

INTER OFFICE MEMO

To: Board of Directors

Date: 7/12/2024

From: John Sanderson, Director of ADA & Special Services

Reviewed by: *RS*

SUBJECT: Appointment to Advisory Committee Representing Town of Moraga

Background:

On July 10, 2024, the Moraga Town Council appointed Peggy Hall to serve on County Connection's Advisory Committee as the primary member representing the Town of Moraga. This appointment will be for a full two-year term and will expire June 30, 2026.

Financial Implications:

None.

Recommendation:

Staff recommends Board approval of the appointment of Peggy Hall as the primary representative for the Town of Moraga on County Connection's Advisory Committee.

Action Requested:

Staff requests the appointment of Peggy Hall be approved by the Board, effective July 18, 2024, through June 30, 2026.

Attachments:

Attachment 1: Email from the Moraga Town Clerk naming Peggy Hall to the County Connection Advisory Committee

Attachment 2: Peggy Hall's Town of Moraga application



Town of Moraga

MAYOR'S OFFICE

July 12, 2024

Peggy Hall
38 Freitas Dr.
Moraga, CA 94556

Dear Peggy:

Congratulations! We are delighted to announce that on Wednesday evening, July 10, 2024, the Town of Moraga Town Council appointed you as Moraga's liaison to the County Connection Advisory Committee, to serve a (2) two year term of office with no limit on the number of terms served.

The County Connection Advisory Committee staff representative is Amy Heavener, Town Clerk. Her contact information is as follows:

Amy Heavener
925-888-7022
aheavener@moraga.ca.us

Town Council appreciates your interest and willingness to serve the Town. Volunteerism remains a critical component of the Town's success, and we are fortunate to have citizens like you to volunteer their time and expertise to help us plan for the future. The Town hopes you will continue to find the experience both challenging and rewarding.

Again, thank you.

Sincerely,

Teresa Onoda
Mayor

Central Contra Costa Transit Authority Advisory Committee Role and Function

The Advisory Committee is charged with the responsibility of acting as ADVISORS to the CCCTA Board of Directors, and of collecting and reporting service issues and concerns received from the jurisdictions. Members may volunteer or be appointed by the Chair to attend scheduled CCCTA Committee meetings, participate in Advisory Committee subcommittees, or undertake other duties for the Advisory Committee. Furthermore, the Committee is charged with the responsibility of acting as DISSEMINATORS of information in their community, and of assisting in the education of their jurisdictions regarding the fixed-route and accessible services that are available.

The primary purpose of the Central Contra Costa Transit Authority Advisory Committee is to review, analyze and advise the County Connection Board of Directors on issues and policies relating to fixed-route and paratransit service. The Advisory Committee will be asked to consider and make recommendations on the annual operating and capital budget, annual marketing plan and operations, scheduling, administration, finance, and legislation.

The Advisory Committee is comprised of eleven (11) members from Central Contra Costa County. Each member jurisdiction will be requested to recommend one member from that jurisdiction for appointment by the CCCTA Board of Directors.

Terms: Members are appointed for a **two-year term**, with no limit on the number of terms served.

If during his/her term, a representative resigns, is removed, or unable to continue to serve, the recommending jurisdiction will be requested to appoint a successor, to be approved by the CCCTA Board of Directors to serve the balance of the term. If a member misses three or more consecutive meetings without cause, the Advisory Committee may request that member resign or be removed by the CCCTA Board after consultation with the affected jurisdiction.

Meetings: The Advisory Committee meets **every other month**.

However, if the Committee wishes to have a special meeting, any member may request that the Chair ask the staff liaison to schedule such a meeting. A majority of those present shall be required to adopt an action.

COUNTY CONNECTION ADVISORY COMMITTEE MEMBER APPLICATION

1. Name _____
Last First Middle

2. Address _____
Street City Zip Code

3. *Telephone _____
Work Home

4. Do you have mobility limitations? Yes No
If yes, please explain:

5. List any experience, such as community/volunteer work or membership on any committees that may have provided you with special skills in carrying out the duties of an Advisory Committee member. Please attach any other data relevant to the position being sought.

6. How often do you use public fixed-route transit?

- | | |
|---|---|
| <input type="checkbox"/> Daily (5-7 days/week) | <input type="checkbox"/> Emergencies |
| <input type="checkbox"/> Frequently (2-4 days/week) | <input type="checkbox"/> Never |
| <input type="checkbox"/> Infrequently (1 day/week) | <input type="checkbox"/> Recreational use |

7. How often do you use paratransit?

- | | |
|---|---|
| <input type="checkbox"/> Daily (5-7 days/week) | <input type="checkbox"/> Emergencies |
| <input type="checkbox"/> Frequently (2-4 days/week) | <input type="checkbox"/> Never |
| <input type="checkbox"/> Infrequently (1 day/week) | <input type="checkbox"/> Recreational use |

8. Please prepare a brief narrative outlining your reason(s) for wanting to be a member of the County Connection Advisory Committee:

9. References – Please list below the names of three persons/organizations who have known you for at least one year.

<u>Name</u>	<u>Telephone No.</u>	<u>Occupation</u>	<u>Years Acquainted</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

10. I certify that the foregoing statements are true to the best of my knowledge, and understand that willful misrepresentation or omission of facts requested can be grounds for disqualification or dismissal.

Signature

Date

*Please note: Applicants must be willing to have their name and telephone number released to the public.