

INTER OFFICE MEMO

To: Board of Directors

Date: June 18, 2020

From: Erick Cheung, Chief Finance Officer

Reviewed by: Rick Ramacier, GM

SUBJECT: Fiscal Year 2021 Draft Budget

SUMMARY:

Contra Costa County has been under a shelter-in-place (SIP) order by the Contra Costa Health Services since March 16th due to the Coronavirus (COVID-19) pandemic. There are new COVID-19 cases each day, but the average appears to be stable and hospitalization has been decreasing which provides sufficient capacity in our hospitals. In early May, the county began offering COVID-19 tests to all residents and relaxed some of the restrictions on retail for curbside sales and/or pickups.

As we continue to follow the SIP order for the health and safety of the population, the financial impact is being felt by most Americans. The Governor's May Budget revise assumes an unemployment rate of 18% with leisure, retail, and hospitality sectors being hit the hardest. The national unemployment rate was updated to 13.3% in May on June 5th which is an improvement over the previous month of 14.7%, but much higher than the February rate of 3.5%. To mitigate the financial concerns, the Federal Government has approved several stimulus packages in recent weeks from CARES Act 3 to provide \$2 trillion stimulus package to help individuals, families, businesses, state, and local agencies. This package includes \$25 billion for mass transit nationwide. CARES Act 4, which was recently approved, provides \$484 billion to provide additional small business assistance, hospital funds to treat COVID-19 patients, and funds for expanding medical testing. The House of Representatives passed a \$3 trillion package in mid-May, but the Senate has not stated when or if they will review the matter.

In April, the Board approved a Fiscal Year (FY) 2021 Draft Budget and Forecast for the purpose to submit our Transportation Development Act (TDA) claim to Metropolitan Transportation Commission (MTC) so we can receive our TDA funds timely. The April version of the budget proposed \$45.2 million in operational and capital expenses. Our main revenue source is TDA 4.0 funds from MTC; the budget proposed using \$22.3 million, which is \$2.9 million less than MTC estimates we will receive next fiscal year of \$19.4 million (estimate from February 2020 – prior to COVID-19 SIP). In May, we provided the A&F Committee a revenue update based on known information and assumptions even though there is minimal regional economic data. Based on the data, County Connection estimates losses of \$14.1 million between FY 2020 & FY 2021. This is offset by \$11.6 million in CARES Act funds that we are estimated to receive, which MTC has allocated \$7.1 million with the balance to be determined by a Blue Ribbon Committee.

Staff is submitting County Connection's FY 2021 Proposed Budget for adoption for \$45.2 million in operating and capital costs. This version has only minor expense updates since April as we legally need to adopt a budget. The changes to expenses include the removal of \$47K related to merit increases but adds \$20K due to contracts with computer services. Staff has updated their FY 2020 expenses and revenues for FY 2020 and FY 2021. This version assumes we will receive the remaining \$4.5 million in CARES Act funds and use \$23.2 million in TDA 4.0 funds from MTC. This is \$8.65 million less TDA 4.0 revenue than the \$14.56 million we are currently expecting to receive. The TDA reserve would drop from \$16.7 million in beginning of FY 2020 to \$12.8 million by the end of FY 2021 assuming we make no changes. Staff is still trying to understand how and when we return to our new normal and what changes are needed. We are in the preliminary stages to address our new financial reality assuming no additional assistance from federal/state agencies. The A&F Committee and staff recommend approval of

Resolution 2020-024 to adopt the FY 2021 Budget to the Board, with the understanding staff will need to bring back changes in the coming months as more information becomes available.

Expenses

FY2020

Estimated Operating Expenses (Page 2) for FY 2020 are expected to be \$40,248,400, compared to the budget of \$42,582,087 by \$2,333,687 (5.5%). The following is an analysis of estimated expenses in comparison to budget:

Category	Description	FY 2020 Estimated Amount (\$ in thousands)	FY 2020 Budget Amount (\$ in thousands)	Estimated Amount Over (Under) Budget (\$ in thousands)
FIXED ROUTE				
Wages and benefits	Wages and benefits are under budget mainly due to vacancies. At the end of April, we had 7 vacant non-operator positions. Operators wages are now under budget but this has been more than offset by sick/FMLA time due to COVID-19.	\$ 26,318	\$ 26,728	\$ (410)
Services	Services are less than budget as Schedules/Graphics and Promotions are \$87K and \$83K under budget, respectfully. Repair on electric buses are lower than budget by \$40K. Clipper Fees have gone up from \$78K in 2019 to an estimated \$105K in 2020 with the elimination of most paper passes, but less than \$150K budget.	\$ 2,025	\$ 2,340	\$ (315)
Materials and supplies	Diesel fuel costs are lower due to COVID-19 as routes were reduced and fuel prices dropping by \$325K. Coach repair parts are higher than budget by \$154K. Preliminary PPE for COVID-19 for \$38K.	\$ 2,795	\$ 2,908	\$ (113)
Other Categories		\$ 2,036	\$ 2,179	\$ (143)
Contingency	Contingency is not needed at this time.	\$ -	\$ 900	\$ (900)
	Total Fixed Route	\$ 33,174	\$ 35,055	\$ (1,881)
PARATRANSIT				
Wages and benefits	Wages and benefits are in line with budget. Benefits are higher due to higher medical and pension costs.	\$ 284	\$ 274	\$ 10
Purchased transportation	Budget was amended in December and based on revised amount. This has decreased due to COVID-19 as ridership dropped 80%-90%, but offset by additional trips for Meals on Wheels & COVID-19 transports.	\$ 6,721	\$ 7,157	\$ (436)
Other Categories		\$ 69	\$ 96	\$ (27)
	Total Paratransit	\$ 7,074	\$ 7,527	\$ (453)
	Grand Total	\$ 40,248	\$ 42,582	\$ (2,334)

FY 2021

The FY 2021 Proposed Operating Budget is \$44,456,064, which is \$4,207,667 or 10.5% more than the FY 2020 estimated amount (increase of \$1,873,977 or 4.4% of FY 2020 Budget). The budget includes an operating contingency of \$600,000. The following highlights the proposed expenses and comparing them to the FY 2021 estimated and budget amount:

Category for Fixed Route and Paratransit	Description	(\$ In Thousands)						
		Proposed FY 2021 Budget Amount	Estimated FY 2020 Amount	Amount Over (Under) Estimate	% Over (Under) Estimate	Budget FY 2020 Amount	Amount Over (Under) Budget	% Over (Under) Budget
Wages/Fringe Benefits Paid Time Off	Includes increases of 3% based on current MOUs. Assumes fully staffed for all departments.	\$ 18,666	\$ 17,991	\$ 675	3.8%	\$ 17,919	\$ 747	4.2%
Fringe Benefits Other	Higher pension costs related to higher employer rate and unfunded actuarial liability payment from \$350K to \$538K. Budget assumes fully staffed and higher medical premium increases of 6% which effect the cafeteria plan. Also, a transition of employees taking medical benefits instead of cash in lieu.	\$ 9,563	\$ 8,611	\$ 952	11.1%	\$ 9,082	\$ 481	5.3%
Services	Services includes legal fees, service repair, and promotions. Higher amount assumes increase in repair costs as diesel fleet ages and electric buses phase out of warranty. Legal costs increase as labor negotiations will need to begin as current MOU's near end.	\$ 2,573	\$ 2,048	\$ 525	25.6%	\$ 2,382	\$ 191	8.0%
Materials and supplies	Diesel fuel prices have risen, but the FY 2020 estimated amount is still lower than the FY 2020 Budget. The FY 2021 Budget assumes gas prices continue rising from the estimated FY 2020 amount. This also includes higher parts costs as buses get older.	\$ 3,075	\$ 2,801	\$ 274	9.8%	\$ 2,910	\$ 165	5.7%
Utilities	Reflects higher costs due to increases in cellular plans and PG&E usage.	\$ 394	\$ 369	\$ 25	6.8%	\$ 406	\$ (12)	-3.0%
Casualty and liability	General liability premiums are increasing.	\$ 1,013	\$ 942	\$ 71	7.5%	\$ 981	\$ 32	3.3%
Other	Taxes, Leases & Rental and Miscellaneous expense categories.	\$ 556	\$ 517	\$ 39	7.5%	\$ 546	\$ 10	1.8%
Purchased transportation	Agreement with Transdev assumes a 6% rate increase and expansion of Choice in Aging program.	\$ 8,016	\$ 6,969	\$ 1,047	15.0%	\$ 7,456	\$ 560	7.5%
Contingency	Estimated contingency.	\$ 600	\$ -	\$ 600	N/A	\$ 900	\$ (300)	-33.3%
Total		\$ 44,456	\$ 40,248	\$ 4,208	10.5%	\$ 42,582	\$ 1,874	4.4%

Revenues

The FY 2021 Proposed Budget include estimated revenues for \$40,248,400 for FY 2020 and \$44,456,064 for FY 2021. Due to COVID-19, FY 2020 and FY 2021 revenues have been negatively impacted downward based on revised estimates on sales tax, diesel tax, and fares. The FY 2021 proposed budget has \$14,561,685 in TDA revenues based on MTC allocating 75% of the County Auditor's February estimate. Based on proposed expenses, we need \$23,210,700 in TDA funds, which would reduce our TDA reserves by \$8,649,015 to a balance of \$12,811,000.

