

RESOLUTION NO. 2022-014

**BOARD OF DIRECTORS, CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA**

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**APPROVING DESIGNATION OF TREASURER AND AUDITOR,
AND CHANGES IN AUTHORIZED SIGNATORIES FOR UNION BANK**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("Authority"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

WHEREAS, currently Erick Cheung, the previous Chief Financial Officer ("CFO"), and Karol McCarty, the Senior Manager of Accounting, are authorized signers for checks and wire transfers for Union Bank, Wells Fargo Bank and LAIF accounts;

WHEREAS, other signers currently are the General Manager (Rick Ramacier), the Assistant General Manager-Administration (Bill Churchill), Chief Operating Officer (Scott Mitchell), and the Director of Planning (Ruby Horta);

WHEREAS, Erick Cheung resigned several months ago and his replacement, Amber Johnson, has been hired as the new CFO for the Authority;

WHEREAS, the functions of the Authority's Treasurer and Auditor are set forth in the joint exercise of powers agreement ("JPA"), and have been performed by Erick Cheung;

WHEREAS, effective January 1, 2022, Bill Churchill will assume the role of General Manager, and Ruby Horta will assume the role of Assistant General Manager-Administration;

WHEREAS, it is recommended that the Board designate Amber Johnson as the Authority's Auditor & Treasurer pursuant to the joint powers agreement that established CCCTA;

WHEREAS, it is also recommended that the authorized bank signatories be as follows: Amber Johnson (CFO), Karol McCarty (Senior Manager of Accounting), Bill Churchill (General Manager, effective January 1, 2022), Scott Mitchell (Chief Operating Officer), and Ruby Horta (Assistant General Manager-Administration, effective January 1, 2022) as signers on all Union Bank accounts and authorized transfer agents of LAIF and Wells Fargo accounts.

NOW, THEREFORE, BE IT RESOLVED that the Central Contra Costa Transit Authority Board of Directors:

1. Authorizes and designates Amber Johnson as Treasurer and Auditor of the Authority.
2. Authorizes and requires two of the following five staff personnel holding the designated positions of General Manager, Chief Financial Officer, Chief Operating Officer, Senior Manager of Accounting, and Assistant General Manager-Administration, respectively, to sign checks on Union Bank accounts as well as authorization to request LAIF transfers: Bill Churchill, Amber Johnson, Scott Mitchell, Karol McCarty, and Ruby Horta.

Regularly passed and adopted this 16th day of December 2021, by the following vote.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Dave Hudson., Chair, Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board