

**TO:** (>Click: Enter Name>)

**DATE:**

**FROM:** Yvette Glenn  
Director of Transportation

**SUBJ: Passenger Suspension/Termination**  
Warning Letter

This occurrence has been reviewed and determined to be:

- First Incident
- Second Incident
- Third Incident or More

<u>Date</u>	<u>Location</u>	<u>Time</u>	<u>Type</u>	<u>Case #</u>
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(>Click: Enter>)

Suspension/Termination based on the following reasons:

**Disruptive Passenger Conduct**

- \_\_\_ Potential Service Suspension
- \_\_\_ Service Suspension/Termination
- \_\_\_ GM 's Service Suspension/Termination

**Offensive behavior conduct**

- \_\_\_ Any illegal activity
- \_\_\_ Violence or threats of violence
- \_\_\_ Displaying a weapon
- \_\_\_ Unwelcome physical contact
- \_\_\_ Damaging another's property or the bus
- \_\_\_ Shouting, profanity, and unruly behavior
- \_\_\_ Use of drugs or alcohol on the bus
- \_\_\_ Being intoxicated from the use of drugs or alcohol
- \_\_\_ Spitting or relieving oneself on the bus
- \_\_\_ Failure to comply with GPTMD "Rules of the road" after notice of violation

**Based on the conduct and damages described above, you are suspended from riding any County Connection bus for thirty (30) days effective:**

**Appeal Process:**

**Passengers who have been issued a suspension or termination of service have the right to appeal the decision. Any passenger having received notice of Suspension/Termination may call County Connection at (925) 676-1976 to obtain a suspension appeal form.**

c: General Manager  
ATU 1605 (2)  
Field File  
Personnel File