

## INTER OFFICE MEMO

**To:** Board of Directors

**Date:** June 26, 2023

**From:** Bill Churchill, General Manager

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**SUBJECT: CCCTA Investment Policy – Quarterly Reporting Requirement**

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Attached please find CCCTA's Quarterly Investment Policy Reporting Statement for the quarter ending March 31, 2023.

This certifies that the portfolio complies with the CCCTA Investment Policy and that CCCTA has the ability to meet the pool's expenditure requirements (cash flow) for the next six (6) months.

**CCCTA**  
**BANK CASH AND INVESTMENT ACCOUNTS**  
AS OF MARCH 31, 2023  
(ROUNDED OFF TO NEAREST \$)

FINANCIAL INST	ACCT #	TYPE	PURPOSE	PER BANK	PER BANK	PER BANK	PER GL*
				SEP 2022	DEC 2022	MAR 2023	MAR 2023
<b>FIXED ROUTE</b>							
UNION BANK	274-00-26650	CHECKING	AP GENERAL	\$ 430,381	\$ 1,410,345	\$ 1,214,535	\$ 1,053,937
UNION BANK	274-00-26693	CHECKING	PAYROLL	\$ 56,110	\$ 69,499	\$ 69,680	\$ 53,657
UNION BANK	274-00-26723	CHECKING	CAPITAL PURCHASES	\$ 99,561	\$ 98,351	\$ 167,403	\$ 74,057
UNION BANK	274-00-26715	CHECKING	WORKERS' COMP - CORVEL	\$ 57,195	\$ 62,929	\$ 58,348	\$ 43,675
UNION BANK	274-00-26685	CHECKING	PASS SALES	\$ 11,175	\$ 5,277	\$ 5,025	\$ 5,025
UNION BANK	274-00-26707	CHECKING	CLIPPER CARDS	\$ 5,135	\$ 5,135	\$ 5,135	\$ 5,135
PAYPAL	27SAXUUFL9732	CHECKING	PAYPAL-PASS SALES	\$ 25	\$ 25	\$ 25	\$ 25
			<b>TOTAL</b>	<b>\$ 659,582</b>	<b>\$ 1,651,561</b>	<b>\$ 1,520,151</b>	<b>\$ 1,235,511</b>
<b>PARATRANSIT</b>							
UNION BANK	274-00-26669	CHECKING	AP GENERAL	\$ 148,802	\$ 115,747	\$ 119,090	\$ 110,151
			<b>TOTAL</b>	<b>\$ 148,802</b>	<b>\$ 115,747</b>	<b>\$ 119,090</b>	<b>\$ 110,151</b>
<b>LAIF FUND</b>							
<i>Effective Yield:</i>				<b>1.35%</b>	<b>2.07%</b>	<b>2.74%</b>	
LAIF ACCOUNT	4007001	INT-INVEST	OPERATING FUNDS	\$ 6,688,410	\$ 23,868,887	\$ 19,795,402	\$ 19,795,402
LAIF ACCOUNT		INT-INVEST	Lifeline Bus Stop Access	\$ 53,395	\$ 53,577	\$ 53,857	\$ 53,857
LAIF ACCOUNT		INT-INVEST	Facility Rehab	\$ 2,443,038	\$ 2,062,726	\$ -	\$ -
LAIF ACCOUNT		INT-INVEST	Rolling Stock II	\$ -	\$ -	\$ 1,853,833	\$ 1,853,833
LAIF ACCOUNT		INT-INVEST	LCTOP - Electric Trolley II	\$ 20,155	\$ 20,224	\$ -	\$ -
LAIF ACCOUNT		INT-INVEST	LCTOP - Martinez Amtrak IV	\$ 499,237	\$ 350,453	\$ 203,328	\$ 203,328
LAIF ACCOUNT		INT-INVEST	LCTOP - FREE Monument III (Routes 11/14/16)	\$ 933,976	\$ 695,120	\$ 461,169	\$ 461,169
LAIF ACCOUNT		INT-INVEST	Pass-Through CA	\$ 896,855	\$ 899,913	\$ 863,153	\$ 863,153
LAIF ACCOUNT		INT-INVEST	Safe Harbor Lease Reserve	\$ 1,565,021	\$ 1,570,351	\$ 1,578,554	\$ 1,578,554
LAIF ACCOUNT		FMV ADJ.	Fair Market Value Adjustment for Year-End				\$ -
			<b>TOTAL</b>	<b>\$ 13,100,087</b>	<b>\$ 29,521,251</b>	<b>\$ 24,809,296</b>	<b>\$ 24,809,296</b>
<b>CCCTA EMPLOYEE</b>							
UNION BANK	274-00-26677	CHECKING	EMPLOYEE FITNESS FUND	\$ 13,429	\$ 13,824	\$ 14,219	\$ 14,219
UNION BANK	274-00-26502	CHECKING	EMPLOYEE FUNCTION	\$ 508	\$ 508	\$ 508	\$ 508
			<b>TOTAL</b>	<b>\$ 13,937</b>	<b>\$ 14,332</b>	<b>\$ 14,727</b>	<b>\$ 14,727</b>
<b>6/22/2023</b>	<b>GRAND TOTAL</b>			<b>\$ 13,922,408</b>	<b>\$ 31,302,891</b>	<b>\$ 26,463,264</b>	<b>\$ 26,169,685</b>

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\* GL balances reduced by outstanding checks and increased by deposits in transit, if any.

This is to certify that the portfolio above complies with the CCCTA Investment Policy and that CCCTA has the ability to meet its expenditures (cash flow) for the next six months.

  
Bill Churchill  
General Manager