The allocation of CARES Act funding was done by MTC in coordination with regional transit partners. Based on MTC's approach, we could receive up to \$11,586,361 to help with COVID-19 expenses and revenue loss. County Connection is currently estimating revenue loss of \$14,222,690 between FY 2020 & FY 2021 due to declines in fare revenue and economic activity. **Our revenue losses are greater than the full amount of the CARES Act funding and essential that we receive as much of the 2nd allocation as possible.** The revised estimated revenues for FY 2020 and FY 2021 are shown below:

CARES Act - FTA								
MTC 1st allocation of CARES Act Funds based on 61% of total allocation							\$7,067,680	
MTC 2nd allocation of CARES Act Funds remaining 39% (Allocation not Guaranteed as MTC will review based on need)							\$4,518,681	
Total CARES Act - FTA (1)							\$11,586,361	
FIXED ROUTE & PARATRANSIT ESTIMATED REVENUE LOSS								
Revenue	FY 2020 Original Estimate **	FY2020 Revised	\$ Diff	% Diff	FY 2021 Original Proposed **	FY2021 Revised	\$ Diff	% Diff
Fixed Route								
Fares	\$3,189,106	\$2,485,000	(\$704,106)	-22.1%	\$3,296,050	\$2,801,643	(\$494,407)	-15.0%
Special service revenue	\$2,020,388	\$1,544,647	(\$475,741)	-23.5%	\$1,719,628	\$1,489,745	(\$229,883)	-13.4%
Advertising Revenue	\$560,002	\$385,002	(\$175,000)	-31.2%	\$550,000	\$418,750	(\$131,250)	-23.9%
Investment Income	\$184,323	\$165,891	(\$18,432)	-10.0%	\$187,900	\$99,535	(\$88,365)	-47.0%
State Transit Assistance (STA)	\$5,160,136	\$5,005,332	(\$154,804)	-3.0%	\$4,944,721	\$2,956,943	(\$1,987,778)	-40.2%
Measure J	\$4,960,085	\$4,265,673	(\$694,412)	-14.0%	\$4,826,198	\$3,909,220	(\$916,978)	-19.0%
BART Express Funds	\$861,895	\$836,038	(\$25,857)	-3.0%	\$938,028	\$560,941	(\$377,087)	-40.2%
Paratransit								
Fares	\$525,000	\$368,715	(\$156,285)	-29.8%	\$525,000	\$446,250	(\$78,750)	-15.0%
FTA	1,380,000	1,380,000	\$0	0.0%	\$1,380,000	\$1,214,400	(\$165,600)	-12.0%
State Transit Assistance (STA)	848,487	\$823,032	(\$25,455)	-3.0%	\$825,000	\$493,350	(\$331,650)	-40.2%
TDA 4.5	1,009,387	\$940,694	(\$68,693)	-6.8%	\$804,607	\$603,380	(\$201,127)	-25.0%
Measure J	1,814,243	\$1,560,249	(\$253,994)	-14.0%	\$1,752,787	\$1,419,757	(\$333,030)	-19.0%
Fixed Route & Paratransit								
Transportation Dev Act (TDA) *	\$18,810,111	\$17,530,000	(\$1,280,111)	-6.8%	\$19,415,580	\$14,561,685	(\$4,853,895)	-25.0%
Total	\$41,323,163	\$37,290,273	(\$4,032,890)	-9.8%	\$41,165,399	\$30,975,599	(\$10,189,800)	-24.8%
Total Estimated Revenue Loss for FY 2020 & 2021 (2)							(\$14,222,690)	
ESTIMATED NET REVENUE LOSS (1)+(2)							(\$2,636,329)	
* Original and Proposed amounts are based on MTC's estimated TDA revenue. Budget amount is different as that is based on expenses.								
** Pre Covid-19 amounts in the March 2020 A&F FY 2021 Budget								

Revenue by category graph for FY 2020 & FY 2021 based on amounts above.



Revenue by Source

CARES Act - Federal Transit Administration (FTA)

On March 27, 2020, the president signed CARES Act 3 into law, which provides \$2 trillion to fund programs and support efforts to respond to COVID-19. This included an appropriation of \$25 billion in supplemental FTA funds to support transit agencies through this pandemic. The Bay Area portion of the funding is approximately \$1.3 billion.

This funding addresses operating losses because of the pandemic, including reduced funding sources and increased costs. It may be used for operating expenses related to COVID-19, including reimbursement for operating costs and lost revenue, the purchase of personal protective equipment, and paying the administrative leave of operations personnel due to reductions in service. Additionally, such funding is eligible for up to a 100% federal share (compared to a typical 80% or 50% maximum for federal share).

MTC is responsible for programming the region's FTA program funds. On April 22, 2020, the MTC Board approved programming approximately \$780 million or 61% of this supplemental funding after their staff worked with the region's transit operators. The remainder of the funding would be programmed in future months by the MTC Blue Ribbon Committee (BRC) as revenue impacts become clearer.

County Connection's allocation for the first portion is approximately \$7.1 million with the balance of \$4.5 million still to be determined by the BRC. As described earlier, the remaining balance is essential to address our revenue shortfall and additional expenses in response to COVID-19 but will still be \$2.6 million short. Staff has already submitted to FTA the required documentation to receive the first allocation and is going through the federal approval process.

As the BRC takes this matter on in the coming months, it is given that all transit operators will be impacted by the revenue and economic loss of COVID-19. It is important for the BRC to understand that each of us will feel the effects differently based on our revenue composition. Larger agencies are more effected by fare revenues which is why they need funds immediately with ridership declines. Medium to small size operators, such as us, will feel the impact later as we are more reliant on sales and diesel tax which is collected 3 to 6 months in arrears. This outcome is reflected in County Connection's severe revenue loss in FY 2021 and an important consideration for the BRC in the second allocation.

Fares

Prior to COVID-19, staff was expecting fare revenue to be over budget due to a combination of fare increase in March 2019, more efficient routes, and grant funding subsidizing free fares in the Monument Corridor. Beginning in mid-March, fare revenues declined 80% for fixed route and 90% for paratransit services with the SIP order. On March 23rd, fare collections ceased on fixed route and paratransit services to improve safety by minimizing interaction between operators and riders. The financial impact of not collecting fare revenues is approximately \$50 thousand a month for fixed route and \$10 thousand a month for paratransit services. Assuming no fare revenue through the end of June, this would mean losses of \$704 thousand in fixed route and \$225 thousand in paratransit services in FY 2020 for combined revenue of \$2.9 million. Assuming we are able to begin collecting fares on July 1st, ridership will slowly return and assumed 70% of normal for the first six months. This means additional losses in FY 2021 for \$494 thousand in fixed route and \$79 thousand for paratransit services and combined revenue of \$3.2 million.

Special Service Revenue

Special service revenue are agreements we have with various agencies such as California State East Bay, Bishop Ranch and the City of Walnut Creek to provide service for agreed upon amounts. This revenue source has declined due to the elimination of service and/or free fares that began on March 23rd. In May, the California State Universities have already announced online education for the Fall. Assuming the SIP order continues through June, we would lose revenue of approximately \$476 thousand and receive \$1.5 million in revenue. For FY 2021, assuming it will take 3 months to 6 months to return to normal, which would result in losses of \$230 thousand and \$1.5 million in revenue.

Advertising Revenue

County Connection has not received revenue since March, the advertising provider notified us that payment was stopped due to COVID-19 and service reductions. Staff has been in contact with the advertising provider of our current status of service. The FY 2020 budget assumes no additional revenue will be received through the fiscal year and we will lose \$175 thousand with \$385 thousand already received. Assumes that for FY 2021, we will not receive payments until the 2nd quarter which means lost revenue of \$131 thousand and budgeted for \$418 thousand.

State Transit Assistance (STA)

STA revenue is generated by the sales tax on diesel fuel and provides funding for transit programs and agencies. The last estimate done by the State of California was in January to provide an estimate to MTC for planning and programming purposes. Last month, staff was assuming a 20% drop in FY 2020 and FY 2021. Afterwards, MTC updated allocations based on the Governor's May Budget revise and we are estimated to receive approximately \$5.8 million in FY 2020 and \$3.5 million in FY 2021. They reduced the original FY 2020 by 3% and FY 2021 by 40%, which amounts to loss revenue of \$154 thousand and \$2.0 million, respectively.

Measure J

Measure J (formerly Measure C) is a ½ cent sales tax in Contra Costa County administered by CCTA for transportation planning, projects, and programs. Measure J provides funding for fixed route and paratransit services to County Connection. CCTA staff provided an update to the budget for FY 2020 and FY 2021 last week and we will receive approximately \$5.8 million in FY 2020 and \$5.3 million in FY 2021. This is a loss in FY 2020 and FY 2021 of 14% and 19%, respectively. This would mean losses in FY 2020 of \$1.5 million and FY 2021 of \$1.2 million. CCTA staff is still working on allocations which will hopefully be adopted in June/July with initial receipts of 45% of the funding in late July or August (1st portion normally received in December) to assist with cash flow to operators.

Transportation Development Act (TDA)

TDA revenue is a ¼% state sales tax to finance transportation programs and projects. In February, the Contra Costa County Auditor-Controller's Office (County) revised our estimate for FY 2020 downwards from \$20,909,368 to \$18,810,111 which is a decrease of \$2,099,257 or 10%. This information was based on sales tax collected through November of the previous year and obviously did not have COVID-19 factored in nor the changes to AB-1147 online sales tax collection (Wayfair Decision) that began on October 1, 2019. TDA revenue is not accrual based but based on actual cash receipts in the fiscal year. Therefore, the true up for April through June sales tax will be not be known until late August and the effect will be in the following fiscal year. The State and various local agencies (i.e. City of Concord & City of Walnut Creek) have estimates and scenarios that range from 15% to 30% decrease in sales tax revenue. MTC has already informed operators that they will only allocate up to 75% of the FY 2021 estimate provided in February, which amounts to \$14.6 million or a revenue loss of \$4.9 million.

For FY 2021, we are budgeting \$14.6 million in TDA revenue but need to use \$23.2 million based on the proposed expenses. This would reduce our TDA reserves by \$8.6 million and bring our balance to \$12.8 million by the end of FY 2021. This is obviously not sustainable. Staff is currently considering options based on this financial reality assuming no changes to the revenue assumptions nor additional funding from federal/state agencies.

Federal Emergency Management Assistance (FEMA)

County Connection may be eligible for FEMA funding and has submitted the information necessary to begin the process through the California Office of Emergency Services (Cal-OES). It is unknown at this time when we will be notified of approval, but this could provide another source of funding for our costs incurred due to COVID-19. A couple of key points is that FEMA is a last source of funding and we would need to use all the CARES Act funding first and not duplicate reimbursements between the two sources.

