

**Summary Minutes
Operations & Scheduling Committee
Friday, May 7, 8:15 a.m.**

Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20.

Directors: Robert Storer, Dave Hudson

Staff: Rick Ramacier, Bill Churchill, Ruby Horta, Rashida Kamara, Melody Reebbs,
Madeline Chun

Public: None

Call to Order: Meeting called to order at 8:15 a.m. by Director Storer.

1. Approval of Agenda

The Committee approved the agenda.

2. Public Communication

None

3. Approval of Minutes of April 2, 2021

The Committee approved the minutes.

4. Regional Ridership Trends

Ms. Reebbs provided an update on ridership trends post-COVID. She noted that ridership has been very slow to recover and is still down around 70%, which is consistent with the other transit operators in the region. Director Storer asked whether ridership is still increasing week-to-week. Ms. Reebbs responded that weekday ridership has been consistently down about 70% over the past several weeks, but that weekend ridership has grown at a more significant rate and is now down around 30%.

5. Collaboration of CCCTA/LAVTA Paratransit Programs Update #1

Ms. Kamara informed the Committee that paratransit service under the new MOU with LAVTA began on April 1st. Staff is still working through a few issues, including differences in pick-up window definitions between the two agencies. Mr. Ramacier noted that LAVTA wants to reconvene a previously-established joint board committee to review the demo and set metrics to measure the success of the program.

6. Monthly Reports

Ms. Reeb reported that in March fixed-route ridership was down about 58% compared to last year, which marks a full year since the original shelter-in-place order. However, ridership increased about 11% compared to February.

Ms. Kamara noted that staff is now including information on the one-seat pilot in the monthly performance reports. However, staff is still addressing some reporting issues, particularly in terms of how trips are allocated to each agency. She reported that there has continued to be an increase in paratransit ridership and on-time performance continues to be above 90%.

7. Committee Comments

None

8. Future Agenda Items

None

9. Next Scheduled Meeting

The next meeting was scheduled for June 3rd at 4:00 p.m. via teleconference.

10. Adjournment – The meeting was adjourned at 8:51 a.m.

Minutes prepared and submitted by: Melody Reeb, Manager of Planning