(6,706)	
Vacation, Building Maintenance.	23,385	23,760	25,112	(1,352)	24,348	588	
Vacation, Customer Svc	25,743	25,640	23,000	2,640	23,876	(1,764)	
Vacation, Promotion	6,517	5,375	5,374	1	5,534	159	
Vacation, EE Services	20,547	21,930	21,175	755	21,886	(44)	
Vacation, Finance	27,190	31,000	34,260	(3,260)	35,460	4,460	
Vacation, Safety & Training	7,287	10,745	7,512	3,233	13,582	2,837	
Vacation, General Admin	65,971	42,160	45,036	(2,876)	45,826	3,666	
Vacation, Planning	61,356	71,100	71,104	(4)	71,639	539	
Vacation, Service Wrkrs	24,638	25,000	30,272	(5,272)	25,124	124	
Vacation, Mechanics	164,161	115,265	94,544	20,721	99,750	(15,515)	
Total Accrued Vacation	**1,108,024**	**1,087,995**	**1,048,058**	**39,937**	**1,077,392**	**(10,603)**	**-1%**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Abs Pay, Operators	25,160	31,200	64,000	(32,800)	34,500	3,300	
Abs Pay, Trans Admin	-	2,730	6,110	(3,380)	6,317	3,587	
Abs Pay, Scheduling	-	100	399	(299)	420	320	
Abs Pay, Maintenance Admin	-	1,350	2,970	(1,620)	2,974	1,624	
Abs Pay, Building Maintenance.	-	500	1,947	(1,447)	1,996	1,496	
Abs Pay, Customer Svc	-	500	1,834	(1,334)	1,907	1,407	
Abs Pay, Promotion	-	300	329	(29)	339	39	
Abs Pay, EE Services	-	400	1,378	(978)	1,423	1,023	
Abs Pay, Finance	-	500	2,404	(1,904)	2,480	1,980	
Abs Pay, Safety & Training	-	400	460	(60)	831	431	
Abs Pay, General Admin	-	500	3,183	(2,683)	3,238	2,738	
Abs Pay, Planning	-	500	5,002	(4,502)	4,973	4,473	
Separation Pay/Benefits	1,489	2,500	5,000	(2,500)	5,000	2,500	
Abs Pay, Service Wrkrs	-	-	470	(470)	481	481	
Abs Pay, Mechanics	-	1,270	558	712	567	(703)	
Total Absence Pay	**26,649**	**42,750**	**96,044**	**(53,294)**	**67,446**	**24,696**	**58%**
Total Paid Time Off	**2,427,478**	**2,439,690**	**2,423,159**	**16,531**	**2,502,316**	**62,626**	**3%**
Total Compensation	**17,192,435**	**17,682,541**	**17,736,876**	**(54,335)**	**18,514,475**	**831,934**	**5%**
FICA, Operators	139,729	144,000	146,860	(2,860)	148,500	4,500	
FICA, Trans Admin	17,772	18,802	19,012	(210)	19,658	856	
FICA, Scheduling	1,256	1,227	1,227	-	1,294	67	
FICA, Maintenance Admin	1,957	3,758	4,363	(605)	4,186	428	
FICA, Building Maintenance.	5,424	5,500	6,055	(555)	6,220	720	
FICA, Customer Service	5,161	5,860	5,860	-	6,098	238	
FICA, Promotion	1,039	1,062	1,013	49	1,043	(19)	
FICA, EE Services	4,161	4,347	4,240	107	4,382	35	
FICA, Finance	7,185	7,479	7,399	80	7,637	158	
FICA, Safety & Training	-	1,171	-	1,171	-	(1,171)	
FICA, General Admin	10,192	10,385	10,486	(101)	10,659	274	
FICA, Board Members	1,511	1,700	2,020	(320)	2,020	320	
FICA, Planning	13,436	14,822	15,401	(579)	15,311	489	
FICA, Service Workers	6,588	6,800	7,258	(458)	8,228	1,428	
FICA, Mechanics	14,749	17,000	18,383	(1,383)	18,663	1,663	
Total FICA/Medicare	**230,160**	**243,913**	**249,577**	**(5,664)**	**253,899**	**9,986**	**4%**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
PERS-RET, Operators	976,434	1,075,218	1,051,072	24,146	1,189,128	113,910	
PERS-RET, Trans Admin	162,396	188,530	189,416	(886)	253,439	64,909	
PERS-RET, Scheduling	17,203	19,787	13,391	6,396	17,342	(2,445)	
PERS-RET, Maintenance Admin	89,602	100,739	112,348	(11,609)	139,266	38,527	
PERS-RET, Bldg Maintenance.	45,477	51,789	55,611	(3,822)	61,147	9,358	
PERS-RET, Customer Svc	50,052	53,966	49,337	4,629	55,246	1,280	
PERS-RET, Promotion	19,886	22,923	12,662	10,261	14,622	(8,301)	
PERS-RET, EE Services	33,940	37,866	46,409	(8,543)	52,484	14,618	
PERS-RET, Finance	67,359	76,243	77,351	(1,108)	87,785	11,542	
PERS-RET, Sfty & Training	25,066	30,941	19,922	11,019	35,273	4,332	
PERS-RET, Gen Admin	84,770	93,392	113,420	(20,028)	124,877	31,485	