FORECAST:

Staff will return in the coming months with an updated forecast once there is more economic information and provide options at that time.

RECOMMENDATION:

The A&F Committee and staff requests that the Board of Directors with a recommendation of approval to adopt FY 2021 Budget Resolution 2020-024 following a public hearing.

Attachments:

- A. FY 2021 Budget
- B. Budget Resolution 2020-024



County Connection

Operating and Capital Budget

Fiscal Year 2021

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
Concord, California

Attachment A

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

Fiscal Year 2021
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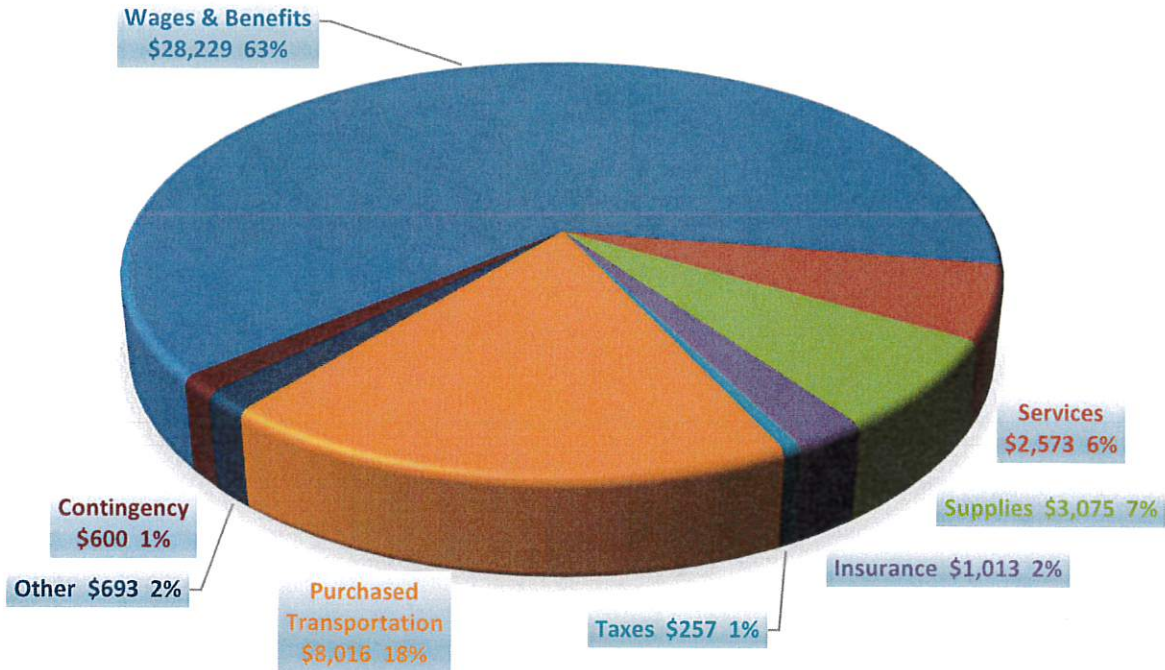
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County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2021 BUDGET SUMMARY

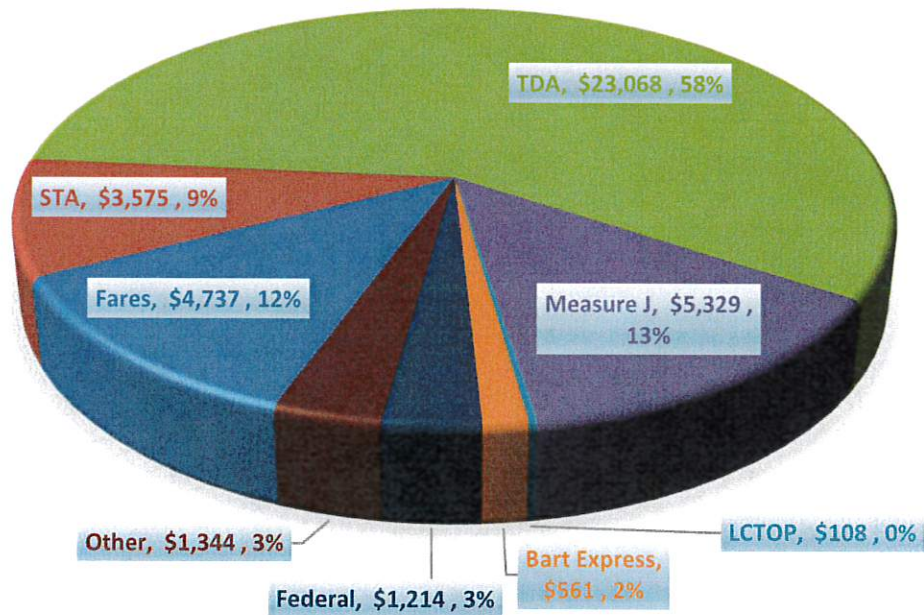
	ESTIMATED FY 2020	ADOPTED BUDGET FY 2020	% VARIANCE	PROPOSED BUDGET FY 2021	PROPOSED OVER/(UNDER) ESTIMATED
Operations					
Fixed Route	\$ 33,174,580	\$ 35,055,581	-5.4%	\$ 36,341,041	9.5%
Paratransit	\$ 7,073,820	\$ 7,526,506	-6.0%	\$ 8,115,023	14.7%
Subtotal	\$ 40,248,400	\$ 42,582,087	-5.5%	\$ 44,456,064	10.5%
Capital					
Fixed Route	\$ 689,000	\$ 689,000	0.0%	\$ 747,000	8.4%
Paratransit	\$ -	\$ -	N/A	\$ -	N/A
Subtotal	\$ 689,000	\$ 689,000	0.0%	\$ 747,000	8.4%
Grand Total	\$ 40,937,400	\$ 43,271,087	-5.4%	\$ 45,203,064	10.4%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2021 BUDGET SUMMARY OPERATING EXPENSE & REVENUE CHART
(\$ IN THOUSANDS)

FIXED ROUTE & PARATRANSIT OPERATIONS EXPENSE - \$44.5 MILLION



FIXED ROUTE & PARATRANSIT OPERATIONS REVENUES \$44.5 MILLION



County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2021 BUDGET- OPERATING EXPENDITURES

Category	ACTUAL FY 2019	ESTIMATED FY 2020	ADOPTED FY 2020	FY 2020 Estimate vs Budget		PROPOSED FY 2021	FY2021 vs 2020 Estimate	
				Amount +/-	% +/-		Amount +/-	% +/-
Fixed Route								
Wages	\$ 14,764,957	\$ 14,614,318	\$ 15,313,717	\$ (699,399)	-4.6%	\$ 15,972,159	\$ 1,357,841	9.3%
Fringe benefits-paid time off	2,427,478	3,196,840	2,423,159	773,681	31.9%	2,502,316	(694,524)	-21.7%
Fringe benefits-other	7,985,603	8,506,966	8,990,700	(483,733)	-5.4%	9,448,872	941,906	11.1%
Total Wages and benefits	25,178,038	26,318,124	26,727,576	(409,452)	-1.5%	27,923,347	1,605,223	6.1%
Services	1,876,421	2,025,493	2,339,640	(314,147)	-13.4%	2,544,730	519,237	25.6%
Materials and supplies	2,770,248	2,794,997	2,908,341	(113,344)	-3.9%	3,069,745	274,748	9.8%
Utilities	344,682	336,557	358,150	(21,593)	-6.0%	352,600	16,043	4.8%
Casualty and liability	763,534	935,000	980,849	(45,849)	-4.7%	997,940	62,940	6.7%
Taxes	217,950	242,694	251,515	(8,821)	-3.5%	257,015	14,321	5.9%
Leases and rentals	53,508	61,130	53,500	7,630	14.3%	57,000	(4,130)	-6.8%
Miscellaneous	189,045	212,880	236,500	(23,620)	-10.0%	233,690	20,810	9.8%
Purchased transportation	265,834	247,705	299,510	(51,805)	-17.3%	304,974	57,269	23.1%
Total Other Expenses	6,481,222	6,856,456	7,428,005	(571,549)	-7.7%	7,817,694	961,238	14.0%
Subtotal	31,659,260	33,174,580	34,155,581	(981,001)	-2.9%	35,741,041	2,566,461	7.7%
Contingency			900,000	(900,000)	-100.0%	600,000	600,000	N/A
Subtotal	31,659,260	33,174,580	35,055,581	(1,881,001)	-5.4%	36,341,041	3,166,461	9.5%
Paratransit								
Wages	167,101	180,000	182,218	(2,218)	-1.2%	192,171	12,171	6.8%
Fringe benefits	96,616	104,485	91,827	12,658	13.8%	113,792	9,307	8.9%
Total Wages and benefits	263,717	284,485	274,045	10,440	3.8%	305,963	21,478	7.5%
Services	57,038	22,766	42,600	(19,834)	-46.6%	28,000	5,234	23.0%
Materials and supplies	7,641	5,930	2,000	3,930	196.5%	5,000	(930)	-15.7%
Utilities	21,960	31,687	47,500	(15,813)	-33.3%	41,000	9,313	29.4%
Liability	-	6,593	-	6,593	N/A	15,060	8,467	N/A
Taxes	-	-	300	(300)	-100.0%	0	-	N/A
Miscellaneous	-	1,000	3,500	(2,500)	-71.4%	9,000	8,000	800.0%
Purchased transportation	5,945,805	6,721,359	7,156,561	(435,202)	-6.1%	7,711,000	989,641	14.7%
Total Other Expenses	6,032,444	6,789,335	7,252,461	(463,126)	-6.4%	7,809,060	1,019,725	15.0%
Subtotal	6,296,161	7,073,820	7,526,506	(452,686)	-6.0%	8,115,023	1,041,202	14.7%
Total Operating Expenses	37,955,421	40,248,400	42,582,087	\$ (2,333,687)	-5.5%	44,456,064	\$ 4,207,664	10.5%
GASBs 68 Pension & 75 OPEB	266,456	-	-	-	N/A	-	-	N/A
Total Expenses	\$ 38,221,877	\$ 40,248,400	\$ 42,582,087	\$ (2,333,687)	-5.5%	\$ 44,456,064	\$ 4,207,664	10.5%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2021 BUDGET- OPERATING REVENUES

