

**Summary Minutes**  
**Operations & Scheduling Committee**  
**Friday, November 1, 8:30 a.m.**

**Directors:** Robert Storer, Dave Hudson, Jay Howard  
**Staff:** Bill Churhill, Andrew Smith, John Sanderson, Don Avelar  
**Public:** None

**Call to Order:** Meeting called to order at 8:30 a.m. by Director Storer.

**1. Approval of Agenda**

The Committee approved the agenda.

**2. Public Communication**

None.

**3. Approval of Minutes of September 4, 2024**

The Committee approved the minutes.

**4. Swiftly Software License Renewal**

Mr. Smith reported that County Connection uses multiple modules from the Swiftly software suite, and that the proposed eight-month renewal of the On-Time Performance and Run Times modules will align the contract's cycle with another existing Swiftly contract for additional software modules. Mr. Smith also highlighted how the Swiftly product increases data points and reliability and reduces latency for GPS-based data, and how this data will be heavily used on the upcoming Transit Corridor Study. The Committee forwarded to the Board the staff's request for approving an eight-month license renewal with Swiftly for the two modules.

**5. Regional One Seat Ride Update**

Mr. Sanderson provided an update on the regional One Seat Ride pilot program which eliminated the need for passenger transfers when travelling between the paratransit service areas of Tri-Delta Transit, WestCat, LAVTA, and County Connection. Mr. Sanderson also noted that the passenger experience has been greatly improved by the program, and very positively received by its customers. The Committee forwarded to the Board the staff's request that approval be granted for the General Manager to enter into a permanent MOU with Tri Delta Transit, LAVTA, and WestCat to continue the One-Seat Ride program indefinitely.

**6. Winter Bid Update**

Mr. Smith provided a brief overview of what a bid is, from both a driver's and scheduling perspective, and noted that most of the changes from the current schedule are the result of increased run times due to increased traffic congestion.

## **7. Regional Transit Transformation Action Plan Accessibility Initiatives Update**

Mr. Sanderson provided an overview of the accessibility-related action items from the Blue-Ribbon Transit Recovery Taskforce and an update on their progress. This includes the identification of funding for three new one-seat-ride pilots, the revision of the Clipper 2.0 scope of work to include full integration of regional paratransit services, the successful negotiation of a region-wide common set of practices for ADA paratransit eligibility assessments for the first time in over 20 years, and further refining the program to implement Action 21 and specifically recognizing that a one-size-fits-all approach of designating a “mobility manager” for each county might not be effective in every county.

## **8. Automated Driving Systems (ADS) Demonstration Project Update**

Mr. Sanderson shared that ridership remains very low on this demonstration project, likely the result of the operator (May Mobility) not providing a morning or early afternoon service to/from the County Hospital.

## **9. Monthly Ridership Reports**

Mr. Smith shared that ridership has continued to increase when compared to last year, with the largest percentage gains being seen in weekend service, and that systemwide productivity is getting close to pre-COVID levels. Mr. Smith noted that the number of operators has remained steady due to retirements matching recruitments, and that the ongoing shortage of operators is now the first constraint to adding service, followed closely by budget.

Mr. Sanderson shared that ridership decreased approximately 13% in August compared to July, that reasons for the decline in August are not known yet, but that staff will continue to monitor for future developments. He highlighted that productivity continued to exceed the standard of 1.5 passengers per hour and on-time performance rose to 99.7%.

## **10. Committee Comments**

None

## **11. Future Agenda Items**

None

## **12. Next Scheduled Meeting**

The next meeting was scheduled for December 6 at 8:30 a.m. at Small Community Meeting Room located at 100 Gregory Lane, Pleasant Hill, CA.

## **13. Adjournment**

The meeting was adjourned at 9:38 a.m.

Minutes prepared and submitted by: Andrew M. Smith, Director of Planning & Marketing