

**Summary Minutes  
Operations & Scheduling Committee  
Friday, February 3, 8:15 a.m.**

*Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of Assembly Bill 361.*

**Directors:** Robert Storer

**Staff:** Bill Churchill, Ruby Horta, Melody Reeb, Pranjali Dixit, Rosa Noya, Rashida Kamara, Julie Sherman

**Public:** None

**Call to Order:** Meeting called to order at 8:15 a.m. by Director Storer.

**1. Approval of Agenda**

The Committee approved the agenda.

**2. Public Communication**

None.

**3. Approval of Minutes of January 6, 2023**

The Committee approved the minutes.

**4. Approval of Multi-Jurisdictional Hazard Mitigation Plan**

Mr. Mitchell informed the committee that with County Connection's input, MTC developed the "2021 MTC Multi-Jurisdictional Hazard Mitigation Plan" and was adopted by MTC on September 9, 2022. He informed that the plan fulfills the mitigation planning process requirements for MTC and eight partner transit agencies that do not have a separate FEMA-approved plan. He informed with the adoption of this plan will allow County Connection will be able to apply for FEMA Grant funding in the case of a natural disaster such as wildfires, floods, landslides and other earthquake related hazards like ground shaking, liquefaction, land sliding, fault surface rupture, and tsunamis.

Mr. Churchill provided clarification that although the County is required to develop their own Hazard Mitigation Plan, it only encapsulated various cities and not necessarily Transit agencies, which is why MTC developed its own plan with the input from various transit agencies in the region.

Mr. Mitchell requested the review of the document by the committee before bringing the item for final Committee and Board approval at a later date.

**5. I-680 Express Bus Project**

Ms. Horta that CCTA was awarded a TIRCP (Cycle 5) grant last year which included capital funding for County Connection and LAVTA for the I-680 Hydrogen Fuel Cell Express service. County Connection along with TriDelta and LAVTA will further seek additional capital funding through TIRCP (Cycle 6) grant this year for Fuel Cell buses and hydrogen fuel stations at bus yard. However, staff is still working on acquiring additional operations funding to operate the service.

Mr. Churchill further informed that although the capital funding has been secured, the initially promised Operations funding is no longer available and staff will continue to seek out operations funding.

## **6. Monthly Reports**

Mr. Dixit reported that fixed route ridership was lower in December keeping in line with the seasonal trend when ridership declines due to schools and offices being closed during holidays. He informed that the ridership and productivity grew by about 30% on a year over year basis, however, it continues to lag compared to pre-covid levels.

Ms. Noya reported staff reached out to all passengers regarding precautions to be taken due to severe weather conditions and to cancel rides in advance if the trips were no longer needed. She informed that similar to fixed route, ridership decreased slightly due to seasonal reasons, however, productivity continues to be above the threshold of 1.5 passengers per revenue hour.. She also reported that on-time performance ticked up to 80%, however, was still lower than the threshold of 92% influenced by operator shortage. In order to address that, paratransit has acquired Sedans, which do not need operators to have a Class B, to alleviate the issue of on time performance.

## **7. Committee Comments**

None

## **8. Future Agenda Items**

Approval of Multi-Jurisdictional Hazard Mitigation Plan

## **9. Next Scheduled Meeting**

The next meeting was tentatively scheduled for March 3<sup>rd</sup> at 8:15 a.m pending decision at the Board meeting

**10. Adjournment** – The meeting was adjourned at 8:36 a.m.

Minutes prepared and submitted by: Pranjali Dixit, Manager of Planning