

# County Connection

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## CCCTA BOARD OF DIRECTORS

### MINUTES OF THE REGULAR MEETING

February 18, 2021

#### CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Keith Haydon called the regular meeting of the Board of Directors to order at 9:00 a.m. Board Members present were Directors Andersen, Dessayer, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth. Director Hoffmeister arrived after the meeting convened.

Staff: Ramacier, Sherman, Cheung, Churchill, Hill, Horta, Kamara, Martinez, McCarthy, Mitchell, Reeks and Rettig

#### Public Comment: None

Director Hoffmeister arrived at 9:04 a.m.

#### CONSENT CALENDAR

MOTION: Director Noack moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of January 21, 2021. Director Dessayer seconded the motion, and it received the following vote of approval:

Aye:	Directors Andersen, Dessayer, Haydon, Hoffmeister, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth
No:	None
Abstain:	None
Absent:	None

#### REPORT OF CHAIR:

#### REPORT OF GENERAL MANAGER:

##### County Connection/LAVTA Coordination

Rick Ramacier informed the Board that LAVTA is almost done with the preparation of the I680 corridor project. We are finishing up the responsibility portion as well as the execution of the plan. As things develop, we will continue to inform the Board.

##### COVID-19 Update

Rick Ramacier informed the Board that we have had no more positive tests among employees. Not a single school has contacted us on updating the possibility that the schools will be opening back up for in person learning. After a brief discussion, Rick Ramacier stated that staff will send out a letter to all of the school districts in our area explaining the need for advance notification of the opening schedules so we can have time to adjust our bus schedules.

##### Update on the MTC Blue Ribbon Transit Recovery Task Force

Rick Ramacier explained that the Blue Ribbon Task Force will meet on Monday to discuss alternatives for Transit Network Managers. As new developments occur, he will continue to update the Board.

## **REPORT OF STANDING COMMITTEES**

### **Administration & Finance Committee**

#### First Extension of the Paratransit Service Contract with Transdev, Resolution No. 2021-016

Director Dessayer introduced the item by saying that we are very fortunate to have Rashida Kamara working for us, as she is the liaison with working with Transdev and she is getting things done. Rashida Kamara remarked that all the praise goes to the Transdev staff. They have stepped up when we needed them to, and they have been easy to work with considering all the changes we have had to go through because of COVID-19.

**MOTION:** Director Hudson moved approval of Resolution No. 2021-016, authorizing the General Manager to exercise County Connection's option to extend the Transdev contract for one year. Director Noack seconded the motion, and it received the following vote of approval:

Aye:	Directors Andersen, Dessayer, Haydon, Hoffmeister, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth
No:	None
Abstain:	None
Absent:	None

### **Marketing, Planning & Legislative Committee**

#### Draft 2021 County Connection Federal Advocacy Program

Rick Ramacier informed the Board that every year we come up with a Federal Advocacy Program pamphlet that we take to Washington, DC for the APTA Legislative Conference. This year the conference will be virtual only. After a brief discussion, the Board directed staff on some small changes to the pamphlet and a motion was made.

Dave Hudson left at 9:58 a.m.

**MOTION:** Director Worth moved adoption of the Draft 2021 Federal Advocacy Program. Director Storer seconded the motion, and it received the following vote of approval:

Aye:	Directors Andersen, Dessayer, Haydon, Hoffmeister, Noack, Schroder, Storer, Tatzin, Wilk and Worth
No:	None
Abstain:	None
Absent:	Director Hudson

### **Operations & Scheduling Committee**

#### Pilot Project-Consolidation of County Connection/LAVTA Paratransit Programs, Resolution No. 2021-017

Director Schroder left at 10:03 a.m.

Director Storer introduced the item and turned it over to Rashida Kamara. In an effort to further the MTC goal of public transit agency collaboration to more efficiently spend transportation funding dollars, County Connection and Livermore Amador Valley Transit Authority (LAVTA) staff have collaborated on developing a pilot program to share resources to deliver paratransit services in both agency's service areas. By leveraging resources between the two paratransit services through County Connection's existing paratransit operations contract, both agencies will see savings over the one-year pilot period. If successful, this service design could be part of a future procurement for a long-term contract to deliver a similar model. The addition of this service will not negatively impact the budget for the County Connection and will provide savings to LAVTA over what they would have to pay for their paratransit services being delivered as a stand-alone contract.

LAVTA will pay County Connection for the additional services through a monthly fixed fee of \$29,436.19 to cover additional staff (1 added operations/safety manager, 1 added customer service representative, and 2 added dispatchers).

Both agencies would pay for the variable revenue hours at a rate of \$50.42, which is only a 1.7% increase over today's variable rate and in line with projections for the increase that is expected for the first option year of the paratransit contract beginning on July 1, 2021. More detail on the First Option Year is detailed in the memo specific to this topic. LAVTA would be invoiced for and compensate CCCTA for all of the variable hours delivered for their passengers.

**MOTION:** Director Storer moved approval of Resolution No. 2021-017, authorizing a Pilot Project to consolidate County Connection's and LAVTA's Paratransit Services and authorize the General Manager to execute an MOU with LAVTA for said Pilot project along with a corresponding amendment to the Transdev contract to account for the establishment of the Pilot Program. Director Noack seconded the motion, and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hoffmeister, Noack, Storer, Tatzin, Wilk and Worth  
No: None  
Abstain: None  
Absent: Directors Hudson and Schroder

#### 2021 Service Plan Draft Recommendation

Robert Storer introduced the item and turned it over to Melody Reeks. She gave a brief background stating that at the October meeting, the Board authorized staff to proceed with the public comment process on three proposed service scenarios for implementation in mid- to late-2021. These scenarios were developed in anticipation of reduced revenues due to COVID-19 and would result in service cuts totaling approximately \$3, \$5, and \$7 million annually. In developing the proposals, staff sought to prioritize essential services and workers, as these riders have continued to rely on transit throughout the pandemic.

Given current financial projections, staff is recommending the implementation of Scenario 1, which is very similar to the service levels currently being operated. However, based on public feedback, staff is proposing a revision to the initial Scenario 1 service plan to retain service on Route 6 to the Orinda Community Center.

The proposed service plan would be about a 13% reduction in service hours compared to pre-COVID-19 service levels. Service frequency would be reduced on Routes 4, 5, 6, 7, 27, 35, 92X, 95X, and 96X. There would also be two alignment changes—extending Route 28 to Concord BART and simplifying the routing through Bishop Ranch on Route 92X to remove stops at BR 15 and Bishop/Sunset. All of these proposed changes have been in place on a temporary basis since October 2020. A summary of Scenario 1 is included as Attachment B.

All 600-series school service will be retained at the service levels that County Connection typically operates during a normal school year. This was an informational item only.

**BOARD COMMUNICATION:** None

**ADJOURNMENT:** Chair Haydon adjourned the regular Board meeting at 10:20 a.m.

Minutes prepared by



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Lathina Hill  
Assistant to the General Manager

Date: March 8, 2021