

County Connection

2477 Arnold Industrial Way Concord, CA 94520-5326 (925) 676-7500 countyconnection.com

ADMINISTRATION & FINANCE COMMITTEE MEETING AGENDA

**Wednesday, October 5, 2022
2:00 p.m.**

PURSUANT TO THE PROVISIONS OF ASSEMBLY BILL 361, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Committee Directors, staff and the public may participate remotely by calling:

You are invited to a Zoom webinar.

When: October 5, 2022 at 2:00 PM Pacific Time (US and Canada)

Topic: Administration & Finance Committee Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85278181182>

Or One tap mobile :

+14086380968,,85278181182#

Or Telephone:

+1 408 638 0968

Webinar ID: 852 7818 1182

Public comment may be submitted via email to: hill@cccta.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the committee Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in correspondence that will be provided to the full Board.

Should Zoom not be operational, please check online at: www.countyconnection.com for any updates or further instruction.

*Enclosure

**Enclosure for Committee Members

***To be mailed under separate cover

****To be available at the meeting.

FY2022/2023 A&F Committee

Keith Haydon – Clayton, Laura Hoffmeister-Concord, Sue Noack-Pleasant Hill

Clayton • Concord • Contra Costa County • Danville • Lafayette • Martinez
Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

The committee may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the committee.

1. Approval of Agenda
2. Public Communication
3. Approval of Minutes of September 7, 2022*
4. Preliminary Income Statements for the Fiscal Year Ended June 30, 2022*
5. Review of Vendor Bills, September 2022**
6. Approval of Legal Services Statement, September 2022 General**
7. Next Scheduled Meeting – November 2, 2022
8. Closed Session:
Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Employee Organization:
Amalgamated Transit Union, Local 1605, AFL-CIO, Bus Operators
Machinists Automotive Trades District Lodge No. 1173, Machinists
9. Open Session:
Report of Action(s) taken during the Closed Session
10. Adjournment

General Information

Public Comment: If you wish to address the committee, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the committee and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

Consent Items: All matters listed under the Consent Calendar are considered by the committee to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a committee member or a member of the public prior to when the committee votes on the motion to adopt.

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be made available for public inspection by posting them to County Connection's website at www.countyconnection.com. The agenda and enclosures for this meeting are posted also on our website at www.countyconnection.com.

Accessible Public Meetings: Upon request, County Connection will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested at least two days before the meeting. Requests should be sent to the Assistant to the General Manager, Lathina Hill, at 2477 Arnold Industrial Way, Concord, CA 94520 or hill@cccta.org. Requests made by mail must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Currently Scheduled Board and Committee Meetings

Board of Directors:	October 20, 9:00 a.m., via teleconference
Administration & Finance:	TBD, via teleconference
Advisory Committee:	TBA. via teleconference
Marketing, Planning & Legislative:	Thursday, October 6, via teleconference
Operations & Scheduling:	Friday, October 7, via teleconference

The above meeting schedules are subject to change. Please check the County Connection Website (www.countyconnection.com) or contact County Connection staff at 925/676-1976 to verify date, time, and location.

This agenda is posted on County Connection's Website (www.countyconnection.com) and at the County Connection Administrative Offices, 2477 Arnold Industrial Way, Concord, California

**Summary Minutes
Administration & Finance Committee
Wednesday, September 7, 2022, 2:00 p.m.**

*Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of
Assembly Bill 361.*

Directors: Sue Noack, Keith Haydon, Laura Hoffmeister
Staff: Bill Churchill, Ruby Horta, Scott Mitchell, Amber Johnson, Lathina Hill, Melody Reeb, Lisa Rettig, Julie Sherman, Cathy MacLeod
Public: None addressed the committee

Call to Order: Meeting called to order at 2:00 p.m. by Director Noack.

1. Approval of Agenda

The Committee approved the agenda.

2. Public Communication

None.

3. Approval of Minutes of July 6, 2022

The Committee approved the minutes.

4. CCCTA Investment Policy-Quarterly Reporting Requirement

Ms. Johnson reported that the Authority's investment portfolio as of June 20, 2022 complies with the Investment Policy, and that the Authority has the ability to meet projected cash flow for the next six months.

