

County Connection

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CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

May 19, 2022

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Dave Hudson called the regular meeting of the Board of Directors to order at 9:00 a.m. Board Members present were Directors Andersen, Haydon, McCluer, Noack, Storer, Wilk and Worth. Directors Hoffmeister, Schroder and Tatzin arrived after the meeting convened.

Staff: Churchill, Chun, Dixit, Glenn, Hill, Horta, Johnson, McCarthy, Mitchell, Noya, Reebbs and Rettig

PUBLIC COMMENT:

Judy Barrientos, a bus driver with CCCTA, stated her concern with bus runs without meal breaks. Michelle Gray, also a bus driver with CCCTA, expressed her concern about bus runs not having enough meal breaks, and not feeling appreciated by upper management.

Director Tatzin arrived at 9:03 a.m.

CONSENT CALENDAR

MOTION: Director Noack moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of April 21, 2022; (b) Resolution No. 2022-029, Declaring that the Proclaimed State of Emergency for the COVID-19 Pandemic Continues to Impact the Ability for the Board and its Committees to Meet Safely in Person, and Directing that Virtual Board and Committee Meetings Continue. Director Andersen seconded the motion, and it received the following vote of approval:

Aye: Directors Andersen, Haydon, Hudson, McCluer, Noack, Storer, Wilk and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister, Schroder and Tatzin

REPORT OF CHAIR: None

REPORT OF GENERAL MANAGER:

In Person (and/or Hybrid) Board and Committee Meetings

General Manager, Bill Churchill started the discussion on how the Board members are personally feeling about meeting in person, hybrid or completely virtual. After some discussion, it was determined that most of the Board members would like to continue to have virtual meetings in the near future and going forward to at least continue virtual meetings for the committee meetings and a hybrid format for the board meetings. As of now, we are looking at having in person meetings starting with the September Board meeting.

Director Schroder arrived at 9:15 a.m.

CalAct Award

General Manager informed the Board that County Connection won the Outstanding Paratransit Program award from CalAct. Rashida Kamara explained that the award is given out for outstanding service that includes innovation and demonstrated great customer service. It has been a pleasure working with Transdev on updating our technology regarding pilot programs with Meals on Wheels and working with other agencies on how to better serve our communities.

Employee Events: Bus Rodeo and Employee Awards Update

General Manager, Bill Churchill informed the Board that County Connection conducted a rodeo for the operators and gave out employee awards. This event was scheduled for May 14, 2022 from 9 a.m.-1 p.m. It was well attended by all departments and fun was had by everyone.

Update on the progress of the Paratransit Contract

General Manager Bill Churchill gave an update on the award of the new paratransit contract and advised that negotiations are ongoing with the highest ranked proposer. Staff intends to bring a recommendation for award to the Board at its June meeting.

REPORT OF STANDING COMMITTEES

Marketing, Planning & Legislative Committee

Summer Youth Pass

Melody Reeb explained that the summer youth pass program was not offered in 2020 or 2021. However, with most restrictions now lifted and schools back to in-person instruction, 511 Contra Costa and the partner transit agencies have decided to offer the program again this year. The pass is valued at \$60, and previously, 511 Contra Costa provided a subsidy of \$25 per pass, lowering the actual retail cost down to \$35. This year, they are proposing an increased subsidy of \$30, or half of the cost of the pass. 511 Contra Costa also manages the design and production of the passes, as well as online sales and fulfillment. Revenues from pass sales are distributed to the transit agencies based on customer location. This was an informational item.

FY2022-23 Short Range Transit Plan Guidelines

Melody Reeb explained that during the pandemic all of the transit operations, ridership, and revenues were impacted. The decrease in ridership, changes in travel patterns, and revenue uncertainties have created enormous planning and operational challenges for all Bay Area transit operators. While federal relief funds provided a significant help, it is still anticipated that these funds will be exhausted within the next two fiscal years for most transit operators. Because of this MTC has restructured and adopted new guidelines for the FY 2022-23 SRTP to help plan for and navigate through the continued uncertainties.

The revised guidelines narrow the scope to a five-year planning horizon with a focus on financial and service planning. Staff will be making service level projections based on three scenarios that have been defined by MTC, which assume varying levels of ridership and revenue recovery. Staff also plans to conduct a survey to better understand the community's needs and post-pandemic travel patterns and to help inform the scenario planning process.

