

Agenda Item # 5

To: Administration and Finance Committee

Date: 8/25/2025

From: Kyle Boehm, Grants Administrator

Reviewed by: AMS

SUBJECT: Sustainable Transportation Planning Grant Award – FY 2025-26

Background:

The FY 2025-26 Caltrans Sustainable Transportation Planning Grants program awarded \$34.8 million to 65 projects across four grant categories: 1) Sustainable Communities Competitive, 2) Sustainable Communities Formula, 3) Strategic Partnerships, and 4) Strategic Partnerships – Transit. County Connection applied under the Sustainable Communities Competitive category and received an award of \$242,000 to fund the Transit Connectivity and Bus Stop Design Guidelines project.

The Transit Connectivity and Bus Stop Design Guidelines will establish standards, policies, and strategies to improve County Connection bus stops. These guidelines will aim to enhance multimodal access by improving pedestrian and bicycle connectivity for first/last mile connections, ensuring consistent and appropriate improvements across various land use contexts, streamlining the design process for quicker implementation, and improving bus speeds and service reliability. Furthermore, the plan will develop conceptual designs, funding strategies, and cost estimates for priority stops, with a focus on community input, particularly from under-resourced communities. The development of the guidelines will involve County Connection's partner jurisdictions, its transit users and community members, and community-based organizations identified in County Connection's adopted public participation plan to help reach under-resourced communities.

In accordance with the grant award's general conditions, Caltrans requires a board resolution that includes the grant project title and job title of the person authorized to enter into contract with Caltrans.

Financial Implications:

County Connection will receive \$242,000 from Caltrans and provide an 11.47% local match of \$31,354, resulting in a total project cost of \$273,354. The local match will be provided with a combination of TDA funds and staff time. The grant award and associated costs can be accommodated in the current fiscal year budget and no budget amendment is required.

Recommendation and Action Requested:

Staff recommends the Administration and Finance Committee name and authorize General Manager Bill Churchill and Assistant General Manager Ruby Horta to enter into contract with Caltrans on behalf of County Connection for the Transit Connectivity and Bus Stop Design Guidelines project as awarded from the FY2025-26 Sustainable Transportation Planning Grant program.