5. OPEB Actuarial Valuation and GASB 75 Report for Fiscal Year Ending June 30, 2022

Ms. Johnson and Ms. MacLeod provided a summary of the Other Post Employment Benefit (OPEB) Actuarial Valuation Report which is required every two years by Governmental Accounting Standards Board (GASB) Statement No. 75. County Connection's net OPEB liability as of June 30, 2022 is \$2.9 million. The actuarially determined contribution (ARC) for FY 2023 is \$445,868 net of implicit subsidy credit. The FY 2023 Budget has sufficient resources set aside to fund this requirement. The A&F members discussed the actuarial report with Ms. MacLeod to gain a better understanding. Each member of the A&F Committee accepted the report and concurred with staff's recommendation to contribute the ARC for FY 2023 which is consistent with past practice. The Committee approved the report to be forwarded to the full Board of Directors as a consent item.

6. Drug and Alcohol-Free Workplace Policy Update*

Ms. Rettig stated that during the recent Federal Transportation Authority (FTA) Triennial Review, the reviewer requested a minor change to some language in the Authority's Drug and Alcohol-Free Workplace Policy. In addition, staff recommended removing marijuana (THC) from the list of prohibited substances for employees who are classified as non-safety sensitive. The Committee approved the amended policy language to be forwarded to the full Board of Directors as a consent item.

7. Annual Adjustment to Cafeteria Amounts for Non-Represented Employees

Ms. Rettig reported that the Authority contracts under the Public Employee's Medical and Hospital Care Act (PEMHCA) for administrative employee benefits. The current MOUs with the ATU and Teamsters increase the Cafeteria Plan annually using a formula that averages the increases in the two most popular health plans by coverage level and splitting that amount and adding it to the Cafeteria Plan. In recent history the Board has provided the same increases to the Administrative Employees Cafeteria Plan in the interest of equality. For 2023, the two most popular health plans are Kaiser and Healthnet. There are sufficient budgetary resources to accommodate the estimated costs to implement the cafeteria increases for administrative employee groups. The Committee approved the increase to cafeteria amounts for non-represented employees to be forwarded to the full Board of Directors as a consent item.

8. 2022-23 BART Bus Bridges

Ms. Reeb reported that the Authority has provided bus bridges to the Bay Area Rapid Transit (BART) agency for over 20 years under an existing mutual aid agreement. More recently, BART has been conducting infrastructure work that requires service to be suspended between various stations and has requested that partner agencies, including County Connection, approve a separate agreement that identifies specific weekend closures. The Committee approved the staff recommendation to enter into an agreement with BART to provide bus bridge service on select days between October 14, 2022 and December 31, 2023, and further recommended the agreement be forwarded to the full Board of Directors as a consent item.

9. Bus Advertising Contract Extension

Ms. Reeb reported that Vector Media has requested an extension of the bus advertising services contract. The base term of the contract is set to expire December 31, 2022. The current adjusted contract includes a compensation structure that allows a revenue share of 55% of actual monthly billings rather than the minimum annual guarantee (MAG). Despite the reduced compensation, the revenues remain higher than those that were proposed by the other vendor that responded to the original RFP in 2019. Thus, staff believe that rebidding the contract will not result in higher revenues. Vector Media has proposed a revised compensation structure for the two option years that reinstates the MAG but at a lower amount based on current market conditions. The revised compensation structure aligns with the Authority's budgeted advertising revenue expectations. The Committee approved the staff recommendation of a two-year extension of the current contract with Vector Media for bus advertising services with a revised compensation structure through December 31, 2024, and further recommended the agreement be forwarded to the full Board of Directors as a consent item.

10. 2022 Amended and Restated Clipper MOU

Ms. Reeb reported that the Authority participates with other transit operators and the Metropolitan Transportation Commission (MTC) in the Clipper program and associated memorandum of understanding (MOU). The MOU defines the operating cost and revenue allocation formulas among the operators and MTC. In 2018, MTC began work on the next generation Clipper system. A new MOU was developed to capture the changes to the system. The MOU and cost sharing agreements were approved by the Clipper Executive Board at its August meeting and are now being circulated to the transit operators for approval. The MOU has also been reviewed by County Connection's legal counsel. All transit operators are required to approve this MOU in order to continue participation in the Clipper program. Failure to approve the MOU would risk the Authority's eligibility for STA funds. The Committee approved the staff recommendation to continue participation in the Clipper program and approve the 2022 Amended and Restated Clipper MOU, and further recommended the MOU be forwarded to the full Board of Directors as a consent item.