PERS-RET, Planning	67,725	89,997	125,063	(35,066)	133,648	43,651	
GM-457 Retirement	18,000	18,000	18,540	(540)	19,000	1,000	
PERS-RET, Service Wrkr	51,115	55,908	59,137	(3,229)	67,167	11,259	
PERS-RET, Mechanics	146,021	161,825	170,966	(9,141)	204,892	43,067	
Total Retirement	**1,855,046**	**2,077,124**	**2,114,645**	**(37,521)**	**2,455,316**	**378,192**	**18%**
Medical, Operators	651,397	764,492	782,191	(17,699)	811,508	47,016	
Medical, Trans Admin	95,604	107,245	140,721	(33,476)	135,684	28,439	
Medical, Scheduling	8,129	9,476	9,496	(20)	9,496	20	
Medical, Maintenance Admin	22,893	34,613	27,755	6,858	39,661	5,048	
Medical, Building Maintenance.	38,825	58,627	61,239	(2,612)	58,000	(627)	
Medical, Customer Svc	28,744	34,971	35,057	(86)	35,057	86	
Medical, Promotion	4,116	5,938	5,954	(16)	5,954	16	
Medical, EE Services	3,309	7,752	9,048	(1,296)	9,472	1,720	
Medical, Finance	16,033	26,780	18,989	7,791	33,488	6,708	
Medical, Safety & Training	4,907	9,256	5,424	3,832	12,784	3,528	
Medical, General Admin	65,080	56,402	72,276	(15,874)	74,680	18,278	
Medical, Planning	39,048	57,046	73,750	(16,704)	64,646	7,600	
Medical, Service Workers	230,583	226,548	264,933	(38,385)	241,920	15,372	
Medical, Mechanics	403,376	436,226	453,847	(17,621)	459,648	23,422	
Medical Admin Charge	7,923	10,000	11,300	(1,300)	11,300	1,300	
Medical, Retirees	181,754	220,000	202,650	17,350	231,000	11,000	
OPEB benefits	422,551	242,812	306,650	(63,838)	226,376	(16,436)	
Total Medical	**2,224,272**	**2,308,184**	**2,481,280**	**(173,096)**	**2,460,674**	**152,490**	**7%**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Dental, Operators	234,592	242,303	247,457	(5,154)	249,572	7,269	
Dental, Trans Admin	32,992	32,734	33,919	(1,185)	33,716	982	
Dental, Scheduling	2,277	2,312	2,357	(46)	2,381	70	
Dental, Maintenance Admin	5,892	6,017	6,124	(107)	7,498	1,481	
Dental, Building Maintenance.	8,476	9,436	10,377	(941)	8,570	(866)	
Dental, Customer Svc	16,562	13,779	17,155	(3,376)	14,192	413	
Dental, Promotion	1,412	1,435	1,464	(29)	1,478	43	
Dental, EE Services	3,068	4,288	3,176	1,112	4,417	129	
Dental, Finance	10,520	9,885	10,892	(1,007)	10,182	297	
Dental, Safety & Training	791	1,943	819	1,124	2,416	473	
Dental, General Admin	7,378	8,689	7,610	1,079	8,949	260	
Dental, Planning	11,401	16,749	13,950	2,799	17,252	503	
Total Dental	**335,361**	**349,570**	**355,300**	**(5,730)**	**360,623**	**11,053**	**3%**
WC, Operators	858,861	769,112	763,218	5,894	775,522	6,410	
WC, Trans Admin	79,909	74,131	73,563	568	74,749	618	
WC, Scheduling	9,998	9,266	9,195	71	9,344	78	
WC, Maintenance Admin	24,970	23,166	22,989	177	23,359	193	
WC, Building Maintenance.	29,970	27,799	27,586	213	28,031	232	
WC, Customer Svc	39,942	37,066	36,782	284	37,375	309	
WC, Promotion	9,998	4,633	4,598	35	4,672	39	
WC, EE Services	14,972	13,900	13,793	107	14,015	115	
WC, Finance	24,970	23,166	22,989	177	23,359	193	
WC, Safety & Training	9,998	9,266	9,195	71	9,344	78	
WC, General Admin	33,287	26,432	26,184	248	26,653	221	
WC, Planning	39,942	56,965	56,575	390	57,440	475	
WC, Service Workers	49,940	46,332	45,977	355	46,718	386	
WC, Mechanics	94,882	88,031	87,356	675	88,764	733	
Total Workers Comp	**1,321,639**	**1,209,265**	**1,200,000**	**9,265**	**1,219,345**	**10,080**	**1%**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Life, Operators	70,560	74,566	74,776	(210)	80,000	5,434	
Life, Trans Admin	5,022	6,694	6,695	(1)	7,925	1,231	
Life, Scheduling	660	740	742	(2)	844	104	
Life, Maintenance Admin	4,230	4,301	4,360	(59)	6,000	1,699	
Life, Building Maintenance.	2,896	3,200	3,250	(50)	3,510	310	
