

To: Board of Directors

Date: 5/3/2023

From: J. Scott Mitchell, Chief Operating Officer

Reviewed by: *W.C.*

SUBJECT: Forklift Replacement

Background:

County Connection needs to replace two (2) forklifts used by the Maintenance Department. The California Air Resources Board has mandated that all diesel forklifts be replaced by electric forklifts by December 31, 2025. The two (2) existing forklifts are diesel. One forklift was built in 1982 and one was built in 1990. Both forklifts have reached the end of their useful life.

There is a one-year lead time to order and build the new forklifts.

Financial Implications:

One 6,000 lb. forklift, including tax and delivery, not to exceed \$102,297.98.

One 8,000 lb. forklift, including tax and delivery, not to exceed \$120,115.88.

Total cost for two (2) forklifts using TDA funds not to exceed \$230,000 total.

These funds are included in the 2023 Capital Budget.

Option 1:

Purchase two (2) forklifts off GSA Contract number 47QMCA20D001G. Cost not to exceed \$230,000.

Recommendation:

The O&S Committee recommend that the Board of Directors at its May 18, 2023, meeting, adopt Resolution No. 2023-036 authorizing the General Manager to approve the purchase of two (2) electric forklifts from PAPE Material Handling using pricing from the GSA Contract.

Action Requested:

The O&S Committee recommend that the Board of Directors at its May 18, 2023, meeting, adopt Resolution No. 2023-036 authorizing the General Manager to release a purchase order and Letter to Proceed to PAPE Material Handling for the purchase of two (2) forklifts. Total cost of the forklifts, including tax and delivery, not to exceed \$230,000.

Attachment:

Resolution No. 2023-036

RESOLUTION NO. 2023-036

**BOARD OF DIRECTORS
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA**

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**AUTHORIZING THE GENERAL MANAGER TO ISSUE A PURCHASE ORDER AND
LETTER TO PROCEED TO PAPE HANDLING FOR THE PURCHASE OF TWO ELECTRIC
FORKLIFTS FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$230,000**

WHEREAS, the County of Contra Costa, the Cities of Clayton, Concord, Lafayette, Martinez, Orinda, Pleasant Hill, San Ramon and Walnut Creek, and the Towns of Danville and Moraga (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions ("Service Area");

WHEREAS, CCCTA needs to replace two diesel forklifts used by the Maintenance Department that are at the end of their useful lives;

WHEREAS, the California Air Resources Board ("CARB") has mandated that all diesel forklifts be replaced by electric forklifts by December 31, 2025;

WHEREAS, PAPE Material Handling has submitted a proposal for two electric forklifts at competitive pricing through General Services Administration ("GSA") contract 47QMCA20D001G;

WHEREAS, one 6,000 lb. forklift will cost an amount not to exceed \$102,297.98 and one 8,000 lb. forklift will cost an amount not to exceed \$120,115.88, including tax and delivery; and

WHEREAS, CCCTA is eligible to purchase from the GSA contract, and staff has determined that the pricing is fair and reasonable;

WHEREAS, there is a one-year lead time to order and build the new forklifts; and

WHEREAS, staff recommends and the Operations and Scheduling Committee concurs that the Board of Directors authorize the General Manager or designee to issue a purchase order and Letter to Proceed to PAPE Material Handling for the purchase of two electric forklifts for a total amount not to exceed \$230,000.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Central Contra Costa Transit Authority authorizes the General Manager or designee to issue a purchase order and Letter to Proceed to PAPE Material Handling for the purchase of two electric forklifts for an amount not to exceed \$230,000; and

BE IT FURTHER RESOLVED that the General Manager or designee is authorized to execute any other documents, and take any additional actions necessary, to give effect to this Resolution.

Regularly passed and adopted this 18th day of May, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Amy Worth, Chair, Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board