11. Amendment to the contract with Ascendal Group LLC

Mr. Churchill reported that the prior General Manager, Rick Ramacier, entered into a consulting agreement under his contracting authority with Ascendal Group LLC (Ascendal) to support the Authority's efforts along the I-680 corridor. An integral part of these efforts included provided significant support of a Transit and Intercity Rail Capital Program (TIRCP) grant for projects in this corridor, which has been awarded. Now that the grant is awarded, staff requires additional support from Ascendal to complete the project. The existing contract was initiated in July 2021 with a not to exceed \$99,000. Staff has spent \$82,000 of the contract and will require an amendment increasing the contract spending authority in order to complete the tasks outlined in the initial scope of work. The Committee approved the staff recommendation to amend the contract with Ascendal, increasing the contract amount by \$180,000 for a revised not-to-exceed total contract amount of \$279,000, and further recommended the amended contract be forwarded to the full Board of Directors as a consent item.

12. Review of Vendor Bills, July and August 2022

The Committee reviewed the vendor bills for July and August 2022.

13. Approval of Legal Services Statement, May, June and July 2022 General and Labor

The Committee approved the legal services statements for May, June and July 2022 General and Labor.

14. Next Scheduled Meeting

The next meeting was scheduled for October 5th at 2:00 p.m. via teleconference.

15. Closed Session:

Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Employee Organization:

Amalgamated Transit Union, Local 1605, AFL-CIO, Bus Operators

Machinists Automotive Trades District Lodge No. 1173, Machinists

16. Open Session:

Report of Action(s) taken during the Closed Session - No reportable actions were taken.

17. Adjournment

The meeting was adjourned at 3:47pm.

Minutes prepared and submitted by: Amber Johnson, Chief Financial Officer

INTER OFFICE MEMO

To: Administration & Finance Committee

Date: 09/28/2022

From: Amber Johnson, Chief Financial Officer

Reviewed by: WC.

SUBJECT: Income Statements for Fiscal Year Ended June 30, 2022

Background:

The quarterly income statement report is an opportunity for the Committee to review the Authority's financial status and to provide fiscal and operational accountability.

Summary:

The unaudited County Connection Income Statements for Fiscal Year (FY) 2022 are presented for review. Actual revenues and expenses are presented as compared to the adopted budget. The combined expenses of Fixed Route and Paratransit for the period were \$39.7 million (*Schedule 1*), which was under budget by 12.5% or \$5.6 million.

Fixed Route:

Overall Fixed Route revenues and expenses are presented on *Schedule 2*. Expenses for the period were \$32 million, representing 89.3% of the total budget. Since Transportation Development Act (TDA) revenue is utilized as needed, revenues are always equivalent to expenses.

The primary driver of the expense budget is salaries and wages. Actual expenditures on salaries and wages were less than budgeted by 5.4% or \$800 thousand, due to staffing vacancies. *Schedule 4* provides additional detail of various components of operator wages within the budget.

Materials and supplies expenses exceeded the budget by 28.7% or \$745 thousand dollars. The primary driver for this variance was the increased cost of diesel fuel as compared to pricing when the budget was developed.

Fixed Route purchased transportation expenses were 82% or \$1 million less than budgeted. The budget anticipated certain extra COVID-related services for transporting passengers to COVID testing sites and for distributing food for the Meals on Wheels program. These services were not as robust as anticipated, resulting in underspending in this category.

Schedule 5 provides additional detail of other revenues, other operating assistance, and miscellaneous expenses. Of particular note: due to the fair market value adjustment performed at year-end on the LAIF investment account, we are showing an interest revenue loss for the fiscal year.

Paratransit:

Paratransit revenues and expenses are presented on *Schedule 3*. Expenses for the period were \$7.6 million, representing 80.8% of the total budget. TDA revenue is also utilized as needed for Paratransit expenses, resulting in revenues that are equivalent to expenses.

Salaries for the period exceeded the budget by 30% or \$68 thousand, due to an additional staff member that was added in December 2021 that was not included in the budget projections. Purchased transportation represents most of the Paratransit budget, and these expenses came in under budget by 11.7% or \$760 thousand due to COVID-related impacts on ridership.

This report has been slightly modified from the prior format to report revenues and purchased transportation for our partner agencies (LAVTA, One Seat partners) separately. The goal of this change is to increase clarity in understanding the Authority's financial picture separately from revenues and expenses that are passed through to other agencies.

Statistics:

Schedule 6 provides select statistical information for FY 2022 as compared to this same period in FY 2021 and FY 2020.

