

**REQUEST FOR PROPOSALS
ON-CALL PLANNING CONSULTING SERVICES
#2026-PL-02**

**ADDENDUM #1 – QUESTIONS & ANSWERS
DATE ISSUED: WEDNESDAY, JULY 1, 2026**

Q1. Does your vehicles have APCs?

A1. Yes, All our buses are equipped with APCs.

Q2. Could you expand on the scope for the zero emission, e.g. related to vehicles (e.g. buses, trolleys) or charging infrastructure?

A2. County Connection is in the process of reviewing and updating its Zero Emission Transition Plan. Using these updates, work related to vehicle range, blocking, and refueling/charging may be required.

Q3. Is this a new contract? If not, who has the current?

A3. Yes.

Q4. Must a bidder be qualified to provide each of the potential services discussed in the RFP? Or can a bidder select some of the SOW tasks to bid on?

A4. Yes, the bidder should be able to provide each of the potential services discussed in the RFP. However, the bidder can include sub-consultants who can work on specific tasks

Q5. For public outreach and survey work, can you give us a sense of the typical translation or language needs (how many languages, how frequently)

A5. County Connection typically only is required to translate public materials into Spanish.

Q6. Is it County Connection's intent to make a single award or establish a bench of quantified consultants?

A6. Yes, the contract will be awarded to a single firm. However, the main consultant can include a group of sub-consultants.

Q7. Who has held this contract in the past?

A7. Transportation Management and Design along with sub-consultants

Q8. The RFP states tracking of DBEs may change if there is a change in the current moratorium. Will DBE participation be counted retrospectively?

A8. County Connection will not know the answer to this question until the Federal DBE regulations / guidance are updated.

Q9. Will you be make the list of participants on this call available to all the participants?

A9. Yes. The list of participants was shared following the meeting.

Q10. Are SBEs required to be LBEs?

A10. No.

Q11. Will the current street cars currently charged by WAVE be included in the scope?

A11. Yes.

Q12. Are you expecting most of the work to come in a few large engagements, like the Short-Range Plan, onboard survey, or Title VI update, or more of a steady mix of larger projects and smaller one-off tasks?

Q12. While the SHORT Range Transit Plan, On Board Survey and Title VI have known deadlines, County Connection expects a mix of large and small projects based on outcome grant funding opportunities

Q13. Do you anticipate any major changes to the onboard survey from 2023 to this year?

A13. Staff anticipates some changes to capture more information on impact of changes to fare media (Clipper 2.0)

Q14. What is the source(s) of funding for this on call?

A14. The Onboard Survey, Title Vi program Update and SRTTP are all part of the budget. Other projects are contingent on outcomes of grant funding opportunities

Q15. Multimodal transit centers are mentioned in A. Scope. Is this considered the BART station connections? Is there any conceptual design work in this planning?

A15. Transit Hubs at BART are owned by BART. Projects may include assist in the service design for new shared mobility hubs in San Ramon and Martinez

Q16. Are there any hydrogen buses included in the scope?

A16. Hydrogen buses are part of the Zero Emission Transition Plan.

Q17. Any type of conceptual design work?

A17. No.

Q18. Are AVs currently used?

A18. Not currently, but County Connection provided safety operators for an AV project in Martinez that was headed by Contra Costa Transportation Authority (CCTA)

Q19. Could you please provide any information you can on the composition of the review committee for this procurement (i.e. number of reviewers, departments, positions, etc.)?

A19. The selection process will involve a qualified group of internal and external stakeholders

Q20. Could you please expand on the scope for "fare collections"? e.g. Does this include specifications for fare collections machines? Fare boxes? etc?

A20. This refers to opportunities to transition paper passes to Clipper products.

Q21. Please clarify/expand on what the "specific requirements" of Central Contract Costa County and the cities within it is referring to and will proximity be a big factor? This is also noted in Evaluation Criteria (d).

A21. This refers to the consultant's ability to be available for any in person meeting or outreach efforts as needed.

Q22. Is it a requirement to utilize SBE subcontractors?