Category	ACTUAL FY 2019	ESTIMATE FY 2020	ADOPTED FY 2020	FY 2020 Estimate vs Budget Amount +/- % +/-		PROPOSED FY 2021	FY2021 vs 2020 Estimate Amount +/- % +/-	
Fixed Route								
Fare revenue	\$ 2,851,108	\$ 2,485,000	\$ 3,065,628	\$ (580,628)	-18.9%	\$ 2,801,643	\$ 316,643	12.7%
Special service revenue	1,833,494	1,544,647	1,548,038	(3,392)	-0.2%	1,489,745	(54,902)	-3.6%
	4,684,602	4,029,647	4,613,666	(584,020)	-12.7%	4,291,388	261,741	6.1%
Advertising revenue	592,496	385,002	592,500	(207,498)	-35.0%	418,750	33,748	8.8%
Non-Operating rev	336,632	271,656	278,553	(6,897)	-2.5%	205,345	(66,311)	-24.4%
Federal Stimulus CARES Act	-	7,067,680	-	7,067,680	N/A	4,518,681	(2,548,999)	-36.1%
Low Carbon Transit Ops Prog	368,106	382,182	375,378	6,804	1.8%	107,855	(274,327)	-71.8%
Other State Grants	-	118,205	118,205	-	0.0%	125,000	6,795	5.7%
STA Population and Revenue	5,957,063	5,005,332	5,688,148	(682,816)	-12.0%	2,956,943	(2,048,389)	-40.9%
TDA 4.0	13,832,405	10,307,532	17,091,812	(6,784,280)	-39.7%	18,722,514	8,414,982	81.6%
Measure J	4,596,565	4,265,673	4,960,085	(694,412)	-14.0%	3,909,220	(356,452)	-8.36%
BART Express Funds	826,124	836,038	861,895	(25,857)	-3.0%	560,941	(275,097)	-32.9%
Dougherty Valley Dev Fees	-	152,095	100,000	52,095	52.1%	200,000	47,905	31.5%
Other Local Grants	19,920	-	-	-	100.0%	-	-	N/A
RM 2/Other- Express	145,339	123,538	145,339	(21,801)	-15.0%	101,737	(21,801)	-17.6%
Lifeline	300,000	230,000	230,000	-	0.0%	222,666	(7,334)	-3.2%
Subtotal	31,659,252	33,174,580	35,055,581	(1,881,001)	-5.4%	36,341,041	3,166,461	9.5%
Paratransit								
Fare revenue	532,081	368,715	550,000	(181,285)	-33.0%	446,250	77,535	21.0%
Non-Operating revenue	(29,807)	-	-	-	N/A	-	-	N/A
FTA Section 5307	1,697,768	1,380,000	1,380,000	-	0.0%	1,214,400	(165,600)	-12.0%
FTA Preventive Maintenance	5,635	-	-	-	N/A	-	-	N/A
TDA 4.5	869,577	940,694	1,056,604	(115,910)	-11.0%	603,380	(337,314)	-35.9%
TDA 4.0	313,764	1,804,353	1,697,252	107,101	N/A	3,741,186	1,936,833	107.3%
Measure J	1,939,024	1,560,249	1,814,243	(253,994)	-14.0%	1,419,757	(140,492)	-9.00%
STA Paratransit & Rev based	799,740	823,032	848,487	(25,455)	-3.0%	493,350	(329,682)	-40.1%
BART ADA Service/Other	168,382	196,777	179,920	16,857	9.4%	196,700	(77)	0.0%
Subtotal	6,296,164	7,073,820	7,526,506	(452,686)	-6.0%	8,115,023	1,041,203	14.7%
Total	\$ 37,955,416	\$ 40,248,400	\$ 42,582,087	\$ (2,333,687)	-5.6%	\$ 44,456,064	\$ 4,207,664	10.5%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2021 Revenue Source Utilization

	Anticipated Revenue	Anticipated Utilization	Difference
Fixed Route			
Fare revenue	\$ 2,801,643	\$ 2,801,643	\$ -
Special service revenue	1,489,745	1,489,745	-
Advertising revenue	418,750	418,750	-
Non-Operating revenue	205,345	205,345	-
Federal Stimulus CARES Act	4,518,681	4,518,681	-
Low Carbon Transit Operations Program (LCTOP)	107,855	107,855	-
Other State Grants	125,000	125,000	-
STA Population and Revenue Based	2,956,943	2,956,943	-
TDA 4.0	10,073,499	18,722,514	(8,649,015)
Measure J	3,909,220	3,909,220	-
BART Express Funds	560,941	560,941	-
Dougherty Valley Development Fees	200,000	200,000	-
RM2- Express	101,737	101,737	-
Lifeline	222,666	222,666	-
Total Fixed Route Operating Revenue	\$ 27,692,026	\$ 36,341,041	\$ (8,649,015)
Paratransit			
Fare revenue	\$ 446,250	\$ 446,250	\$ -
Non-operating revenue	-	-	-
FTA Section 5307	1,214,400	1,214,400	-
FTA Preventive Maintenance	-	-	-
TDA 4.5	603,380	603,380	-
TDA 4.0	3,741,186	3,741,186	-
Measure J	1,419,757	1,419,757	-
STA Paratransit	493,350	493,350	-
BART ADA Service/Other	196,700	196,700	-
Total Paratransit Operating Revenue	\$ 8,115,023	\$ 8,115,023	\$ -
Capital Program			
TDA 4.0	\$ 747,000	\$ 747,000	\$ -
Increase (Decrease) to TDA reserve			\$ (8,649,015)

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STAFFING

Position Type		FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 ACTUAL	FY 2021 PROPOSED
Transportation	Transportation administration	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0	4.0
	Training	2.0	2.0	2.0	2.0	2.0	1.0	1.0	2.0	2.0	2.0
	Transit Supervisor/Dispatcher	10.0	11.0	12.0	12.0	12.0	11.0	11.0	12.0	12.0	12.0
		16.0	17.0	18.0	18.0	16.0	16.0	16.0	18.0	17.0	18.0
	Full-time runs	127.0	128.0	128.0	122.0	122.0	119.0	116.0	124.0	116.0	124.0 (d)
	Part-time runs	12.0	12.0	12.0	12.0	12.0	6.0	4.0	12.0	4.0	12.0
	Full-time stand-by (Protection)	36.0	36.0	36.0	36.0	36.0	33.0	36.0	36.0	34.0	36.0
		175.0	176.0	176.0	170.0	170.0	158.0	156.0	172.0	154.0	172.0
	Total Transportation	191.0	193.0	194.0	188.0	188.0	174.0	172.0	190.0	171.0	190.0
Maintenance	Maintenance administration	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
	Facilities	5.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0
		10.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0
	Mechanic, Level VI			4.0	4.0	4.0	4.0	3.0	4.0	2.0	4.0
	Mechanic, Level V	5.0	5.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
	Mechanic, Level IV	4.0	3.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
	Mechanic, Level III	7.0	5.0	5.0	6.0	6.0	6.0	6.0	5.0	5.0	5.0
	Mechanic, Level II	2.0	3.0	-	-	-	-	-	-	-	-
	Mechanic, Level I	1.0	3.0	-	-	-	-	2	2	2	2
	Bus service workers	10.0	10.0	9.0	9.0	9.0	8.0	9.0	10.0	9.0	10.0
		29.0	29.0	26.0	27.0	27.0	26.0	28.0	29.0	26.0	29.0
	Total Maintenance	39.0	40.0	37.0	38.0	38.0	37.0	39.0	40.0	37.0	40.0
General Administration	General Administration	3.0	3.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
	Stores & Procurement	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Stores workers	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Finance	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
	Human Resources	2.0	2.0	2.0	2.0	2.0	2.0	3.0	3.0	3.0	3.0
	Marketing	2.0	2.0	2.0	2.0	2.0	1.0	1.0	1.0	1.0	1.0 (a)
	Customer service	6.0	6.0	8.0	8.0	8.0	8.0	6.0	8.0	8.0	8.0 (a)
	IT	2.0	2.0	2.0	2.0	2.0	3.0	4.0	4.0	4.0	4.0
	Planning/Scheduling	6.0	6.0	5.0	5.0	5.0	5.0	6.0	8.0	4.0	6.0 (b), (c)
	Subtotal in full time equivalents	29.0	29.0	31.0	31.0	31.0	31.0	32.0	36.0	30.0	34.0
Fixed Route Operations	Total	259.0	262.0	262.0	257.0	257.0	242.0	243.0	266.0	238.0	264.0
	Paratransit	2.0	2.0	2.0	2.0	2.0	3.0	3.0	3.0	3.0	3.0
Total Operations		261.0	264.0	264.0	259.0	259.0	245.0	246.0	269.0	241.0	267.0

(a) Customer Service has 2 vacant positions that are not budgeted nor currently needed.

(b) Combined Database NTD & Assistant Schedule position into a Planner position, removed vacant Admin Assistant that was not filled nor budgeted.

(c) Marketing reclassified the position from a Manager of Marketing & Customer Service to a Senior Planner/Community Liaison position.

(d) Service reduction adopted by Board in December 2018 results in 6 fewer full time operators.