Life, Customer Svc	5,051	4,292	6,450	(2,158)	3,780	(512)	
Life, Promotion	541	547	560	(13)	580	33	
Life, EE Services	1,537	1,785	1,800	(15)	2,030	245	
Life, Finance	3,316	3,813	3,460	353	4,200	387	
Life, Safety & Training	728	988	750	238	1,260	272	
Life, General Admin	2,910	3,675	3,090	585	6,930	3,255	
Life, Planning	5,452	7,392	7,212	180	7,584	192	
Total Life Insurance	**102,903**	**111,993**	**113,145**	**(1,152)**	**124,643**	**12,650**	**11%**
SUI, Operators	45,798	65,000	67,000	(2,000)	65,000	-	
SUI, Trans Admin	3,907	5,000	7,974	(2,974)	8,417	3,417	
SUI, Scheduling	238	300	443	(143)	443	143	
SUI, Maintenance Admin	1,045	1,500	2,215	(715)	2,215	715	
SUI, Building Maintenance.	2,209	2,340	3,101	(761)	2,658	318	
SUI, Customer Svc	1,701	1,835	3,101	(1,266)	3,101	1,266	
SUI, Promotion	238	364	443	(79)	443	79	
SUI, Safety & Training	238	550	443	107	886	336	
SUI, General Admin	1,779	1,800	3,544	(1,744)	3,544	1,744	
SUI, EE Services	714	800	1,329	(529)	1,329	529	
SUI, Finance	1,190	1,500	2,215	(715)	2,215	715	
SUI, Planning	2,370	2,800	4,430	(1,630)	3,987	1,187	
SUI, Service Workers	2,594	2,563	4,430	(1,867)	4,430	1,867	
SUI, Mechanics	4,730	5,522	8,417	(2,895)	8,417	2,895	
Total SUI	**68,751**	**91,874**	**109,085**	**(17,211)**	**107,085**	**15,211**	**17%**
Operator Uniforms	47,775	52,301	50,000	2,301	53,870	1,569	
Uniforms - Maintenance. Pers.	19,178	16,380	17,500	(1,120)	18,500	2,120	
Total Uniforms	**66,953**	**68,681**	**67,500**	**1,181**	**72,370**	**3,689**	**5%**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Operator Medical Exams	13,425	14,920	17,000	(2,080)	16,000	1,080	
Emp Assistance Prog.	13,603	12,112	14,500	(2,388)	15,000	2,888	
Cafeteria Plan- Admin	438,719	571,351	598,689	(27,338)	674,386	103,035	
Cafeteria Plan-ATU	1,274,904	1,455,288	1,603,479	(148,191)	1,631,400	176,112	
Mechanic Tool Allowance	11,661	16,403	16,500	(97)	16,500	97	
Wellness Program	18,411	29,854	30,000	(146)	32,000	2,146	
Substance Abuse Prog.	9,795	16,435	20,000	(3,565)	17,000	565	
Total Other Benefits	**1,780,518**	**2,116,363**	**2,300,168**	**(183,805)**	**2,402,286**	**285,923**	**14%**
Total Benefits	**10,413,081**	**11,016,656**	**11,413,859**	**(397,202)**	**11,958,557**	**941,901**	**9%**
Total Wages and Benefits	**25,178,038**	**26,259,507**	**26,727,576**	**(468,069)**	**27,970,716**	**1,711,209**	**7%**
Management Services	3,760	35,000	35,000	-	35,000	-	
Agency Fees	50	150	150	-	150	-	
In-Service Monitoring	-	5,500	5,500	-	5,500	-	
Mobility Services	14,858	24,584	25,000	(416)	25,000	416	
Schedules/Graphics	52,795	27,891	115,000	(87,109)	100,000	72,109	
Promotions	54,621	67,385	150,000	(82,615)	150,000	82,615	
Recruitment	6,808	9,496	10,000	(504)	10,000	504	
Hiring Costs	12,575	15,000	15,000	-	15,000	-	
Legal Fees	266,879	335,000	335,000	-	380,000	45,000	
Financial services	3,450	15,000	15,000	-	3,500	(11,500)	
Auditor Fees	54,314	47,500	49,955	(2,455)	50,000	2,500	
Freight In and Out	4,807	5,845	6,000	(155)	6,000	155	
Bid and Hearing Notices	320	1,000	1,000	-	1,000	-	
Service Development	47,587	77,590	80,000	(2,410)	80,000	2,410	
Trans. Printing/Reproduc.	5,194	5,666	7,000	(1,334)	7,000	1,334	
Payroll Services	80,757	85,000	88,055	(3,055)	87,500	2,500	
Bank service charge	24,023	23,000	25,500	(2,500)	25,500	2,500	
Commuter check process fee	322	300	300	-	300	-	
Pay PERS file upload	2,604	2,700	2,730	(30)	2,780	80	
Special Planning- reimb expenses	24,900	-	-	-	-	-	
Temporary Help-All depts	18,672	25,000	25,000	-	25,000	-	
Clipper Fees	78,065	132,000	150,000	(18,000)	155,000	23,000	
SVR-Differential/Radiator	6,269	15,454	15,800	(346)	15,500	46	

