

## INTER OFFICE MEMO

**To:** Operations & Scheduling Committee

**Date:** 4/27/2023

**From:** J. Scott Mitchell, Chief Operating Officer

**Reviewed by:** *W.C.*

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**SUBJECT: Forklift Replacement**

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### **Background:**

County Connection needs to replace two (2) forklifts used by the Maintenance Department. The California Air Resources Board has mandated that all diesel forklifts be replaced by electric forklifts by December 31, 2025. The two (2) existing forklifts are diesel. One forklift was built in 1982 and one was built in 1990. Both forklifts have reached the end of their useful life.

There is a one-year lead time to order and build the new forklifts.

### **Financial Implications:**

One 6,000 lb. forklift, including tax and delivery, not to exceed \$102,297.98.

One 8,000 lb. forklift, including tax and delivery, not to exceed \$120,115.88.

Total cost for two (2) forklifts using TDA funds not to exceed \$230,000 total.

These funds are included in the 2024 Capital Budget.

### **Option 1:**

Purchase two (2) forklifts off GSA Contract number 47QMCA20D001G. Cost not to exceed \$230,000.

### **Recommendation:**

Staff recommends that the O&S Committee recommend to the Board of Directors to authorize the General Manager to approve the purchase of two (2) electric forklifts from PAPE Material Handling using pricing from the GSA Contract.

### **Action Requested:**

Staff requests and recommends that the O&S Committee recommend that the Board of Directors at its May 18, 2023, meeting, adopt a Resolution authorizing the General Manager to release a purchase order and Letter to Proceed to PAPE Material Handling for the purchase of two (2) forklifts. Total cost of the forklifts, including tax and delivery, not to exceed \$230,000.