

INTER OFFICE MEMO

To: Board of Directors

Date: 05/11/2023

From: Rashida Kamara, Director of ADA & Special Services

SUBJECT: Appointment to Advisory Committee Representing Contra Costa County

Background:

On April 18, 2023, Contra Costa County appointed Sarah Birdwell to serve on County Connection's Advisory Committee as the primary member representing the Contra Costa County. This appointment will expire June 30, 2025.

Financial Implications:

None

Recommendation:

Staff recommends Board approval of the appointment of Sarah Birdwell as the representative for the Contra Costa County on County Connection's Advisory Committee.

Action Requested:

Staff requests the appointment of Sarah Birdwell be approved by the Board, effective June 1, 2023, through June 30, 2025.

Attachments:

Attachment 1: Contra Costa County's Application-S. Birdwell

Attachment 2: Contra Costa County Board's Official Approval Action Memo- April 18, 2023

Application Form

Profile

Sarah _____ J _____ Birdwell _____
First Name Middle Initial Last Name

7011 Sunne Lane #202 _____
Home Address Suite or Apt

Walnut Creek _____ CA _____ 94597 _____
City State Postal Code

Mobile: (925) 639-0677 _____
Primary Phone

sarahb@ilrsc.org _____
Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

District 4

Independent Living Resources _____ Travel Trainer _____
Employer Job Title

Length of Employment

4 months

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

4

How long have you lived or worked in Contra Costa County?

34 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

County Connection Citizens Advisory Committee: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

1

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

California College of the arts

Degree Type / Course of Study / Major

BFA graphic design

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I work for Independent Living Resources of Solano & Contra Costa Counties (ILRSCC) and we are currently partnering with County Connection to develop and implement our travel training program. We promote community living by teaching Independent Living Skills so consumers are able to reach their full potential and become social, economic, and political participants within mainstream society. One of the critical components to becoming more independent is being able to participate within the community which involves having accessible transportation services which is why we started the travel training program. We educate disabled individuals and seniors on how to navigate public transportation through trip planning to wheelchair accessibility and navigating service changes and provide information explaining the most appropriate and cost-effective transit options. Being disabled myself and using a wheelchair my goal for serving this board is to be a part of the conversation and provide insight into the challenges that our consumers face riding paratransit.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am a disabled woman with over 17 years of experience as a designer, instructor, advocate, and volunteer. I attended California College of the Arts, graduating with a Bachelor of Fine Arts degree in Graphic Design. With that degree, I have worked with many renowned design agencies as a Designer, Creative Director, and teaching at the Academy of Art University. I have sat on the board of two different committees in the disability community. I was a board member at ILR, a non-profit that serves the disabled and seniors, from July 2008 until July 2018, where I held the seat of Board President from July 2010 until 2017. I was also a member of the In-Home Supportive Services Advisory Committee, a state-funded program that advises and assists the Board of Supervisors of IHSS Public Authority. I was appointed to the committee on March 7, 2011, until January 16, 2018, and held the position of Chair from 2012 to 2014. As an advocate, I have fought and continue to fight for women's rights and have lobbied for disabled rights at the Capitol in Sacramento, CA. I am a strong leader passionate about giving back to my community. I believe I am a powerful force in the workplace and use my positive attitude and tireless energy to encourage others.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

In home supportive services public authority advisory committee

List any volunteer or community experience, including any advisory boards on which you have served.

I was a board member at ILR from July 2008 until July 2018, where I held the seat of Board President from July 2010 until 2017. I was also a member of the In-Home Supportive Services Advisory Committee, I was appointed to the committee on March 7, 2011, until January 16, 2018, and held the position of Chair from 2012 to 2014.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Contra
Costa
County

To: Board of Supervisors
From: INTERNAL OPERATIONS COMMITTEE
Date: April 18, 2023

Subject: RECOMMENDATION FOR APPOINTMENT TO THE COUNTY CONNECTION CITIZENS ADVISORY COMMITTEE

RECOMMENDATION(S):

APPOINT Sarah Birdwell to the County Representative seat on the County Connection Advisory Committee to complete the current term that will expire on June 30, 2023 and to a new two-year term that will expire on June 30, 2025.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

County Connection was formed in 1980 as a Joint Powers Agency under the legal name The Central Contra Costa Transit Authority. Today County Connection provides fixed-route and paratransit bus service throughout the communities of Central Contra Costa County. The County Connection Advisory Committee meets bi-monthly to review, analyze, and advise the County Connection Board of Directors on issues and policies relating to fixed-route and paratransit bus service. Committee members also act as a citizen liaison from the represented jurisdictions.

Prior to 2019, the County Representative seat on the County Connection Advisory Committee had been vacant for many years. In 2019, the Board of Supervisors appointed, at the recommendation of the IOC, Marjorie McWee to the County seat. Marjorie McWee resigned from the Citizens Advisory Committee in early March. Staff opened a recruitment on March 10 for a four week period ending on April 7. For advisory body vacancies, our standard advertising includes:

- Posting a notice in the News Flash section of the homepage for the duration of the nomination period.
- Promoting with a recruitment announcement on CCTV's CountyNet bulletin board

APPROVE
 OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR
 RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/18/2023** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
 Supervisor
 Diane Burgis, District III
 Supervisor
 Ken Carlson, District IV
 Supervisor
 Federal D. Glover, District V
 Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 18, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I
 Supervisor

By: Stacey M. Boyd, Deputy

Contact: Julie Enea (925) 655-2056

cc: IOC Staff, CCTA Manager of Accessible Services

- Emailing to area print/online publications, plus KCBS Radio and KKDV Radio.

The Internal Operations Committee, on April 10, reviewed the application of Sarah Birdwell (Walnut Creek), the single applicant, who appears well qualified for the role and who has attended a past CAC meeting, and recommends appointment of Ms. Birdwell.

ATTACHMENTS

Media Release-County Connection Citizens Advisory
Committee

Application_Sarah Birdwell_County Connection CAC