A22. No. County Connection encourages the participation of certified SBEs who meet the current SBA size standard.

Q23. Are there any existing reports that document and/or discuss the post-Covid recovery service and ridership changes, and if so, may we have access to a copy of it/them?

A23. County Connection periodically updates ridership on the website. Additionally Bid Update reports include post-Covid recovery.

Q24. Is there a specific tabular form that should be used? If not, is there an expectation for what the rows and columns of the table will represent?

A24. The template for the Cost Proposal has been added to the website for this RFP

- Q25. What software tool(s) is/are currently utilized in-house for County Connection's Title VI analysis? Would the vendor selected be required to utilize the same tool and/or utilize County Connection's installation/license?
- A25. County Connection uses QGIS for spatial Analysis and uses Census or Onboard survey data for Title VI Analysis. We currently do not use any software/tool that may require additional licenses**
- Q26. List of Potential Work Order Tasks, bullets 6, 7, and 8 (specific area transit planning studies, community development plans, comprehensive service reviews): can we be supplied with one or two previous examples of each of these types of work that illustrate the expectations?
- A26. Previous reports are available here <https://countyconnection.com/reports-and-publications/>**
- Q27. Detailed Scope of Services for Consultant, Task C (Coordination with Other Agencies): Can further detail provided as to the type of role the consultant would be likely to serve in? Would the consultant "stand in the shoes" of CCCTA as a working group/committee member, review documents/proposed policies, recommend policies, etc.?
- A27. Yes.**
- Q28. Please confirm if the Scope includes expectations for analysis of support facilities (vehicle storage, maintenance sites, fueling sites, etc.), other than to the extent it might be specifically relevant to the preparation of an SRTP or other document already identified.
- A28. Yes, it would also be relevant part for any updates needed to the Zero Emission Bus Rollout Plans**
- Q29. Detailed Scope of Services for Consultant, Task G (Route Scheduling): Should schedule development be requested, must it be conducted within Trapeze or may it be conducted in another system and imported to Trapeze at the end of the process?
- A29. While Analysis can be conducted using other softwares, all scheduling tasks must be conducted on Trapeze.**
- Q30. Is Trapeze Ops used for garage/daily operations management, or if not, what is?
- A30. No, County Connection does not utilize Trapeze OPS and instead uses a tool developed internally call TAS**
- Q31. May we be provided the vendor/provider/application name of each of the referenced systems?
- A31. County Connection uses Clever Devices for APC, Clever Insights/Ridecheck for Ridership Processing, Swiftly for On Time Performance, Run Times, Trapeze FX and Blockbuster for all aspects of scheduling.**

Q32. Please confirm that only an electronic submittal is required, no physical copies shall be submitted.

A32. The submission can be provided either electronically or in the form of physical copies.

Q33. The Scope of Services (and the pre-bid call) mentioned that County Connection staff usually handle scheduling, but the Consultant might be called on to help with route scheduling and run-cutting as needed. Could you clarify whether you're mainly looking for general scheduling/run-cutting expertise (someone who can work with County Connection's existing Trapeze outputs and processes), or if you're specifically looking for hands-on experience operating the Trapeze software itself?

A33. Hands-on experience with Trapeze is preferred

Q34. Please define or clarify what is meant by “scheduling support to prepare bid documents” (page 4, section III, 4th paragraph). Does this refer to “work pieces” for driver/operator staff? What level of involvement/effort does County Connection anticipate receiving from the consultant? What software/method does County Connection currently utilize to prepare driver/operator “work pieces”?

A34. Consultants must be prepared to assist staff in preparing Daily work pieces (Paddles) as well as Weekly Assignments (Rosters) that operators bid on. County Connection utilizes Trapeze for all aspects of scheduling.

Q35. Given the breadth of the proposed Scope of Work, will County Connection consider expanding the allowable proposal page count to 20 pages?

A35. The page limit will only apply to the following sections: Firm Background, Relevant Experience, Key Personnel, and Approach to Accomplishing Scope of Work.