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY2021 CAPITAL PROGRAM-BUDGET YEAR
(\$ in thousands)

Capital Category	Funding Source						Total
	Federal 5307	State Prop 1B - PTMISEA Rolling Stock	State Prop 1B - PTMISEA Facility Rehab	State LCTOP	State Bridge Tolls	MTC TDA	
Non Revenue Fleet	-	-	-	-	-	367	367
Revenue Fleet	-	-	-	-	-	-	-
Facility Maintenance and Modernization	-	-	-	-	-	100	100
Street Amenities	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	180	180
Maintenance Equipment & Tools	-	-	-	-	-	50	50
Office Furniture and Equipment	-	-	-	-	-	50	50
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 747	\$ 747

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FISCAL YEARS 2020 - 2021
\$ In Thousands

Capital Program (a):	FY2020	FY2021
Non Revenue Fleet	\$ 369	\$ 367
Revenue Fleet	-	-
Facility Maintenance & Modernization	100	100
Street Amenities	-	-
Information Technology	85	180
Maintenance Equipment & Tools	65	50
Office Furniture and Equipment	70	50
Total Capital Program	\$ 689	\$ 747

Capital Program by Service:		
Fixed-Route	\$ 689	\$ 747
Paratransit	-	-
Total Capital Program by Service	\$ 689	\$ 747

Capital Funding by Source	FY2020	FY2021
Federal 5307	\$ -	\$ -
State Prop 1B PTMISEA - Rolling Stock	-	-
State - LCTOP	-	-
MTC TPI Funds - Stop Access & IT	-	-
Bridge Toll Revenue	-	-
Transportation Development Act	689	747
To Be Determined	-	-
Total Capital Funding by Source	\$ 689	\$ 747

Revenue Fleet Replacements	FY2020	FY2021
# Fixed Route Vehicles	-	-
# Paratransit Vehicles	-	-
Total Revenue Fleet Replacement	-	-

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FISCAL YEARS 2019 - 2021 \$ In Thousands

	FY 2019	FY 2020	FY 2021
<i>Revenue Hours</i>	<i>228,907</i>	<i>226,840</i>	<i>226,840</i>
1 Passenger Fares	2,851	2,485	2,802
2 Special Fares	1,833	1,545	1,490
3 Advertising	592	385	419
4 Non-Operating Revenue	338	272	205
5 Federal Stimulus CARES Act	-	7,068	4,519
6 Low Carbon Transit Operations Program	368	382	108
7 Other State Grants - SB1 State of Good Repair	-	118	125
8 STA Population & Revenue Based Guarantee	4,916	3,535	1,639
9 STA Population & Revenue Based - Non Guarantee	1,041	1,470	1,318
10 TDA 4.0	13,832	10,307	18,721
11 Measure J	4,597	4,266	3,909
12 BART Express Funds	826	836	561
13 Dougherty Valley Dev Fees	-	152	200
14 Other Local Grants	20	-	-
15 RM2/Other - Express	145	124	102
16 Lifeline	300	230	223
17 Total Fixed Route Operating Revenue	31,659	33,175	36,341
<i>Operating Expenses w/o contingency and</i>			
18 GASB 68 & 75	31,448	32,825	35,203
<i>CalPERS Unfunded Accrued Liability</i>			
19 Expense	211	350	538
<i>CalPERS Unfunded Accrued Liability</i>			
<i>Expense - COVID 19</i>	-	-	-
% increase in expenses	5.6%	4.8%	7.7%
20 GASB 68 Pension & GASB 75 OPEB adjus	266	-	-
21 Operating expense contingency	-	-	600
22 Total Fixed Route Operating Expenses	31,925	33,175	36,341
<i>Revenue Hours</i>	<i>74,394</i>	<i>74,394</i>	<i>74,394</i>
23 Passenger Fares	532	369	446
24 Non-Operating revenue	(30)	-	-
25 FTA Section 5307	1,698	1,380	1,214
26 FTA Preventative Maintenance	6	-	-
27 TDA 4.5	869	940	602
28 TDA 4.0	314	1,804	3,741
29 Measure J	1,939	1,560	1,420
30 STA Paratransit & Revenue Based	800	823	493
31 Bart ADA service	168	197	197
32 Total Paratransit Operating Revenue	6,296	7,073	8,113
33 Total Paratransit Operating Expenses	6,296	7,074	8,115
% increase in expenses	14.1%	12.4%	14.7%
34 Total CCCTA Operating Budget	\$ 38,221	\$ 40,249	\$ 44,456

County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FISCAL YEARS 2019 - 2021 \$ In Thousands

	FY 2019	FY 2020	FY 2021
35 Capital Revenue			
36 Federal 5307	4,435	-	-
37 State Prop 1B PTMISEA - Rolling Stock	1,005	-	-
38 State Prop 1B PTMISEA - Facility Rehab	-	-	-
39 State - LCTOP	375	-	-
40 Lifeline - 1B Population based Bonds	-	-	-
41 MTC TPI Funds - Stop Access & IT	200	-	-
42 Bridge Toll Revenue	100	-	-
43 Transportation Development Act	474	689	747
44 To Be Determined	-	-	-
45 Total Capital Revenue	\$ 6,589	\$ 689	\$ 747
46 Capital Projects	\$ 6,589	\$ 689	\$ 747

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FISCAL YEARS 2019 - 2021 \$ In Thousands

	FY 2019	FY 2020	FY 2021
47 Beginning Balance	\$ 12,305	\$ 16,728	\$ 21,458
48 Estimated TDA 4.0 Allocation	\$ 19,043 6.39%	\$ 17,530 -7.95%	\$ 14,562 -16.93%
TDA 4.0 Needed for Operations and Capital:			
49 Used for Fixed route operations	(13,832)	(10,307)	(18,721)
50 Used for Paratransit operations	(314)	(1,804)	(3,741)
51 TDA Used for Operations	<u>(14,146)</u>	<u>(12,111)</u>	<u>(22,462)</u>
52 Used for Capital Program	(474)	(689)	(747)
53 Ending TDA Reserve	\$ 16,728	\$ 21,468	\$ 12,811
Annual TDA gain/loss in reserves			
	\$ 4,423	\$ 4,730	\$ 854
54 Number Of Months of Operating Expenses in Reserve	5.3	6.4	3.5
55 Percentage of operating budget	43.8%	53.3%	28.8%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Wages, Operators	8,630,602	8,274,997	8,580,000	(305,003)	9,118,500	843,503	
Wages, Operator/trainer	141,372	175,000	175,000	-	181,500	6,500	
Wages, Trans Admin	1,016,871	1,083,000	1,122,426	(39,426)	1,159,934	76,934	
Wages, Scheduling	72,973	76,100	71,672	4,428	75,556	(544)	
Wages, Maint Admin	484,913	504,540	535,061	(30,521)	535,727	31,187	
Wages, Building Maint.	308,511	330,860	361,091	(30,231)	372,381	41,521	
Wages, Customer Service	322,328	351,500	351,502	(2)	365,856	14,356	
Wages, Promotion	59,698	61,308	59,170	2,138	60,928	(380)	
Wages, EE Services	253,000	260,000	249,022	10,978	257,321	(2,679)	
Wages, Finance	423,773	460,000	437,212	22,788	451,086	(8,914)	
Wages, Safety & Trng	80,209	91,238	82,704	8,534	149,539	58,301	
Wages, General Admin	596,190	600,000	579,135	20,865	589,438	(10,562)	
Performance based Comp Pool	-	-	40,000	(40,000)	-	-	
Wages, Board	18,400	22,000	26,400	(4,400)	26,400	4,400	
Wages, Planning	821,641	800,000	910,149	(110,149)	903,963	103,963	
Wages, Service Workers	404,835	400,000	489,234	(89,234)	477,961	77,961	
Wages, Serv Wrkr Bonus	350	2,525	1,250	1,275	1,750	(775)	
Wages, Mechanics	1,117,091	1,110,000	1,231,439	(121,439)	1,233,069	123,069	
Wages, Mechanic Bonus	12,200	11,250	11,250	-	11,250	-	
Total Wages	14,764,957	14,614,318	15,313,717	(699,399)	15,972,159	1,357,841	9%
Sick, Operators	401,995	407,500	340,000	67,500	350,000	(57,500)	
Sick, Trans Admin	67,427	45,989	32,769	13,220	33,893	(12,096)	
Sick, Scheduling	4,107	2,350	2,138	212	2,254	(96)	
Sick, Maintenance Admin	14,806	10,000	15,938	(5,938)	15,957	5,957	
Sick, Building Maintenance	13,030	10,036	10,448	(412)	10,716	680	
Sick, Customer Svc	5,292	9,814	9,839	(25)	10,228	414	
Sick, Customer Svc - COVID-19	-	5,000	-	5,000	-	(5,000)	
Sick, Promotion	2,013	4,465	1,765	2,700	1,818	(2,647)	
Sick, EE Services	2,506	5,474	7,389	(1,915)	7,636	2,162	
Sick, Finance	12,496	13,947	12,894	1,053	13,306	(641)	
Sick, Safety & Training	2,188	16,942	2,467	14,475	4,460	(12,482)	
Sick, General Admin	17,021	25,205	17,069	8,136	17,373	(7,832)	
Sick, Planning	17,272	16,051	26,833	(10,782)	26,680	10,629	
Sick, Service Workers	34,341	17,569	6,766	10,803	37,511	19,942	
Sick, Mechanics	28,160	40,575	23,606	16,969	35,190	(5,385)	