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
SVR-Transmission	1,223	13,688	24,000	(10,312)	42,000	28,312	
SVR-Upholstery/Glass	3,000	8,500	15,000	(6,500)	12,000	3,500	
SVR-Towing	4,465	11,308	16,000	(4,692)	16,000	4,692	
SVR-Engine Repair	84,018	41,000	41,000	-	108,000	67,000	
SVR-Body Repair	121,928	107,227	108,000	(773)	108,000	773	
SVR-Electric Bus Repair	-	10,000	50,000	(40,000)	50,000	40,000	
Emission controls	65,630	42,244	42,000	244	48,000	5,756	
Support Vehicle maint	17,066	14,235	13,500	735	14,500	265	
IT Supplies/replacements	10,981	11,666	12,000	(334)	20,000	8,334	
Clever Devices/rideck maint	239,350	246,530	251,350	(4,820)	272,500	25,970	
Office Equipment Maint.	16,604	19,854	20,000	(146)	20,000	146	
Building Maint. Service	77,555	86,639	87,000	(361)	97,000	10,361	
Landscape Service	66,532	96,400	89,400	7,000	95,400	(1,000)	
IT Contracts	172,011	138,673	150,000	(11,327)	170,000	31,327	
Radio Maint. Service	12,876	14,980	15,000	(20)	15,000	20	
Contract Cleaning Service	2,545	3,600	3,600	-	3,600	-	
Waste Removal	14,256	18,462	19,800	(1,338)	19,000	538	
Hazardous Waste	99,888	124,256	125,000	(744)	125,000	744	
Fire Monitoring	3,057	3,811	4,000	(189)	4,000	189	
Security Services	94,531	88,265	89,000	(735)	98,000	9,735	
Other Services	5,275	5,500	7,000	(1,500)	7,000	1,500	
Total Services	**1,876,421**	**2,070,753**	**2,339,640**	**(268,887)**	**2,524,730**	**453,977**	**22%**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Diesel Fuel	1,444,865	1,446,206	1,625,000	(178,794)	1,625,000	178,794	
Oils and Lubricants	83,995	81,702	85,000	(3,298)	83,000	1,298	
Gasoline	23,470	24,543	25,000	(457)	25,000	457	
PG&E - WC Trolley	38,489	115,237	85,000	30,237	120,000	4,763	
Tires and Tubes	245,733	259,272	247,216	12,056	263,520	4,248	
Safety Supply	244	10,000	10,000	-	15,000	5,000	
Transportation Supplies	13,266	15,875	14,000	1,875	14,000	(1,875)	
BART Relief Tickets	54,760	15,100	58,425	(43,325)	-	(15,100)	
CLIPPER Relief Cards for EE's	-	31,825	-	31,825	58,425	26,600	
CSS-Soaps	3,500	5,624	6,000	(376)	6,000	376	
CSS-Cleaning	7,137	8,000	9,000	(1,000)	9,000	1,000	
CSS-Safety	8,027	8,518	8,500	18	8,750	232	
CSS-Antifreeze	8,406	6,029	6,400	(371)	6,500	471	
CSS-Gases	8,003	4,241	4,500	(259)	4,500	259	
Oil Analysis	98	8,250	8,000	250	8,250	-	
Equipment/Garage Exp.	29,042	25,033	25,000	33	25,000	(33)	
Coach Repair Parts	643,967	565,699	515,000	50,699	625,000	59,301	
Shelter/Bus Stop Supply	10,397	14,190	15,000	(810)	12,000	(2,190)	
Janitorial Supplies	27,723	20,958	21,000	(42)	22,500	1,542	
Lighting Supply	7,100	5,025	5,000	25	5,500	475	
Building Repair Supply	38,943	44,229	45,000	(771)	48,000	3,771	
Landscape Supply	-	4,500	5,000	(500)	5,000	500	
Tickets, Passes, Xfrs	3,735	4,887	10,000	(5,113)	5,000	113	
Supplies - Offsites	1,222	1,000	2,300	(1,300)	2,300	1,300	
Personnel Office Supply	4,124	2,912	3,000	(88)	3,000	88	
Computer Supplies	2,077	-	-	-	-	-	
Office Supplies-Administration	14,397	16,329	17,500	(1,171)	17,000	671	
Office Supplies-Maint.	1,508	3,317	3,500	(183)	3,500	183	
Postage	9,936	9,000	9,000	-	9,000	-	
Safety Contingency Plans	1,456	3,120	3,000	120	3,000	(120)	
Training Supply	2,826	5,000	5,000	-	5,000	-	
Contracts & Grants Supply	2,112	1,000	1,000	-	1,000	-	
