

**Summary Minutes
Advisory Committee
Tuesday, May 9, 2023**

Members: Ian McLaughlin and Robert Barnes

Staff: Rashida Kamara (CCCTA), Rosa Noya (CCCTA), Melody Reebbs (CCCTA), Pranjal Dixit (CCCTA), Ryan Jones (CCCTA), Amber Johnson (CCCTA), Carlos Gamez (Transdev), and Johanna Duran (Transdev)

Public: Sarah Birdwell

- 1. Call to Order:** Meeting was called to order at 1:04 PM
- 2. Roll Call**
- 3. Approval of Agenda:** The agenda for the May 9, 2023, meeting was approved by present committee members. M/S: Barnes, McLaughlin
- 4. Approval of minutes of March 14, 2023:** The minutes of the March 14, 2023, meeting was approved unanimously. M/S: Barnes, McLaughlin
- 5. Public Comment:** None
- 6. Consent Calendar:** No comments submitted. Consent Calendar was approved unanimously. M/S: Barnes, McLaughlin
- 7. Budget FY 23-24:** Ms. Johnson presented an update on the draft budget for fiscal year 23/24. A public hearing will be held in June to gather the public's input. Ms. Johnson continued to review some of the terms associated with the funding. She concluded by highlighting that the budget proposal is for \$49.3 million in operational expenses for fixed route and paratransit services. Member Barnes asked a specific question concerning how much of the reserves is drawn. No comments or questions were received by the public.
- 8. Travel Training Update:** Ms. Noya and Ms. Birdwell (Independent Living Resources) presented to the committee an update on milestones related to the County Connection Travel training program. Part of the presentation included presenting to the committee the hired travel trainer Sarah Birdwell. Ms. Birdwell was able to also offer a current update on recent presentations and upcoming events. The update with Ms. Birdwell

requesting any suggestions on leads for organizations that may benefit from an outreach event or a presentation. Member Barnes asked a question about subscription rides and whether there were any thoughts about providing travel training for the entire county. Staff clarified how subscriptions are applied in the LINK service as well as a summary of some of the discussions that are ongoing related to having travel training for the entire service area. Member McLaughlin asked about the acronym TRANSPAC and its definition; staff clarified the term. No comments or questions from the public.

- 9. Transit Corridors Study:** Ms. Reeb reported on the receipt of a \$400,00 grant from MTC to fund low- cost capital investments that would improve operations and customer experience on major transit corridors and systems. A local minimum 11.47% local match is required, which amounts to \$45,880(TDA funds). The study to identify how to maximize improvements on four specific corridors will commence in the Fall of 2023 and will take approximately 9-12months to complete. No comments or questions from the public.
- 10. Route 99X Free Fares:** Mr. Dixit presented an update on Route 99 X. The Board approved at the March Board meeting for this specific route 99X to offer free rides utilizing LCTOP funds to be used to subsidize fares. A Title VI Equity analysis and a public hearing will be heard at the May Board meeting.
- 11. Clipper BayPass Update:** Ms. Reeb provided an update on the second phase of the Clipper BayPass pilot program, spearheaded by the Metropolitan Transportation Commission as a means to start a Regional Fare Coordination effort. The first phase was launched in August of 2022 and focused on educational institutions and affordable housing properties. The second phase will focus on incorporating employers and include developing a pricing structure for the passes. Member Barnes inquired about who the employers might be. Ms. Reeb mentioned areas in more densely populated areas such as San Francisco and Oakland. No comments or questions from the public.
- 12. Committee Member Communications:** Member Barnes requested that page numbers be included on the meeting packet and highlighted on the actual agenda. He also requested if the local men’s clubs could be included in outreach efforts for travel training. Member McLaughlin provided an update on his attendance at the CCCTA Board Meeting. He mentioned that the main focus was to communicate to the Board the need to fill the vacancies on the Advisory Committee.
- 13. Future Agenda Items:** None offered.
- 14. Adjournment:** The meeting was adjourned at 2:13pm. Next meeting to be held on July 11, 2023.

Minutes prepared by Rosa Noya on June 14, 2023.