Statistics shown for FY 2020 represent primarily pre-pandemic activities (July 2019-June 2020). At this point in time, the fixed route farebox recovery ratio was 13.7%, and the cost of service per passenger was \$11.01. In FY 2021, the farebox recovery ratio dropped to 4.3%, and the cost per passenger increased to \$26.63, due to unprecedented COVID-related drops in ridership and service. In FY 2022, we see a rebound over FY 2021, with a farebox recovery ratio of 7.6% and cost per passenger of \$17.46.

Paratransit is experiencing a more sluggish recovery at the farebox, and a modest recovery in the cost per passenger. The farebox recovery ratio of 6.3% in FY 2020 dropped to 1.7% in FY 2021 and remains at 1.7% in FY 2022. The cost of service per passenger of \$60.33 in FY 2020 increased to \$136.68 in FY 2021 and has decreased to \$103.02 in the current year. Greater cost per passenger efficiency is anticipated with the new paratransit contract effective July 1, 2022.

Financial Implications:

There are no financial implications associated with this report.

Action Requested:

Staff requests that the A&F Committee accept the report and provide the update to the Board.

Attachments:

Attachment 1: CCCTA Income Statements for FY2022 Q4 (Schedules 1 through 6)

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
Combined Fixed Route and Paratransit Income Statement
FY 2022 Year to Date - Comparison of Actual vs. Budget
For the Twelve Months Ended June 30, 2022

	Actual	Total Budget	Variance	% Budget Used
Revenues				
Passenger fares	\$ 2,217,862	\$ 2,210,813	\$ 7,049	100.3%
Special fares	499,941	641,820	(141,879)	77.9%
	2,717,803	2,852,633	(134,830)	95.3%
Advertising	292,311	212,195	80,116	137.8%
Safe Harbor lease	6,003	3,000	3,003	200.1%
Other revenue	(82,508)	108,700	(191,208)	-75.9%
Federal operating	8,913,014	8,815,590	97,424	101.1%
TDA earned revenue	13,130,349	18,487,803	(5,357,454)	71.0%
STA revenue	4,508,268	4,533,634	(25,366)	99.4%
Measure J	7,418,320	6,711,000	707,320	110.5%
LAVTA Fees	1,120,095	1,900,766	(780,671)	58.9%
Other operating assistance	1,634,316	1,678,113	(43,797)	97.4%
	36,940,168	42,450,801	(5,510,633)	87.0%
Total Revenue	\$ 39,657,971	\$ 45,303,434	\$ (5,645,463)	87.5%
Expenses				
Wages- Operators	\$ 7,685,499	\$ 8,000,000	\$ (314,501)	96.1%
Wages-Other	6,482,786	6,896,271	(413,485)	94.0%
	14,168,285	14,896,271	(727,986)	95.1%
Fringe Benefits	10,647,911	12,181,667	(1,533,756)	87.4%
Services	2,130,816	2,573,650	(442,834)	82.8%
Materials & Supplies	3,343,149	2,599,800	743,349	128.6%
Utilities	389,067	395,000	(5,933)	98.5%
Insurance	1,143,753	1,113,600	30,153	102.7%
Taxes	415,987	255,015	160,972	163.1%
Leases and Rentals	57,331	58,000	(669)	98.8%
Miscellaneous	180,168	218,590	(38,422)	82.4%
Purchased Transportation	7,181,504	10,111,841	(2,930,337)	71.0%
Operations	39,657,971	44,403,434	(4,745,463)	89.3%
Contingency Reserve	-	900,000	(900,000)	0.0%
Total Expenses	\$ 39,657,971	\$ 45,303,434	\$ (5,645,463)	87.5%
Net Income (Loss)	\$ -	\$ -	\$ -	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY**Fixed Route Income Statement****FY 2022 Year to Date - Comparison of Actual vs. Budget****For the Twelve Months Ended June 30, 2022**