Supplies- IC	3,425	5,917	6,000	(83)	6,000	83	
Repair parts-grant exp	-	25,000	25,000	-	25,000	-	
Total Materials & Supplies	**2,770,248**	**2,797,538**	**2,908,341**	**(110,803)**	**3,069,745**	**272,207**	**10%**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Telephone Svc - TC				-		-	
Pacific Gas and Electric	164,458	193,352	190,550	2,802	195,000	1,648	
Telephone Svc - Concord	44,472	45,518	40,000	5,518	50,000	4,482	
Contra Costa Water District	25,840	25,634	27,600	(1,966)	27,600	1,966	
Telephone-Cellular	109,912	72,053	100,000	(27,947)	80,000	7,947	
Total Utilities	**344,682**	**336,557**	**358,150**	**(21,593)**	**352,600**	**16,043**	**5%**
Physical Damage	119,543	110,000	125,000	(15,000)	125,000	15,000	
Property Premiums	44,593	45,000	49,719	(4,719)	42,500	(2,500)	
Other Premiums	28,294	30,000	31,130	(1,130)	33,000	3,000	
Liability Premiums	542,954	575,000	600,000	(25,000)	622,440	47,440	
Insurance/Liability losses	28,150	175,000	175,000	-	175,000	-	
Total Insurance	**763,534**	**935,000**	**980,849**	**(45,849)**	**997,940**	**62,940**	**7%**
Property Tax	8,072	8,372	16,000	(7,628)	12,000	3,628	
Licenses / Registrations	988	1,972	2,015	(43)	2,015	43	
Fuel Storage Tank Fees	12,898	13,350	14,000	(650)	14,000	650	
Use and Other Taxes	6,449	7,000	7,500	(500)	7,000	-	
Sales Tax	189,543	212,000	212,000	-	222,000	10,000	
Total Taxes	**217,950**	**242,694**	**251,515**	**(8,821)**	**257,015**	**14,321**	**6%**
Radio Site Lease-Diablo	43,673	45,400	44,500	900	48,000	2,600	
Equipment Leases	9,835	10,730	9,000	1,730	9,000	(1,730)	
Total Leases	**53,508**	**56,130**	**53,500**	**2,630**	**57,000**	**870**	**2%**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Business Expense- Tran	29	250	500	(250)	500	250	
Business Expense-admin	-	-	400	(400)	-	-	
Business Expense-Fin	1,440	2,000	2,000	-	2,000	-	
Board Travel	5,139	15,500	25,000	(9,500)	25,000	9,500	
Staff Travel	73,471	75,000	61,500	13,500	75,000	-	
CTA Dues	15,396	15,000	15,860	(860)	15,500	500	
APTA Dues	35,500	35,500	36,650	(1,150)	36,600	1,100	
Other Memberships	3,000	3,000	3,090	(90)	3,090	90	
Business Expense	1,681	4,000	4,000	-	4,000	-	
Training Program	12,799	15,899	25,000	(9,101)	25,000	9,101	
Training / Subs-Gm	1,666	6,000	7,000	(1,000)	5,000	(1,000)	
Misc exp	140	1,000	1,000	-	1,000	-	
Employee Functions	32,316	42,164	44,500	(2,336)	35,000	(7,164)	
Employee Awards	4,058	6,069	5,000	1,069	5,000	(1,069)	
Departing Emp gifts	30	419	1,000	(581)	1,000	581	
Paypal fees	2,380	79	4,000	(3,921)	-	(79)	
Total Miscellaneous	**189,045**	**221,880**	**236,500**	**(14,620)**	**233,690**	**11,810**	**5%**
Alamo Creek Shuttle	118,089	119,894	133,500	(13,606)	126,974	7,080	
St Mary's Shuttle	44,258	49,446	52,410	(2,964)	53,000	3,554	
Cal State rte. 260 Shuttle	103,487	118,508	113,600	4,908	125,000	6,492	
Total Purchased Transportation	**265,834**	**287,848**	**299,510**	**(11,662)**	**304,974**	**17,126**	**6%**
Total Other Operating Expense	**6,481,222**	**6,948,400**	**7,428,005**	**(479,605)**	**7,797,694**	**849,294**	**12%**
Contingency			**900,000**	**(900,000)**	**600,000**	**600,000**	
TOTAL FIXED ROUTE EXPENSE	**31,659,260**	**33,207,907**	**35,055,581**	**(1,847,674)**	**36,368,410**	**3,160,503**	**10%**

