County Connection

Agenda Item # 4

Summary Minutes
Administration & Finance Committee
Wednesday, October 7, 2026, 9:00 a.m.

Directors: Sue Noack
Staff: Bill Churchill, Ruby Horta, Amber Johnson, Kristina Martinez, Kyle Boehm and Lathina Hill

Call to Order: Meeting called to order at 9:16 a.m. by Director Noack.

1. **Approval of Agenda**
   The Committee approved the agenda.
2. **Public Communication**
   None.
3. **Selection of Chair and Vice Chair**
   This item was postponed until next month's meeting.
4. **Approval of Minutes of September 2, 2026**
   The Committee approved the minutes.
5. **Low Carbon Transportation Operations Program (LCTOP) Allocation Request - FY 25/26**
   Kyle Boehm explained that due to the timing and reauthorization of the Cap-and-Invest program during the 2025 legislative session, the LCTOP program was divided into two funding cycles, Cycles A and B. For the current cycle, the State Controller's Office finalized County Connection's LCTOP allocation at $1,672,564, which is higher than the initial estimate of $1,527,425.

   The LCTOP funds will support continued transit service and fare assistance for disadvantaged and low-income communities in the County Connection service area. The Committee recommends taking the item to the board under consent for using LCTOP funds to operate service between Martinez Amtrak and North Concord BART and to subsidize fares on routes serving the Monument Corridor, and the eligible associated paratransit fares for both projects. The Committee decided to take this item to the Board under the Consent Calendar.

6. **PERS Actuarial Valuation for June 30, 2025; Rate for FY 2028**
   Amber Johnson informed the committee that County Connection's pension position is improving. Strong CalPERS investment returns have increased the funded ratio and lowered projected UAL payments. The current forecast provides approximately $1.9 million in savings, with the possibility of another $3.2 million in savings if the most recent investment performance is reflected in future actuarial valuations. These rates will be incorporated into the FY 2028 budget and forecast, and the item is for information only.

7. **Review of Vendor Bills, August 2026**
   The Committee reviewed the vendor bills for August 2026.

8. **Approval of Legal Services Statement, August 2026 General and Labor**
   The Committee approved the legal services statements for August 2026 General and Labor.

9. **Next Scheduled Meeting**
   The next meeting is scheduled for Wednesday, November 4th, 2026, at 9:00 am in the 3rd floor conference room at the County Connection Administration Office located at 2477 Arnold Industrial Way, Concord, CA.

10. **Closed Session: Liability Claim (Government Code Section 54954.5)**
    Claimant: Crume
    The Committee entered closed session at 9:25 a.m.

11. **Open Session:**
The Committee reconvened in open session at 9:34 a.m. No reportable action was taken.

12. **Adjournment**
    The meeting was adjourned at 9:35 a.m.

Minutes prepared and submitted by: Lathina Hill, Clerk of the Board