

## INTER OFFICE MEMO

To: Board of Directors

Agenda Item #8. c.

Date: 12/8/2025

From: J. Scott Mitchell  
Chief Operating Officer

Reviewed by: *WC.*

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### **SUBJECT: Authorization to Purchase 10 (ten) 40FT Low-Floor Diesel Buses from the Gillig Corporation**

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#### Summary of Issues:

County Connection needs to replace 10 (ten) 2013 Low-Floor transit buses as they will have reached their federally required 12 years in service. The Authority has a Federal Grant to replace these buses.

#### Financial Implications:

10 (ten) 40ft Low-Floor transit buses - \$7,714,006

Federal Grant#:	CA-2025-184
5307	\$5,050,598
5339	\$680.602
RM3 Local Match	\$1,600,000
Bridge Toll Local Match	\$286,655
TDA	<u>\$96,151</u>
	\$7,714,006

#### Recommendation:

The O&S Committee recommend that the Board of Directors at its December 18, 2025, meeting, adopt Resolution No. 2026-17 authorizing the General Manager to release a purchase order and Letter to Proceed to the Gillig Corporation to build 10 (ten) 40ft Low-Floor buses using pricing from RFP# 2025-MA-02. Total cost of the vehicles, tax, and delivery not to exceed \$7,714,006.

#### Action Requested:

The O&S Committee recommends the full Board of Directors at its December 18, 2025, meeting, adopt Resolution No. 2026-17 authorizing the General Manager to release a purchase order and a Letter to Proceed to the Gillig Corporation to build 10 (ten) 40ft Low-Floor buses using pricing from RFP# 2025-MA-02. Total cost of the vehicles, tax, and delivery not to exceed \$7,714,006.

**Attachment 1:** Resolution No. 2026-17

**RESOLUTION NO. 2026-17**

**BOARD OF DIRECTORS, CENTRAL CONTRA COSTA TRANSIT AUTHORITY  
STATE OF CALIFORNIA**

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**AUTHORIZING THE GENERAL MANAGER TO ISSUE A PURCHASE ORDER  
AND A NOTICE TO PROCEED TO GILLIG CORPORATION  
FOR PURCHASE OF TEN 40 FOOT LOW-FLOOR HEAVY DUTY TRANSIT COACHES**

**WHEREAS**, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (Member Jurisdictions) have formed the Central Contra Costa Transit Authority (CCCTA), a joint exercise of powers agency created under California Government Code Section 6500 et seq., for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions and certain unincorporated portions of Contra Costa County;

**WHEREAS**, on December 18, 2025, pursuant to Resolution No. 2026-18 the Board of Directors awarded Contract 2025-MA-02 to Gillig Corporation of Hayward, California (Gillig) for the purchase and delivery of a minimum of 10 and a maximum of 85 heavy duty transit coaches over a five year period;

**WHEREAS**, CCCTA is scheduled to replace ten 40 foot low-floor heavy duty transit coaches in Fiscal Year 2026;

**WHEREAS**, funding for the ten 40 foot low-floor heavy duty transit coaches has been secured in the amount of \$7,714,006 from a variety of federal and state funding sources; and

**WHEREAS**, staff recommends and the Operations & Scheduling Committee concurs that the Board of Directors authorize the General Manager, or designee, to issue a purchase order and notice to proceed pursuant to Contract 2025-MA-02 to Gillig Corporation of Hayward, California for the purchase of ten 40 foot low-floor heavy duty transit coaches, in an amount not to exceed \$7,714,006, after the Contract is fully executed.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Central Contra Costa Transit Authority authorizes the General Manager or his designee to issue a purchase order and notice to proceed pursuant to Contract 2025-MA-02 to Gillig Corporation of Hayward, California for the purchase of ten 40 foot low-floor heavy duty transit coaches, in an amount not to exceed \$7,714,006 after the Contract is fully executed; and

**BE IT FURTHER RESOLVED** that the General Manager or designee is authorized to take any other actions necessary to give effect to this resolution.

Regularly passed and adopted this 18th day of December, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Robert Storer, Chair, Board of Directors

ATTEST:

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Lathina Hill, Clerk to the Board