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Paratransit							
Wages	167,101	180,000	182,218	(2,218)	192,171	12,171	
Sick Wages	4,762	5,990	5,298	692	5,587	(403)	
Holiday Pay	7,751	10,080	10,080	-	10,606	526	
Vacation Pay	11,992	8,360	11,145	(2,785)	11,715	3,355	
Absence pay	-	500	988	(488)	1,041	541	
Cafeteria Plan	20,030	22,151	23,874	(1,723)	23,163	1,012	
FICA	2,576	3,000	3,041	(41)	3,206	206	
PERS	21,175	24,200	21,706	2,494	25,482	1,282	
Medical	22,886	24,238	9,606	14,632	25,083	845	
Dental	2,994	3,837	3,540	297	4,820	983	
Life Insurance	1,638	1,229	1,220	9	1,760	531	
SUI	812	900	1,329	(429)	1,329	429	
Promotions	-	-	3,500	(3,500)	-	-	
Legal Fees	29,326	6,769	15,000	(8,231)	20,000	13,231	
Bank Service Charge	606	400	500	(100)	500	100	
Temporary Help	4,299	-	-	-	-	-	
Building Maint Services	940	1,417	1,500	(83)	1,500	83	
Radio Maint Services	6,574	4,929	6,100	(1,171)	6,000	1,071	
Community Van Maint	-	-	16,000	(16,000)	-	-	
Other services	15,293	128	-	128	-	(128)	
Office Supply, PTF	7,641	5,930	2,000	3,930	5,000	(930)	
Gas and Electric	21,668	25,000	25,000	-	26,000	1,000	
Cell Phone	292	6,687	22,500	(15,813)	15,000	8,313	
Property Premiums	-	-	-	-	7,500	7,500	
Liability Premiums	-	-	-	-	7,560	7,560	
Sales Tax	-	-	300	(300)	-	-	
Purchased Trans-LINK	5,764,537	6,809,831	6,977,200	(167,369)	7,400,000	590,169	
Purchased Trans-BART	169,640	7,659	178,080	(170,421)	10,000	2,341	
Other Purch Trans	11,628	-	1,281	(1,281)	1,000	1,000	
ADA-Choice in Aging	-	192,314	-	192,314	300,000	107,686	
Training / Subscriptions	-	-	2,500	(2,500)	8,000	8,000	
Other Misc Expenses	-	1,000	1,000	-	1,000	-	
Total Paratransit	**6,296,161**	**7,346,549**	**7,526,506**	**(179,957)**	**8,115,023**	**768,473**	**10%**
TOTAL CCCTA	**37,955,421**	**40,554,456**	**42,582,087**	**(2,027,631)**	**44,483,433**	**3,928,977**	**10%**
OPEB - GASB 75 Adjustments	(376,320)						
PERS GASB 68 Adjustment	642,776	-	-	-	-	-	
TOTAL CCCTA GASBs	**266,456**	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL CCCTA	**38,221,877**	**40,554,456**	**42,582,087**	**(2,027,631)**	**44,483,433**	**3,928,977**	**10%**

