REQUEST FOR PROPOSALS (RFP)
FINANCIAL MANAGEMENT SOFTWARE
ADDENDUM #2

Date of Addendum: January 5, 2024

Response to Questions/Requests for Clarification

This document contains responses to questions or requests for clarification received under this Request for Proposals. This document constitutes Addendum #2 to the RFP for Financial Management Software that was issued by County Connection on December 22, 2023.

Please contact Amber Johnson at ajohnson@cccta.org if you have questions regarding this addendum.

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1. Would you like us to submit pricing for both a server and hosted option?
   Response: No, please only submit pricing for a cloud-based (hosted) option.

2. Do you want us to keep the pricing for training the same and reflect the hybrid approach with training at our facility and onsite like we proposed previously?
   Response: Please provide pricing for all training approaches available.

3. We can submit the RFP electronically to you, correct? I didn't see anything about hard copies.
   Response: Yes.

4. Under General Ledger one of the requirements is around the 13 periods per year.
   a. Do you currently have a 13 period year?
      Response: No.
   b. What do you post in the 13th period?
      Response: We do not currently have a 13th period.
   c. Going to a new system, are you okay switching to a 12 period year?
      Response: We would prefer the option for a 13th period in the new system.

5. Budgeting, "Budget preparation at the detail level" can you define detail level?
   Response: We budget by each individual general ledger line item.

6. Contract Management
   a. Contract Retainage
      i. What are some of the current business processes where retainage is needed?
         Response: Large Construction and technology projects that are performed and billed in phases.
      ii. Is this similar to retention where you hold back a % from the vendor until a project is completed?
         Response: Yes.