	Actual	Total Budget	Variance	% Budget Used
Revenues				
Passenger fares	\$ 1,936,353	\$ 1,611,500	\$ 324,853	120.2%
Special fares	499,941	641,820	(141,879)	77.9%
	2,436,294	2,253,320	182,974	108.1%
Advertising	292,311	212,195	80,116	137.8%
Safe Harbor lease	6,003	3,000	3,003	200.1%
Other revenue ²	(82,508)	108,700	(191,208)	-75.9%
Federal operating	7,468,956	7,575,590	(106,634)	98.6%
TDA earned revenue	11,194,270	15,469,409	(4,275,139)	72.4%
STA revenue	3,896,268	3,921,634	(25,366)	99.4%
Measure J	5,452,610	4,911,000	541,610	111.0%
Other operating assistance ²	1,425,396	1,478,113	(52,717)	96.4%
	29,653,306	33,679,641	(4,026,335)	88.0%
Total Revenue	\$ 32,089,600	\$ 35,932,961	\$ (3,843,361)	89.3%
Expenses				
Wages- Operators ¹	\$ 7,685,499	8,000,000	\$ (314,501)	96.1%
Wages-Other	6,188,709	6,671,029	(482,320)	92.8%
	13,874,208	14,671,029	(796,821)	94.6%
Fringe Benefits	10,493,340	12,048,415	(1,555,075)	87.1%
Services	2,041,219	2,480,350	(439,131)	82.3%
Materials & Supplies	3,342,563	2,596,800	745,763	128.7%
Utilities	347,677	354,000	(6,323)	98.2%
Insurance	1,129,779	1,097,500	32,279	102.9%
Taxes	415,987	255,015	160,972	163.1%
Leases and Rentals	57,331	58,000	(669)	98.8%
Miscellaneous ²	161,652	207,590	(45,938)	77.9%
Purchased Transportation	225,844	1,264,262	(1,038,418)	17.9%
Operations	32,089,600	35,032,961	(2,943,361)	91.6%
Contingency Reserve	-	900,000	(900,000)	0.0%
Total Expenses	\$ 32,089,600	\$ 35,932,961	\$ (3,843,361)	89.3%

¹ See additional detail at Schedule 4.² See additional detail at Schedule 5.

CENTRAL CONTRA COSTA TRANSIT AUTHORITY**Paratransit Income Statement****FY 2022 Year to Date - Comparison of Actual vs. Budget*****For the Twelve Months Ended June 30, 2022***

	Actual	Total Budget	Variance	% Budget Used
Revenues				
Passenger fares	\$ 107,206	\$ 210,000	\$ (102,794)	51.1%
Partner agency fares collected	\$ 174,303	\$ 389,313	\$ (215,010)	44.8%
	281,509	599,313	(317,804)	47.0%
Federal operating	1,444,058	\$ 1,240,000	204,058	116.5%
TDA earned revenue	1,936,079	\$ 3,018,394	(1,082,315)	64.1%
STA revenue	612,000	\$ 612,000	-	100.0%
Measure J	1,965,710	\$ 1,800,000	165,710	109.2%
LAVTA Fees	1,120,095	\$ 1,900,766	(780,671)	58.9%
Other operating assistance	208,920	\$ 200,000	8,920	104.5%
	7,286,862	8,771,160	(1,484,298)	83.1%
Total Revenue	\$ 7,568,371	\$ 9,370,473	\$ (1,802,102)	80.8%
Expenses				
Wages-Other	\$ 294,077	\$ 225,242	\$ 68,835	130.6%
Fringe Benefits	154,571	\$ 133,252	21,319	116.0%
Services	89,597	\$ 93,300	(3,703)	96.0%
Materials & Supplies	586	\$ 3,000	(2,414)	19.5%
Utilities	41,390	\$ 41,000	390	101.0%
Insurance	13,974	\$ 16,100	(2,126)	86.8%
Miscellaneous	18,516	\$ 11,000	7,516	168.3%
Purchased Transportation	5,792,998	\$ 6,557,500	(764,502)	88.3%
Partner Agency Purchased Transp	1,162,662	2,290,079	(1,127,417)	50.8%
Total Expenses	\$ 7,568,371	\$ 9,370,473	\$ (1,802,102)	80.8%
Net Income (Loss)	\$ -	\$ -	\$ -	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
Operator Wages
For the Twelve Months Ended June 30, 2022

	Actual	Total Budget	Variance	% Budget Used
Platform/report/turn in	\$ 6,583,066	\$ 6,569,600	\$ 13,466	100.2%
Guarantees	228,145	\$ 323,200	(95,055)	70.6%
Overtime	375,626	\$ 270,400	105,226	138.9%
Spread	118,249	\$ 123,200	(4,951)	96.0%
Protection	261,340	\$ 575,200	(313,860)	45.4%
Travel	5,681	\$ 56,000	(50,319)	10.1%
Training	92,183	\$ 36,800	55,383	250.5%
Other Misc	21,210	\$ 45,600	(24,390)	46.5%
	\$ 7,685,499	\$ 8,000,000	\$ (314,501)	96.1%