RESOLUTION NO. 2020-018

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
BOARD OF DIRECTORS

* * *

AUTHORIZING FILING APPLICATIONS AND SUPPORTING DOCUMENTS WITH THE METROPOLITAN TRANSPORTATION COMMISSION FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT, STATE TRANSIT ASSISTANCE, AND REGIONAL MEASURE 2 FUNDS FOR FISCAL YEAR 2021

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq*., for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

WHEREAS, the Transportation Development Act (TDA) (Public Utilities Code Section 99200, *et seq.*), provides for the disbursement of funds from the Local Transportation Fund (LTF) of the County of Contra Costa for use by eligible applicants for the purpose of public transit;

WHEREAS, pursuant to the provisions of the TDA, and pursuant to the applicable rules and regulations thereunder (21 Cal. Code of Regs. Section 6600, *et seq.*), a prospective applicant wishing to receive an allocation from the LTF shall file its claim with the Metropolitan Transportation Commission;

WHEREAS, the State Transit Assistance (STA) fund is created pursuant to Public Utilities Code Sections 99310 *et seq.;*

WHEREAS, the STA fund makes funds available pursuant to Public Utilities Code Section 99313.6 for allocation to eligible applicants to support approved transit projects;

WHEREAS, TDA funds from the LTF of Contra Costa County and STA funds will be required by CCCTA in Fiscal Year 2021 for public transit capital and operating assistance;

WHEREAS, CCCTA is an eligible applicant for TDA and STA funds pursuant to Public Utilities Code Sections 99260(a), 99262, 99275, 99313 and 99314 as attested by the opinion of CCCTA's Counsel;

WHEREAS, SB 916 (Chapter 715, Statutes 2004), commonly referred to as Regional Measure 2 (RM2), identified projects eligible to receive funding under the Regional Traffic Relief Plan;

WHEREAS, the Metropolitan Transportation Commission (MTC) is responsible for funding projects eligible for RM2 funds, pursuant to Streets and Highways Code Section 30914(c) and (d);

WHEREAS, MTC has established a process whereby eligible transportation project sponsors may submit allocation requests for RM2 funding;

WHEREAS, allocations to MTC must be submitted consistent with procedures and conditions as outlined in RM2 Policy and Procedures;

WHEREAS, CCCTA is an eligible sponsor of transportation project(s) in RM2, Regional Traffic Relief Plan funds;

WHEREAS, the Express Bus Routes are eligible for consideration in the Regional Traffic Relief Plan of RM2, pursuant to Streets and Highways Code Section 30914(c) or (d);

WHEREAS, the RM2 allocation request demonstrates a fully funded operating plan that is consistent with the adopted performance measures, as applicable, for which CCCTA is requesting that MTC allocate RM2 funds,

WHEREAS, the certification by CCCTA of assurances is required for the allocation of funds by MTC; and

WHEREAS, CCCTA requires an allocation of these funds for capital and operating assistance to support CCCTA's provision of public transit services in the Central Contra Costa County area for Fiscal Year 2021.

NOW, THEREFORE, BE IT RESOLVED, by the of the Central Contra Costa Transit Authority Board of Directors that CCCTA, and its agents shall comply with the provisions of the Metropolitan Transportation Commission's Regional Measure 2 Policy Guidance (MTC Resolution No. 3636); and be it further

RESOLVED, that CCCTA certifies that the project is consistent with the Regional Transportation Plan (RTP), and be it further

RESOLVED, that CCCTA approves the Express Bus routes operating proposals; and be it further

RESOLVED, that CCCTA approves the certification of assurances; and be it further

RESOLVED, that CCCTA is an eligible sponsor of projects in the Regional Measure 2 Regional Traffic Relief Plan, Capital Program, in accordance with California Streets and Highways Code 30914(d); and be it further

RESOLVED, that CCCTA is authorized to submit an application for Regional Measure 2 funds for Express Bus Operations in accordance with California Streets and Highways Code 30914(d); and be it further

RESOLVED, that CCCTA certifies that the projects and purposes for which RM2 funds are being requested are in compliance with the requirements of the California Environmental Quality Act (Public Resources Code Section 21000 *et seq*.), and with the State Environmental Impact Report Guidelines (14 California Code of Regulations Section 15000 *et seq*.) and, if relevant the National Environmental Policy Act (NEPA), 42 USC Section 4-1 *et seq*. and the applicable regulations thereunder; and be it further

RESOLVED, that there is no legal impediment to CCCTA making allocation requests for Regional Measure 2 funds; and be it further

RESOLVED, that there is no pending or threatened litigation that might in any way adversely affect the proposed project, or the ability of CCCTA to deliver such project; and be it further

