

To: Advisory Committee

Date: 8/28/2025

From: Rosa Noya, Manager of Accessible Services

Reviewed by: JS

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**SUBJECT: Election of Advisory Committee Officers**

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**Background:**

In accordance with the Advisory Committee Bylaws of 2024, officers are elected to serve one-year terms (calendar year). Officer positions include a Chair and a Vice Chair. Elections are held during a regular meeting of the Committee, and newly elected officers assume duties immediately following the vote.

**Officers' Roles and Responsibilities:**

**Chair**

- Presides over all meetings of the Advisory Committee.
- Has authority to call special meetings as needed.
- Provides regular oral/written reports to the County Connection Board of Directors.
- May appoint members to subcommittees (subject to Committee approval).
- Assists with the preparation of meeting agendas.

**Vice Chair**

- Assumes all duties of the Chair in the Chair's absence or at the Chair's request.

**Financial Implication:**

None.

**Recommendation:**

The Advisory Committee elects officers to serve for the upcoming calendar year.

**Action Requested:**

Elect a Chair and Vice Chair for Calendar Year 2025.

**Attachments:**

None.