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Sick, Operators - COVID-19	-	467,800	-	467,800	-	(467,800)	
Sick, Trans Admin - COVID-19	-	52,000	-	52,000	-	(52,000)	
Sick, Building Maintenance, - COV	-	5,000	-	5,000	-	(5,000)	
Sick, EE Services - COVID-19	-	9,210	-	9,210	-	(9,210)	
Sick, Safety & Training - COVID-1	-	40,000	-	40,000	-	(40,000)	
Sick, General Admin - COVID-19	-	5,000	-	5,000	-	(5,000)	
Sick, Service Workers - COVID-19	-	16,140	-	16,140	-	(16,140)	
Sick, Mechanics - COVID-19	-	87,000	-	87,000	-	(87,000)	
Total Sick Pay	622,654	1,313,067	509,921	803,146	567,022	(746,045)	-57%
Holiday, Operators	340,076	419,000	426,000	(7,000)	437,000	18,000	
Holiday, Trans Admin	60,791	56,455	59,858	(3,403)	61,916	5,461	
Holiday, Scheduling	4,423	3,688	3,906	(218)	4,117	429	
Holiday, Maintenance Admin	30,380	31,795	29,115	2,680	29,152	(2,643)	
Holiday, Building Maintenance.	16,605	20,000	19,086	914	19,578	(422)	
Holiday, Customer Svc	18,284	17,975	17,976	(1)	18,685	710	
Holiday, Promotion	4,173	3,224	3,224	-	3,320	96	
Holiday, EE Services	12,789	13,498	13,498	-	13,948	450	
Holiday, Finance	26,062	23,098	23,553	(455)	24,308	1,210	
Holiday, Safety & Training	4,375	6,000	4,507	1,493	8,149	2,149	
Holiday, General Admin	24,387	30,050	31,182	(1,132)	31,736	1,686	
Holiday, Planning	52,177	41,000	49,020	(8,020)	48,738	7,738	
Holiday, Service Workers	20,209	23,085	24,047	(962)	24,761	1,676	
Holiday, Mechanics	55,420	64,160	64,164	(4)	65,048	888	
Total Holiday Pay	670,151	753,028	769,136	(16,108)	790,456	37,428	5%
Vacation, Operators	518,228	545,000	545,900	(900)	561,500	16,500	
Vacation, Trans Admin	106,545	110,000	90,492	19,508	94,201	(15,799)	
Vacation, Scheduling	6,314	6,510	6,510	-	6,862	352	
Vacation, Maintenance Admin	50,142	54,510	47,767	6,743	47,804	(6,706)	
Vacation, Building Maintenance.	23,385	23,760	25,112	(1,352)	24,348	588	
Vacation, Customer Svc	25,743	25,640	23,000	2,640	23,876	(1,764)	
Vacation, Promotion	6,517	5,375	5,374	1	5,534	159	
Vacation, EE Services	20,547	21,930	21,175	755	21,886	(44)	
Vacation, Finance	27,190	31,000	34,260	(3,260)	35,460	4,460	
Vacation, Safety & Training	7,287	10,745	7,512	3,233	13,582	2,837	
Vacation, General Admin	65,971	42,160	45,036	(2,876)	45,826	3,666	
Vacation, Planning	61,356	71,100	71,104	(4)	71,639	539	
Vacation, Service Wrks	24,638	25,000	30,272	(5,272)	25,124	124	
Vacation, Mechanics	164,161	115,265	94,544	20,721	99,750	(15,515)	
Total Accrued Vacation	1,108,024	1,087,995	1,048,058	39,937	1,077,392	(10,603)	-1%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Abs Pay, Operators	25,160	31,200	64,000	(32,800)	34,500	3,300	
Abs Pay, Trans Admin	-	2,730	6,110	(3,380)	6,317	3,587	
Abs Pay, Scheduling	-	100	399	(299)	420	320	
Abs Pay, Maintenance Admin	-	1,350	2,970	(1,620)	2,974	1,624	
Abs Pay, Building Maintenance	-	500	1,947	(1,447)	1,996	1,496	
Abs Pay, Customer Svc	-	500	1,834	(1,334)	1,907	1,407	
Abs Pay, Promotion	-	300	329	(29)	339	39	
Abs Pay, EE Services	-	400	1,378	(978)	1,423	1,023	
Abs Pay, Finance	-	500	2,404	(1,904)	2,480	1,980	
Abs Pay, Safety & Training	-	400	460	(60)	831	431	
Abs Pay, General Admin	-	500	3,183	(2,683)	3,238	2,738	
Abs Pay, Planning	-	500	5,002	(4,502)	4,973	4,473	
Separation Pay/Benefits	1,489	2,500	5,000	(2,500)	5,000	2,500	
Abs Pay, Service Wrks	-	-	470	(470)	481	481	
Abs Pay, Mechanics	-	1,270	558	712	567	(703)	
Total Absence Pay	26,649	42,750	96,044	(53,294)	67,446	24,696	58%
Total Paid Time Off	2,427,478	3,196,840	2,423,159	773,681	2,502,316	(694,524)	-22%
Total Compensation	17,192,435	17,811,158	17,736,876	74,282	18,474,475	663,317	4%
FICA, Operators	139,729	144,000	146,860	(2,860)	149,500	4,500	
FICA, Trans Admin	17,772	18,802	19,012	(210)	19,658	856	
FICA, Scheduling	1,256	1,227	1,227	-	1,294	67	
FICA, Maintenance Admin	1,957	3,758	4,363	(605)	4,186	428	
FICA, Building Maintenance	5,424	5,500	6,055	(555)	6,220	720	
FICA, Customer Service	5,161	5,860	5,860	-	6,098	238	
FICA, Promotion	1,039	1,062	1,013	49	1,043	(19)	
FICA, EE Services	4,161	4,347	4,240	107	4,382	35	
FICA, Finance	7,185	7,479	7,399	80	7,637	158	
FICA, Safety & Training	-	1,171	-	1,171	-	(1,171)	
FICA, General Admin	10,192	10,385	10,486	(101)	10,079	(306)	
FICA, Board Members	1,511	1,700	2,020	(320)	2,020	320	
FICA, Planning	13,436	14,822	15,401	(579)	15,311	489	
FICA, Service Workers	6,588	6,800	7,258	(458)	8,228	1,428	
FICA, Mechanics	14,749	17,000	18,383	(1,383)	18,663	1,663	
Total FICA/Medicare	230,160	243,913	249,577	(5,664)	253,319	9,406	4%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
PERS-RET, Operators	976,434	1,075,218	1,051,072	24,146	1,189,128	113,910	
PERS-RET, Trans Admin	162,396	188,530	189,416	(886)	253,439	64,909	
PERS-RET, Scheduling	17,203	19,787	13,391	6,396	17,342	(2,445)	
PERS-RET, Maintenance Admin	89,602	100,739	112,348	(11,609)	139,266	38,527	
PERS-RET, Bldg Maintenance	45,477	51,789	55,611	(3,822)	61,147	9,358	
PERS-RET, Customer Svc	50,052	53,966	49,337	4,629	55,246	1,280	
PERS-RET, Promotion	19,886	22,923	12,662	10,261	14,622	(8,301)	
PERS-RET, EE Services	33,940	37,866	46,409	(8,543)	52,484	14,618	
PERS-RET, Finance	67,359	76,243	77,351	(1,108)	87,785	11,542	
PERS-RET, Sfty & Training	25,066	30,941	19,922	11,019	35,273	4,332	
PERS-RET, Gen Admin	84,770	93,392	113,420	(20,028)	118,531	25,139	
PERS-RET, Planning	67,725	89,997	125,063	(35,066)	133,648	43,651	
GM-457 Retirement	18,000	18,000	18,540	(540)	19,000	1,000	
PERS-RET, Service Wrkr	51,115	55,908	59,137	(3,229)	67,167	11,259	
PERS-RET, Mechanics	146,021	161,825	170,966	(9,141)	204,892	43,067	
Total Retirement	1,855,046	2,077,124	2,114,645	(37,521)	2,448,970	371,846	18%
Medical, Operators	651,397	764,492	782,191	(17,699)	811,508	47,016	
Medical, Trans Admin	95,604	107,245	140,721	(33,476)	135,684	28,439	
Medical, Scheduling	8,129	9,476	9,496	(20)	9,496	20	
Medical, Maintenance Admin	22,893	34,613	27,755	6,858	39,661	5,048	
Medical, Building Maintenance	38,825	58,627	61,239	(2,612)	58,000	(627)	
Medical, Customer Svc	28,744	34,971	35,057	(86)	35,057	86	
Medical, Promotion	4,116	5,938	5,954	(16)	5,954	16	
Medical, EE Services	3,309	7,752	9,048	(1,296)	9,472	1,720	
Medical, Finance	16,033	26,780	18,989	7,791	33,488	6,708	
Medical, Safety & Training	4,907	9,256	5,424	3,832	12,784	3,528	
Medical, General Admin	65,080	56,402	72,276	(15,874)	74,680	18,278	
Medical, Planning	39,048	57,046	73,750	(16,704)	64,646	7,600	
Medical, Service Workers	230,583	226,548	264,933	(38,385)	241,920	15,372	
Medical, Mechanics	403,376	436,226	453,847	(17,621)	459,648	23,422	
Medical Admin Charge	7,923	10,000	11,300	(1,300)	11,300	1,300	
Medical, Retirees	181,754	220,000	202,650	17,350	231,000	11,000	
OPEB benefits	422,551	242,812	306,650	(63,838)	226,376	(16,436)	
Total Medical	2,224,272	2,308,184	2,481,280	(173,096)	2,460,674	152,490	7%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Dental, Operators	234,592	242,303	247,457	(5,154)	249,572	7,269	
Dental, Trans Admin	32,992	32,734	33,919	(1,185)	33,716	982	
Dental, Scheduling	2,277	2,312	2,357	(46)	2,381	70	
Dental, Maintenance Admin	5,892	6,017	6,124	(107)	7,498	1,481	
Dental, Building Maintenance.	8,476	9,436	10,377	(941)	8,570	(866)	
Dental, Customer Svc	16,562	13,779	17,155	(3,376)	14,192	413	
Dental, Promotion	1,412	1,435	1,464	(29)	1,478	43	
Dental, EE Services	3,068	4,288	3,178	1,112	4,417	129	
Dental, Finance	10,520	9,885	10,892	(1,007)	10,182	297	
Dental, Safety & Training	791	1,943	819	1,124	2,416	473	
Dental, General Admin	7,378	8,689	7,610	1,079	8,949	260	
Dental, Planning	11,401	16,749	13,950	2,799	17,252	503	
Total Dental	335,361	349,570	355,300	(5,730)	360,623	11,053	3%
WC, Operators	858,861	769,112	763,218	5,894	775,522	6,410	
WC, Trans Admin	79,909	74,131	73,563	568	74,749	618	
WC, Scheduling	9,998	9,266	9,195	71	9,344	78	
WC, Maintenance Admin	24,970	23,166	22,989	177	23,359	193	
WC, Building Maintenance.	29,970	27,799	27,586	213	28,031	232	
WC, Customer Svc	39,942	37,066	36,782	284	37,375	309	
WC, Promotion	9,998	4,633	4,598	35	4,672	39	
WC, EE Services	14,972	13,900	13,793	107	14,015	115	
WC, Finance	24,970	23,166	22,989	177	23,359	193	
WC, Safety & Training	9,998	9,266	9,195	71	9,344	78	
WC, General Admin	33,287	26,432	26,184	248	26,653	221	
WC, Planning	39,942	56,965	56,575	390	57,440	475	
WC, Service Workers	49,940	46,332	45,977	355	46,718	386	
WC, Mechanics	94,882	88,031	87,356	675	88,764	733	
Total Workers Comp	1,321,639	1,209,265	1,200,000	9,265	1,219,345	10,080	1%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Life, Operators	70,560	74,566	74,776	(210)	80,000	5,434	
Life, Trans Admin	5,022	6,694	6,695	(1)	7,925	1,231	
Life, Scheduling	660	740	742	(2)	844	104	
Life, Maintenance Admin	4,230	4,301	4,360	(59)	6,000	1,699	
Life, Building Maintenance.	2,896	3,200	3,250	(50)	3,510	310	
Life, Customer Svc	5,051	4,292	6,450	(2,158)	3,780	(512)	
Life, Promotion	541	547	560	(13)	580	33	
Life, EE Services	1,537	1,785	1,800	(15)	2,030	245	
Life, Finance	3,316	3,813	3,460	353	4,200	387	
Life, Safety & Training	728	988	750	238	1,260	272	
Life, General Admin	2,910	3,675	3,090	585	6,930	3,255	
Life, Planning	5,452	7,392	7,212	180	7,584	192	
Total Life Insurance	102,903	111,993	113,145	(1,152)	124,643	12,650	11%
SUI, Operators	45,798	65,000	67,000	(2,000)	65,000	-	
SUI, Trans Admin	3,907	5,000	7,974	(2,974)	8,417	3,417	
SUI, Scheduling	238	300	443	(143)	443	143	
SUI, Maintenance Admin	1,045	1,500	2,215	(715)	2,215	715	
SUI, Building Maintenance.	2,209	2,340	3,101	(761)	2,658	318	
SUI, Customer Svc	1,701	1,835	3,101	(1,266)	3,101	1,266	
SUI, Promotion	238	364	443	(79)	443	79	
SUI, Safety & Training	238	550	443	107	886	336	
SUI, General Admin	1,779	1,800	3,544	(1,744)	3,101	1,301	
SUI, EE Services	714	800	1,329	(529)	1,329	529	
SUI, Finance	1,190	1,500	2,215	(715)	2,215	715	
SUI, Planning	2,370	2,800	4,430	(1,630)	3,987	1,187	
SUI, Service Workers	2,594	2,563	4,430	(1,867)	4,430	1,867	
SUI, Mechanics	4,730	5,522	8,417	(2,895)	8,417	2,895	
Total SUI	68,751	91,874	109,085	(17,211)	106,642	14,768	16%
Operator Uniforms	47,775	52,301	50,000	2,301	53,870	1,569	
Uniforms - Maintenance, Pers.	19,178	17,380	17,500	(120)	18,500	1,120	
Total Uniforms	66,953	69,681	67,500	2,181	72,370	2,689	4%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Operator Medical Exams	13,425	14,920	17,000	(2,080)	16,000	1,080	
Emp Assistance Prog.	13,603	12,112	14,500	(2,388)	15,000	2,888	
Cafeteria Plan- Admin	438,719	540,351	598,689	(58,338)	674,386	134,035	
Cafeteria Plan-ATU	1,274,904	1,415,288	1,603,479	(188,191)	1,631,400	216,112	
Mechanic Tool Allowance	11,661	16,403	16,500	(97)	16,500	97	
Wellness Program	18,411	29,854	30,000	(146)	32,000	2,146	
Substance Abuse Prog.	9,795	16,435	20,000	(3,565)	17,000	565	
Total Other Benefits	1,780,518	2,045,363	2,300,168	(254,805)	2,402,286	356,923	17%
Total Benefits	10,413,081	11,703,806	11,413,859	289,948	11,951,188	247,382	2%
Total Wages and Benefits	25,178,038	26,318,124	26,727,576	(409,452)	27,923,347	1,605,223	6%
Management Services	3,760	43,940	35,000	8,940	35,000	(8,940)	
Agency Fees	50	150	150	-	150	-	
In-Service Monitoring	-	5,500	5,500	-	5,500	-	
Mobility Services	14,858	24,584	25,000	(416)	25,000	416	
Schedules/Graphics	52,795	27,891	115,000	(87,109)	100,000	72,109	
Promotions	54,621	67,385	150,000	(82,615)	150,000	82,615	
Recruitment	6,808	9,496	10,000	(504)	10,000	504	
Hiring Costs	12,575	15,000	15,000	-	15,000	-	
Legal Fees	266,879	335,000	335,000	-	380,000	45,000	
Financial services	3,450	15,000	15,000	-	3,500	(11,500)	
Auditor Fees	54,314	47,500	49,955	(2,455)	50,000	2,500	
Freight In and Out	4,807	5,845	6,000	(155)	6,000	155	
Bid and Hearing Notices	320	500	1,000	(500)	1,000	500	
Service Development	47,587	57,590	80,000	(22,410)	80,000	22,410	
Trans. Printing/Reproduc.	5,194	5,666	7,000	(1,334)	7,000	1,334	
Payroll Services	80,757	85,000	88,055	(3,055)	87,500	2,500	
Bank service charge	24,023	23,000	25,500	(2,500)	25,500	2,500	
Commuter check process fee	322	300	300	-	300	-	
Pay PERS file upload	2,604	2,700	2,730	(30)	2,780	80	
Special Planning- reimb expenses	24,900	-	-	-	-	-	
Temporary Help-All depts	18,672	27,000	25,000	2,000	25,000	(2,000)	
Clipper Fees	78,065	105,000	150,000	(45,000)	155,000	50,000	
SVR-Differential/Radiator	6,269	15,454	15,800	(346)	15,500	46	

