

County Connection

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CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

October 21, 2021

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Dave Hudson called the regular meeting of the Board of Directors to order at 9:00 a.m. Board Members present were Directors Andersen, Haydon, Schroder, Sos, Storer, Tatzin, Wilk and Worth. Directors Hoffmeister and Noack were absent.

Staff: Ramacier, Sherman, Churchill, Glenn, Hill, Horta, Kamara, Martinez, McCarthy, Mitchell, Reeb and Rettig

PUBLIC COMMENT:

Judy Barrientos, a transit operator with County Connection, spoke on the effects of reducing service and the driver shortage.

CONSENT CALENDAR

MOTION: Director Haydon moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of September 16, 2021; (b) Resolutions No. 2022-008, 2022-009 and 2022-010 Fixing Employer Contributions under the Public Employees' Medical and Hospital Care Act. Director Andersen seconded the motion, and it received the following vote of approval:

Aye: Directors Andersen, Haydon, Hudson, Schroder, Sos, Storer, Tatzin, Wilk and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister and Noack

REPORT OF CHAIR:

Chair Dave Hudson reminded the Board that the APTA Expo is coming up, and he feels that it is very important that we have representation at the conference. He will be attending and reporting back as soon as possible.

REPORT OF GENERAL MANAGER:

Resolution 2022-012, Declaring that the Proclaimed State of Emergency for COVID-19 Pandemic Continues to Impact the Ability for the Board of Directors and its Committees to Meet Safely in Person and Directing that Virtual Board and Committee Meetings Continue.

MOTION: Director Storer moved approval of Resolution No. 2022-012, Declaring that the Proclaimed State of Emergency for COVID-19 Pandemic Continues to Impact the Ability for the Board of Directors

and its Committees to Meet Safely in Person and Directing that Virtual Board and Committee Meetings Continue. Director Worth seconded the motion, and it received the following vote of approval:

Aye: Directors Andersen, Haydon, Hudson, Schroder, Sos, Storer, Tatzin, Wilk and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister and Noack

REPORT OF STANDING COMMITTEES

Marketing, Planning & Legislative Committee

Title VI Program Update, Resolution No. 2022-011

Melody Reeb, Manager of Planning, explained that the most significant changes in this year's report were updates to demographic information as well as service profiles and performance. As part of its Title VI Program, County Connection must evaluate its services to ensure that they are provided equitably across minority and low-income populations based on adopted standards and policies. These metrics assess various aspects of the system, including service quality, accessibility, and distribution of amenities. Staff used the most recent Census Block Group data from the 2019 American Community Survey (ACS) to analyze service area demographics, including race and income. The analysis concluded that all service standards and policies were met. Since the last Title VI Program submission in 2018, County Connection has conducted six equity analyses for major service or fare changes. None of the equity analyses found any disparate impact based on race or disproportionate burden on low-income riders due to the changes that were being proposed.

MOTION: Director Schroder moved approval of Resolution 2022-011 authorizing the General Manager to submit the final Title VI Program to the FTA. Director Storer seconded the motion, and it received the following vote of approval:

Aye: Directors Andersen, Haydon, Hudson, Schroder, Sos, Storer, Tatzin, Wilk and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister and Noack

Operations & Scheduling Committee

New Fixed Route Monthly Reports

Melody Reeb explained that the monthly fixed-route report was developed as a way to monitor and evaluate system performance. It provides statistics on ridership, operations, and maintenance as well as some of the key performance metrics from County Connection's most recent Short Range Transit Plan. The report also provides monthly and year-over-year trends, which show how the system is changing over time. In order to increase accuracy and allow for more flexible reporting and analysis, staff developed a data management system to automate some of the manual data processing, which reduces the potential for errors. Staff also began utilizing Tableau, a data visualization software that allows staff to create custom, dynamic reports. This item was for information only.

BOARD COMMUNICATION: None

ADJOURNMENT: Chair Hudson adjourned the regular Board meeting at 9:42 am.

Minutes prepared by

A handwritten signature in blue ink that reads "Lathina Hill". The signature is written in a cursive style with a large initial "L".

Lathina Hill
Assistant to the General Manager

Date: November 4, 2021