A draft SRTP is due to MTC by September 30, 2022, and the final version must be adopted by the Board and submitted to MTC by December 29, 2022. Staff plans to provide an update to the MP&L Committee and Board

as the scenarios are developed this summer, before presenting the draft in September. This was an information only item.

Operations & Scheduling Committee

Purchase of 40 (Forty) 40' Buses and Resolution No. 2022-030

Scott Mitchell explained that the Authority needs to replace forty (40), 40' fixed route vehicles that were purchased in 2009. The Authority is eligible to receive federal funds for vehicle replacement projects at an 80/20 (federal/local) split. The vehicle replacement project is in County Connection's Capital Replacement Plan and has been approved by the Metropolitan Transportation Commission (MTC). Additionally, this procurement complies with the Board adopted Innovative Clean Transit (ICT) Rollout Plan approved in April 2022.

Staff recommends purchasing forty Gillig clean diesel buses using the Washington State Cooperative Purchasing Contract No. 06719. Using the existing cooperative agreement will expedite delivery, defray the costs of attorney fees, advertising costs, and staff time associated with going out to bid.

MOTION: Director Storer moved adoption of Resolution No. 2022-030, authorizing the General Manager to release a purchase order and Letter to Proceed to Gillig to build forty (40) 40' low floor buses for a total cost of the vehicles, tax, and delivery not to exceed \$22,560,000. Director Hudson seconded the motion, and it received the following vote of approval:

Aye: Directors Andersen, Haydon, Hoffmeister, Hudson, McCluer, Noack, Schroder, Storer, Tatzin, Wilk and Worth

No: None

Abstain: None

Absent: None

Steam Room Lift Upgrade and Resolution No. 2022-031

Scott Mitchell explained that County Connection often uses Sourcewell to streamline significant procurements. Sourcewell has a Rotary Platform Lift that has been competitively bid allowing staff to use Sourcewell for a new lift procurement. The lift replacement is a two-part project requiring a lift purchase initially, and a separate small construction project to remove the old lift and install the new lift. The lead time required to order the lift requires staff to conduct the procurement first and then bid out the construction component at a later date. Staff anticipates that the cost of the Steam Room Rotary Platform Lift will not exceed \$135,000. County Connection has Prop IB Grant funds available for this project.

MOTION: Director Storer moved adoption of Resolution No. 2022-031, authorizing the General Manager to purchase a new Steam Room lift off the Sourcewell contract for the upgrade of the Steam Room lift with a price not to exceed \$135,000. Director Andersen seconded the motion, and it received the following vote of approval:

Aye: Directors Andersen, Haydon, Hoffmeister, Hudson, McCluer, Noack, Schroder, Storer, Tatzin, Wilk and Worth

No: None

Abstain: None

Absent: None

Report from the Advisory Committee

Marji McWee, Chair of the Advisory Committee, will give an update on the Advisory Committee

Marji McWee informed the Board that since the last time that she presented, two new members representing Walnut Creek and Concord have joined the Advisory Committee. An orientation program was launched by staff to teach members about the agency's operations and strategic environment. She remarked that as the Advisory Committee becomes a working body, it will continue to explore how best to engage and encourage community participation. The next Advisory Committee meeting will be July 12, 2022.

BOARD COMMUNICATION: None

CLOSED SESSION:

Public Employment and Performance Evaluation; Conference with Labor Negotiator (pursuant to Government Code Sections 54957 and 54957.6)

Position: General Manager; Legal Counsel

OPEN SESSION:

Report of Action(s) taken during the Closed Session
Consideration of Proposed Legal Services Rate Adjustment
Resolution No. 2022-032

MOTION: Director Noack moved adoption of Resolution No. 2022-032 authorizing a rate increase for Legal Services. Director Andersen seconded the motion, and it received the following vote of approval:

Aye: Directors Andersen, Haydon, Hoffmeister, Hudson, McCluer, Noack, Schroder, Storer, Tatzin, Wilk and Worth

No: None

Abstain: None

Absent: None

Report of Action(s) taken during the Closed Session:

Position: General Manager

The Board will evaluate General Manager Bill Churchill later this year, and approved establishing a special committee comprised of the Chair and the three Committee chairs to conduct the review for the Board's consideration.

ADJOURNMENT: Chair Hudson adjourned the regular Board meeting at 10:56 am.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date: June 8, 2022