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
SVR-Transmission	1,223	8,688	24,000	(15,312)	42,000	33,312	
SVR-Upholstery/Glass	3,000	5,000	15,000	(10,000)	12,000	7,000	
SVR-Towing	4,465	7,808	16,000	(8,192)	16,000	8,192	
SVR-Engine Repair	84,018	41,000	41,000	-	108,000	67,000	
SVR-Body Repair	121,928	107,227	108,000	(773)	108,000	773	
SVR-Electric Bus Repair	-	10,000	50,000	(40,000)	50,000	40,000	
Emission controls	65,630	33,923	42,000	(8,077)	48,000	14,077	
Support Vehicle maint	17,066	14,235	13,500	735	14,500	265	
IT Supplies/replacements	10,981	11,960	12,000	(40)	15,000	3,040	
Clever Devices/rideck maint	239,350	246,530	251,350	(4,820)	272,500	25,970	
Office Equipment Maint.	16,604	19,854	20,000	(146)	20,000	146	
Building Maint. Service	77,555	86,639	87,000	(361)	97,000	10,361	
Landscape Service	66,532	96,400	89,400	7,000	95,400	(1,000)	
IT Contracts	172,011	150,000	150,000	-	195,000	45,000	
Radio Maint. Service	12,876	14,980	15,000	(20)	15,000	20	
Contract Cleaning Service	2,545	3,600	3,600	-	3,600	-	
Waste Removal	14,256	18,462	19,800	(1,338)	19,000	538	
Hazardous Waste	99,888	124,256	125,000	(744)	125,000	744	
Fire Monitoring	3,057	3,811	4,000	(189)	4,000	189	
Security Services	94,531	88,265	89,000	(735)	98,000	9,735	
Other Services	5,275	5,500	7,000	(1,500)	7,000	1,500	
Total Services	1,876,421	2,025,493	2,339,640	(314,147)	2,544,730	519,237	26%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Diesel Fuel	1,444,865	1,300,000	1,625,000	(325,000)	1,625,000	325,000	
Oils and Lubricants	83,995	81,702	85,000	(3,298)	83,000	1,298	
Gasoline	23,470	24,543	25,000	(457)	25,000	457	
PG&E - WC Trolley	38,489	105,237	85,000	20,237	120,000	14,763	
Tires and Tubes	245,733	259,272	247,216	12,056	263,520	4,248	
Safety Supply	244	10,000	10,000	-	15,000	5,000	
Transportation Supplies	13,266	15,875	14,000	1,875	14,000	(1,875)	
BART Relief Tickets	54,760	8,937	58,425	(49,488)	-	(8,937)	
CLIPPER Relief Cards for EE's	-	31,825	-	31,825	58,425	26,600	
CSS-Soaps	3,500	5,624	6,000	(376)	6,000	376	
CSS-Cleaning	7,137	8,000	9,000	(1,000)	9,000	1,000	
CSS-Safety	8,027	12,518	8,500	4,018	8,750	(3,768)	
CSS-Antifreeze	8,406	6,029	6,400	(371)	6,500	471	
CSS-Gases	8,003	4,241	4,500	(259)	4,500	259	
Oil Analysis	98	8,250	8,000	250	8,250	-	
Equipment/Garage Exp.	29,042	34,115	25,000	9,115	25,000	(9,115)	
Coach Repair Parts	643,967	669,000	515,000	154,000	625,000	(44,000)	
Shelter/Bus Stop Supply	10,397	14,190	15,000	(810)	12,000	(2,190)	
Janitorial Supplies	27,723	25,958	21,000	4,958	22,500	(3,458)	
Lighting Supply	7,100	5,025	5,000	25	5,500	475	
Building Repair Supply	38,943	44,229	45,000	(771)	48,000	3,771	
Landscape Supply	-	4,500	5,000	(500)	5,000	500	
Tickets, Passes, Xfrs	3,735	4,887	10,000	(5,113)	5,000	113	
Supplies - Offsites	1,222	1,000	2,300	(1,300)	2,300	1,300	
Personnel Office Supply	4,124	2,912	3,000	(88)	3,000	88	
Computer Supplies	2,077	-	-	-	-	-	
Office Supplies-Administration	14,397	16,329	17,500	(1,171)	17,000	671	
Office Supplies-Maint.	1,508	3,317	3,500	(183)	3,500	183	
Postage	9,936	9,000	9,000	-	9,000	-	
Safety Contingency Plans	1,456	3,120	3,000	120	3,000	(120)	
Training Supply	2,826	5,000	5,000	-	5,000	-	
Contracts & Grants Supply	2,112	1,000	1,000	-	1,000	-	
Supplies- IC	3,425	5,917	6,000	(83)	6,000	83	
Repair parts-grant exp	-	25,000	25,000	-	25,000	-	
COVID-19 Supplies	-	38,445	-	38,445	-	(38,445)	
Total Materials & Supplies	2,770,248	2,794,997	2,908,341	(113,344)	3,069,745	274,748	10%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Telephone Svc - TC				-		-	
Pacific Gas and Electric	164,458	193,352	190,550	2,802	195,000	1,648	
Telephone Svc - Concord	44,472	45,518	40,000	5,518	50,000	4,482	
Contra Costa Water District	25,840	25,634	27,600	(1,966)	27,600	1,966	
Telephone-Cellular	109,912	72,053	100,000	(27,947)	80,000	7,947	
Total Utilities	344,682	336,557	358,150	(21,593)	352,600	16,043	5%
Physical Damage	119,543	110,000	125,000	(15,000)	125,000	15,000	
Property Premiums	44,593	45,000	49,719	(4,719)	42,500	(2,500)	
Other Premiums	28,294	30,000	31,130	(1,130)	33,000	3,000	
Liability Premiums	542,954	575,000	600,000	(25,000)	622,440	47,440	
Insurance/Liability losses	28,150	175,000	175,000	-	175,000	-	
Total Insurance	763,534	935,000	980,849	(45,849)	997,940	62,940	7%
Property Tax	8,072	8,372	16,000	(7,628)	12,000	3,628	
Licenses / Registrations	988	1,972	2,015	(43)	2,015	43	
Fuel Storage Tank Fees	12,898	13,350	14,000	(650)	14,000	650	
Use and Other Taxes	6,449	7,000	7,500	(500)	7,000	-	
Sales Tax	189,543	212,000	212,000	-	222,000	10,000	
Total Taxes	217,950	242,694	251,515	(8,821)	257,015	14,321	6%
Radio Site Lease-Diablo	43,673	45,400	44,500	900	48,000	2,600	
Equipment Leases	9,835	15,730	9,000	6,730	9,000	(6,730)	
Total Leases	53,508	61,130	53,500	7,630	57,000	(4,130)	-7%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Business Expense- Tran	29	250	500	(250)	500	250	
Business Expense-admin	-	-	400	(400)	-	-	
Business Expense-Fin	1,440	2,000	2,000	-	2,000	-	
Board Travel	5,139	11,500	25,000	(13,500)	25,000	13,500	
Staff Travel	73,471	70,000	61,500	8,500	75,000	5,000	
CTA Dues	15,396	15,000	15,860	(860)	15,500	500	
APTA Dues	35,500	35,500	36,650	(1,150)	36,600	1,100	
Other Memberships	3,000	3,000	3,090	(90)	3,090	90	
Business Expense	1,681	4,000	4,000	-	4,000	-	
Training Program	12,799	15,899	25,000	(9,101)	25,000	9,101	
Training / Subs-Gm	1,666	6,000	7,000	(1,000)	5,000	(1,000)	
Misc exp	140	1,000	1,000	-	1,000	-	
Employee Functions	32,316	42,164	44,500	(2,336)	35,000	(7,164)	
Employee Awards	4,058	6,069	5,000	1,069	5,000	(1,069)	
Departing Emp gifts	30	419	1,000	(581)	1,000	581	
Paypal fees	2,380	79	4,000	(3,921)	-	(79)	
Total Miscellaneous	189,045	212,880	236,500	(23,620)	233,690	20,810	10%
Alamo Creek Shuttle	118,089	119,894	133,500	(13,606)	126,974	7,080	
St Mary's Shuttle	44,258	33,811	52,410	(18,599)	53,000	19,189	
Cal State rte. 260 Shuttle	103,487	94,000	113,600	(19,600)	125,000	31,000	
Total Purchased Transportation	265,834	247,705	299,510	(51,805)	304,974	57,269	23%
Total Other Operating Expense	6,481,222	6,856,456	7,428,005	(571,549)	7,817,694	961,238	14%
Contingency			900,000	(900,000)	600,000	600,000	
TOTAL FIXED ROUTE EXPENSE	31,659,260	33,174,580	35,055,581	(1,881,001)	36,341,041	3,166,461	10%

