

INTER OFFICE MEMO

To: Board of Directors

Date: 06/08/2023

From: Pranjal Dixit, Manager of Planning

Reviewed by: *MR*

SUBJECT: Amendment to the Cap and Trade Grant (LCTOP) Resolution– FY 2022-23

Background:

The Low Carbon Transit Operations Program (LCTOP) provides cap-and-trade funding for transit in order to reduce greenhouse gas (GHG) emissions and improve mobility, with a priority on serving disadvantaged communities (DACs). Over time, the guidelines for eligible projects have been revised, allowing for increased flexibility in the use of these funds. In the last few years, County Connection has utilized these funds to operate Route 99X, connecting the Martinez Amtrak Station to BART via Pacheco Blvd. and Morello Ave., and to increase weekend service on Route 316. Both of these routes serve the DAC within County Connection’s service area. Since FY 2018-19, with the passage of Senate Bill 1119 (SB 1119), County Connection was able to implement the fare subsidy project in the Monument Corridor on Routes 11, 14, 16, 311, 314 and 316.

Amendment Request:

At the March 2023 meeting, the Board of Directors adopted Resolution No. 2023-028 approving the allocation of \$1,479,291 in LCTOP funding towards the Martinez Amtrak to BART and Monument Free projects as shown below.

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Cap & Trade Allocations					
Revenue Based (99314)	\$ 161,497	\$ 165,597	\$ 91,133	\$ 214,031	\$ 201,000
Population-Based (99313)	\$ 971,709	\$ 963,733	\$ 542,538	\$ 1,269,952	\$ 1,192,000
Total Revenues	\$ 1,133,206	\$ 1,129,330	\$ 633,671	\$ 1,483,983	\$ 1,479,291
Projects Funded					
Martinez Amtrak to BART	\$ 375,378	\$ 215,710	\$ 215,710	\$ 600,619	\$ 611,179
Monument Free	\$ 757,829	\$ 913,620	\$ 417,961	\$ 883,364	\$ 868,112
Total Expenses	\$ 1,133,207	\$ 1,129,330	\$ 633,671	\$ 1,483,983	\$ 1,479,291

Following staff's initial submission of the LCTOP funding allocation request, comments were received from Caltrans to include Metropolitan Transportation Commission (MTC) as a Contributing Sponsor on the Board resolution.

Financial Implications:

Based on final apportionment amounts for FY 2022-23, County Connection will receive a total of \$1,479,291 in LCTOP funds. Staff plans to use \$611,179 to operate service within the DAC, and \$868,112 to subsidize fares on routes serving the Monument Corridor.

Recommendation:

Staff recommends using LCTOP funds to operate service between Martinez Amtrak and North Concord BART and to subsidize fares on routes serving the Monument Corridor.

Action Requested:

The A&F Committee and staff request that the Board adopt Resolution No. 2023-038 that recognizes the Metropolitan Transportation Commission (MTC) as a Contributing Sponsor to the Board for approval.

Attachments:

Resolution 2023-038

RESOLUTION NO. 2023-038

**BOARD OF DIRECTORS
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA**

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**AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)
FOR THE FOLLOWING PROJECT(S):**

*(MARTINEZ AMTRAK TO BART, \$611,179 AND
FARE SUBSIDY FOR ROUTES 11, 14, 16, 311, 314 AND 316, \$868,112)*

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

WHEREAS, the CCCTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program ("LCTOP") now or sometime in the future for transit projects;

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations;

WHEREAS, the California Department of Transportation ("Department") is the administrative agency for the LCTOP;

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (i.e., local agencies);

WHEREAS, the CCCTA wishes to delegate authorization to execute these documents and any amendments thereto to Melody Reeb, Director of Planning, Marketing, & Innovation; and

WHEREAS, the CCCTA wishes to implement the LCTOP project(s) listed below.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Contra Costa Transit Authority that CCCTA agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects;

BE IT FURTHER RESOLVED that Melody Reeb, Director of Planning, Marketing, & Innovation, be authorized to execute all required documents of the LCTOP program and any amendments thereto with the California Department of Transportation; and

BE IT FURTHER RESOLVED by the Board of Directors of the Central Contra Costa Transit Authority that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2022-23 LCTOP funds:

Project Names:

(1) Martinez Amtrak to BART

Amount of LCTOP funds requested: \$611,179

Short description: This route directly serves a disadvantaged community.

(2) Fare Subsidy for Routes 11, 14, 16, 311, 314 and 316

Amount of LCTOP funds requested: \$868,112

Short description: Fare subsidy project for one additional year. All of these routes serve AB 1550-defined low-income communities and an MTC community of concern, which is centered around Downtown Concord and the Monument Corridor.

Contributing Sponsors (if applicable): Metropolitan Transportation Commission (MTC)

Regularly passed and adopted this 15th day of June 2023 by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

Amy Worth, Chair, Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board