Schedule 5- Other Revenues/Other Expenses

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
Other Revenue; Other Operating Assistance; Miscellaneous Expenses (Fixed Route)
For the Twelve Months Ended June 30, 2022

	Actual	Total Budget	Variance	% Budget Used
Other Revenue				
Investment income (interest)*	\$ (146,574)	\$ 30,600	(177,174)	-479.0%
ADA Database Management revenue	75,000	75,000	-	100.0%
RTC card revenue	287	500	(213)	57.4%
Gain/Loss on sales; misc income	(11,221)	2,600	(13,821)	-431.6%
	\$ (82,508)	\$ 108,700	\$ (191,208)	-75.9%
Other Operating Assistance				
RM2	33,275	102,464	(69,189)	32.5%
BART feeder revenue	891,994	891,994	-	100.0%
Dougherty Valley	123,171	150,000	(26,829)	82.1%
LCTOP	215,584	196,855	18,729	109.5%
SB1 State of Good Repair Funds	152,319	130,800	21,519	116.5%
Go San Ramon On-Demand Pilot	5,000	6,000	(1,000)	83.3%
Other Revenue	4,053	-	4,053	--
	\$ 1,425,396	\$ 1,478,113	\$ (52,717)	96.4%
Miscellaneous Expenses				
Board Travel Expense	7,717	25,000	(17,283)	30.9%
Staff Travel Expense	60,910	75,000	(14,090)	81.2%
CTA Dues	1,764	1,000	764	176.4%
APTA Dues	35,500	35,500	-	100.0%
Other Dues	1,110	3,090	(1,980)	35.9%
Employee Functions	25,324	16,000	9,324	158.3%
Employee Incentives	16,000	16,500	(500)	97.0%
Employee Awards/pins	772	4,000	(3,228)	19.3%
Training	10,844	20,000	(9,156)	54.2%
Various other	1,714	11,500	(9,786)	14.9%
	\$ 161,656	\$ 207,590	\$ (45,935)	77.9%

*Negative number due to year-end fair market value adjustment to LAIF investments.

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2022 Year to Date - Statistical Comparisons
For the Twelve Months Ended June 30, 2022

	Actual FY 2022	Actual FY 2021	Variance FY 2022 to FY 2021	Actual FY 2020	Variance FY 2022 to FY 2020
Fixed Route					
Fares	\$ 1,936,353	\$ 941,649	105.6%	\$ 2,646,161	-26.8%
Special Fares	499,941	350,307	42.7%	1,652,117	-69.7%
Total Fares	\$ 2,436,294	\$ 1,291,956	88.6%	\$ 4,298,278	-43.3%
Farebox recovery ratio	7.6%	4.3%	77.9%	13.7%	-44.3%
Operating Exp (Less leases & GASB adjustments)	\$ 32,032,269	\$ 30,226,942	6.0%	\$ 31,458,013	1.8%
Revenue Hours	188,523	178,422	5.7%	206,764	-8.8%
Cost per Rev Hour	\$ 169.91	\$ 169.41	0.3%	\$ 152.14	11.7%
Passengers	1,834,108	1,135,251	61.6%	2,858,422	-35.8%
Cost per Passenger	\$ 17.46	\$ 26.63	-34.4%	\$ 11.01	58.7%
Passengers per Rev Hr	9.73	6.36	52.9%	13.82	-29.6%
Paratransit*					
Fares	\$ 107,206	\$ 80,313	33.5%	\$ 397,550	-73.0%
Farebox recovery ratio	1.7%	1.7%	-1.6%	6.3%	-73.5%
Operating Exp (Less leases)	\$ 6,405,709	\$ 4,722,651	35.6%	\$ 6,287,244	1.9%
Revenue Hours	46,120	29,142	58.3%	57,781	-20.2%
Cost per Rev Hour	\$ 138.89	\$ 162.06	-14.3%	\$ 108.81	27.6%
Passengers	62,179	34,553	80.0%	104,212	-40.3%
Cost per Passenger	\$ 103.02	\$ 136.68	-24.6%	\$ 60.33	70.8%
Passengers per Rev Hr	1.35	1.19	12.1%	1.80	-25.2%