County Connection
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
OPERATING EXPENSE DETAIL

Account Desc	FY 2019 Actual	FY 2020 Estimated	FY 2020 Budget	Over (Under) FY 2020 Budget	Proposed FY 2021 Budget	Over (Under) FY 2020 Est/Actual	Over (Under) % FY 2020 Est/Actual
Paratransit							
Wages	167,101	180,000	182,218	(2,218)	192,171	12,171	
Sick Wages	4,762	5,990	5,298	692	5,587	(403)	
Holiday Pay	7,751	10,080	10,080	-	10,606	526	
Vacation Pay	11,992	8,360	11,145	(2,785)	11,715	3,355	
Absence pay	-	500	988	(488)	1,041	541	
Cafeteria Plan	20,030	22,151	23,874	(1,723)	23,163	1,012	
FICA	2,576	3,000	3,041	(41)	3,206	206	
PERS	21,175	24,200	21,706	2,494	25,482	1,282	
Medical	22,886	24,238	9,606	14,632	25,083	845	
Dental	2,994	3,837	3,540	297	4,820	983	
Life Insurance	1,638	1,229	1,220	9	1,760	531	
SUI	812	900	1,329	(429)	1,329	429	
Promotions	-	-	3,500	(3,500)	-	-	
Legal Fees	29,326	6,769	15,000	(8,231)	20,000	13,231	
Bank Service Charge	606	400	500	(100)	500	100	
Temporary Help	4,299	-	-	-	-	-	
Building Maint Services	940	1,417	1,500	(83)	1,500	83	
Software Maint Services	-	8,973	-	8,973	-	(8,973)	
Radio Maint Services	6,574	4,929	6,100	(1,171)	6,000	1,071	
Community Van Maint	-	-	16,000	(16,000)	-	-	
Other services	15,293	278	-	278	-	(278)	
Office Supply, PTF	7,641	5,930	2,000	3,930	5,000	(930)	
Gas and Electric	21,668	25,000	25,000	-	26,000	1,000	
Cell Phone	292	6,687	22,500	(15,813)	15,000	8,313	
Property Premiums	-	3,345	-	3,345	7,500	4,155	
Liability Premiums	-	3,248	-	3,248	7,560	4,312	
Sales Tax	-	-	300	(300)	-	-	
Purchased Trans-LINK	5,764,537	6,600,000	6,977,200	(377,200)	7,400,000	800,000	
Purchased Trans-BART	169,640	7,659	178,080	(170,421)	10,000	2,341	
Other Purch Trans	11,628	-	1,281	(1,281)	1,000	1,000	
ADA-Choice in Aging	-	113,700	-	113,700	300,000	186,300	
Training / Subscriptions	-	-	2,500	(2,500)	8,000	8,000	
Other Misc Expenses	-	1,000	1,000	-	1,000	-	
Total Paratransit	6,296,161	7,073,820	7,526,506	(452,686)	8,115,023	1,041,202	15%
TOTAL CCCTA	37,955,421	40,248,400	42,582,087	(2,333,687)	44,456,064	4,207,664	10%
OPEB - GASB 75 Adjustments	(376,320)	-	-	-	-	-	
PERS GASB 68 Adjustment	642,776	-	-	-	-	-	
TOTAL CCCTA GASBs	266,456	-	-	-	-	-	-
TOTAL CCCTA	38,221,877	40,248,400	42,582,087	(2,333,687)	44,456,064	4,207,664	10%

RESOLUTION NO. 2020-024
BOARD OF DIRECTORS
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA

ADOPTION OF FINAL FISCAL YEAR 2021 OPERATING AND CAPITAL BUDGET
IN THE AMOUNT OF \$45,203,064

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 et seq., for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, the adoption of an operating and capital budget is required by the Joint Exercise of Powers Agreement and Bylaws of CCCTA, and is necessary for obtaining both Federal and State funds to support the CCCTA's transit program; and

WHEREAS, the General Manager and the Chief Finance Officer have prepared and presented to the Board of Directors a proposed final Operating Budget for Fiscal Year 2021 in the amount of \$44,456,064, which sets forth projected revenues and expenses associated with CCCTA's operating and maintenance program; and

WHEREAS, the General Manager and Chief Finance Officer have prepared and presented a proposed final Capital Budget for Fiscal Year 2020 in the amount of \$747,000.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Central Contra Costa Transit Authority adopts the Operating and Capital Budget for Fiscal Year 2021, a copy of which is attached and incorporated by this reference; and

BE IT FURTHER RESOLVED that the General Manager is directed to submit this budget to the Metropolitan Transportation Commission, together with a copy of this resolution at the earliest practicable date.

Regularly passed and adopted this 18th day of June 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Candace Andersen, Chair, Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board