RESOLVED, that CCCTA indemnifies and holds harmless MTC, its Commissioners, representatives, agents, and employees from any and against all claims, injury, suits, demands, liability, losses, damages, and expenses, whether direct or indirect (including any and all costs and expenses in connection therewith), incurred by reason of any act or failure to act of CCCTA, its officers, employees or agents, or subcontractors or any of them in connection with its performance of services under this allocation of RM2 funds. In addition to any other remedy authorized by law, so much of the funding due under this allocation of RM2 funds as shall reasonably be considered necessary by MTC may be retained until disposition has been made of any claim for damages; and be it further

RESOLVED, that CCCTA shall, if any revenues or profits from any non-governmental use of property (or project) that those revenues or profits shall be used exclusively for the public transportation services for which the project was initially approved, either for capital improvements or maintenance and operational costs, otherwise the Metropolitan Transportation Commission is entitled to a proportionate share equal to MTC's percentage participation in the projects(s); and be it further

RESOLVED that the General Manager, or his designee, is authorized to execute and file appropriate applications, together with all necessary supporting documents, with the Metropolitan Transportation Commission for allocation of TDA, STA and RM2 funds for Fiscal Year 2021; and be it further

RESOLVED that the General Manager, or his designee, is delegated the authority to make non-substantive changes and minor amendments to the Initial Project Report as he deems appropriate; and be it further

RESOLVED that a copy of this resolution be transmitted to the Metropolitan Transportation Commission in conjunction with the filing of the claims, and the Metropolitan Transportation Commission be requested to grant the allocation of funds as specified herein.

Regularly passed and adopted this 16th day of April 2020 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

_____

Candace Andersen, Chair, CCCTA Board of Directors

ATTEST:

_____

Lathina Hill, Clerk of the Board

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

TDA RESERVE *$ In Thousands*

FY 2021 REVISED FORECAST

		FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
46	Beginning Balance	$ 12,305	$ 16,728	$ 13,989	$ 11,367	$ 11,354	$ 10,749	$ 9,489	$ 9,173	$ 8,259	$ 4,143	$ (451)
47	Estimated TDA 4.0 Allocation	$ 19,043	$ 18,810	$ 19,416	$ 19,950	$ 20,498	$ 21,062	$ 21,641	$ 22,236	$ 22,848	$ 23,476	$ 24,122
		6.39%	-1.22%	3.22%	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%
	TDA 4.0 Needed for Operations and Capital:											
48	Used for Fixed route operations	(13,832)	(15,475)	(18,927)	(19,612)	(20,837)	(21,748)	(22,674)	(23,627)	(24,570)	(25,547)	(26,555)
49	Used for Paratransit operations	(314)	(1,573)	(2,631)	(2,716)	(2,851)	(2,984)	(3,125)	(3,262)	(3,402)	(3,549)	(3,696)
50	TDA Used for Operations	**(14,146)**	**(17,048)**	**(21,558)**	**(22,328)**	**(23,688)**	**(24,732)**	**(25,799)**	**(26,889)**	**(27,972)**	**(29,096)**	**(30,251)**
51	Used for Capital Program	**(474)**	**(689)**	**(747)**	**(400)**	**(828)**	**(1,637)**	**(44)**	**-**	**(2,591)**	**(3,066)**	**(650)**
a.	**Revenue Reduction - 9% in Year 1 and phasing out over 3 years**	**-**	**(3,812)**	**(3,433)**	**(1,935)**	**(788)**	**-**	**-**	**-**	**-**	**-**	**-**
b.	**Additional Pension Payment**	**-**	**-**	**-**	**-**	**(640)**	**(940)**	**(1,250)**	**(1,550)**	**(1,850)**	**(1,520)**	**(1,520)**
c.	**Federal/State Recovery Act Funds**	**-**	**-**	**3,700**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
d.	**Expense Reduction and/or Other Revenue Addition**	**-**	**-**		**4,700**	**4,841**	**4,986**	**5,136**	**5,290**	**5,449**	**5,612**	**5,780**
52	**Ending TDA Reserve**	**$ 16,728**	**$ 13,989**	**$ 11,367**	**$ 11,354**	**$ 10,749**	**$ 9,489**	**$ 9,173**	**$ 8,259**	**$ 4,143**	**$ (451)**	**$ (2,970)**
53	Number Of Months of Operating Expenses in Reserve	5.3	4.1	3.1	3.0	2.7	2.3	2.2	1.9	0.9	(0.1)	(0.6)
54	Percentage of operating budget	43.8%	34.5%	25.5%	25.0%	22.9%	19.6%	18.3%	16.0%	7.8%	-0.8%	-5.2%