

**Summary Minutes
Advisory Committee (Ad-Comm)
Thursday, June 4, 2026**

Members Present:

Allison Picard, City of Martinez	Subhang Mall, At-Large (ZOOM)
John Crowe, City of Pleasant Hill (ZOOM)	
Jeanette Green, City of Concord (ZOOM)	

Members Absent:

Peggy Hall, Town of Moraga	Michael Carr, Town of Danville
Ian McLaughlin, City of Walnut Creek	Ivan Fedorenko, City of San Ramon
Matthew Guo, At-Large	
Sean Barry, At-Large	

Staff Present:

Rosa Noya (CCCTA)	Andrew Smith (CCCTA)
Ryan Jones (CCCTA)	Pranjal Dixit (CCCTA)
Amber Johnson (CCCTA)	John Sanderson (CCCTA)

Public Attendees: Michael Staley (ZOOM), and Teresa (ZOOM)

- 1. Call to Order:** Meeting was called to order at 1:34 PM.
- 2. Roll Call/Confirmation of Quorum:** Quorum confirmed with three members present at time of roll call. Member Mall joined meeting at 1:42pm virtually.
- 3. Approval of Agenda:** The Chair requested that **Agenda Items 8 and 9 be reordered**, moving the Bylaws discussion ahead of the Summer Bid Update to accommodate scheduling. Following an opportunity for public comment, during which none was received, the Committee considered the proposed agenda amendment.
Motion: Chair Picard moved to approve the agenda as amended by reversing Agenda Items 8 and 9.
Second: Vice Chair John Crowe.
Action: Motion Carried unanimously by voice vote.
- 4. Public Communication:** No public comments were received.
- 5. Approval of Consent Calendar:** Consent Calendar containing Minutes of the April 2, 2026 meeting, the fixed route ridership report, and the paratransit performance report were moved for approval by Vice-Chair Crowe and seconded by Member Green. Motion carried unanimously via voice vote.

- 6. Welcome New Advisory Committee Member:** The Chair welcomed Jeanette Green, the City of Concord's newly appointed Advisory Committee representative.

Ms. Green introduced herself and briefly shared her background with the Committee. Committee members welcomed her and expressed appreciation for her willingness to serve.

No action was taken on this item.

- 7. Proposed Fiscal Year 2027 Operating and Capital Budget:** The Committee received a presentation on the proposed FY 2026–27 Operating and Capital Budget. Ms. Johnson provided an overview of projected revenues, expenditures, and key budget assumptions, including anticipated revenue growth, increasing operating costs, and measures to address the Agency's ongoing structural deficit.

Committee members discussed projected fuel costs, employee compensation, and cost-containment strategies, and asked questions regarding the Agency's long-term financial outlook.

No action was taken on this item.

- 8. Advisory Committee Bylaws Review:** The Committee reviewed proposed revisions to the Advisory Committee Bylaws. Discussion focused on updating the bylaws to reflect current practices, clarifying provisions related to meeting minutes and annual work plans, and revising language regarding annual conflict of interest disclosures.

Committee members agreed to defer action to allow staff and legal counsel to develop additional language regarding the voluntary conflict of interest disclosure process.

Item continued to the next Advisory Committee meeting. No action taken.

- 9. Summer Bid Update:** Mr. Dixit provided an update on the summer bid process and upcoming service changes effective June 7th. Staff explained that summer adjustments primarily include the suspension of 600-series school routes and schedule modifications to improve on-time performance.

Updates include adjustments to Routes 6, 18, and 19, as well as I-680 express routes, to address traffic-related delays and improve operator recovery time. Staff also highlighted a new ADA-compliant bus stop planned in Martinez based on passenger feedback.

Mr. Dixit discussed operational efficiencies, including route interlining adjustments, and noted that operator feedback will continue to be monitored. Ridership was reported at approximately 84% of pre-pandemic levels year-to-date, with March showing a 5% year-over-year increase before leveling off in April.

Mr. Dixit also reported that operator staffing has improved to approximately 150 operators, providing greater operational stability.

In response to a question from Vice Chair Crowe, staff clarified that the summer bid process was primarily conducted internally, with passenger input incorporated for specific improvements such as the Martinez bus stop.

This was an informational item only; no action taken.

10. Ad-Comm Member Communications: No communications presented by members.

11. Adjournment: The meeting was adjourned at 2:13 PM. The next meeting of the Ad-Comm will be held on Thursday, July 9, 2026.

Minutes prepared by Rosa Noya on July 1, 2026.